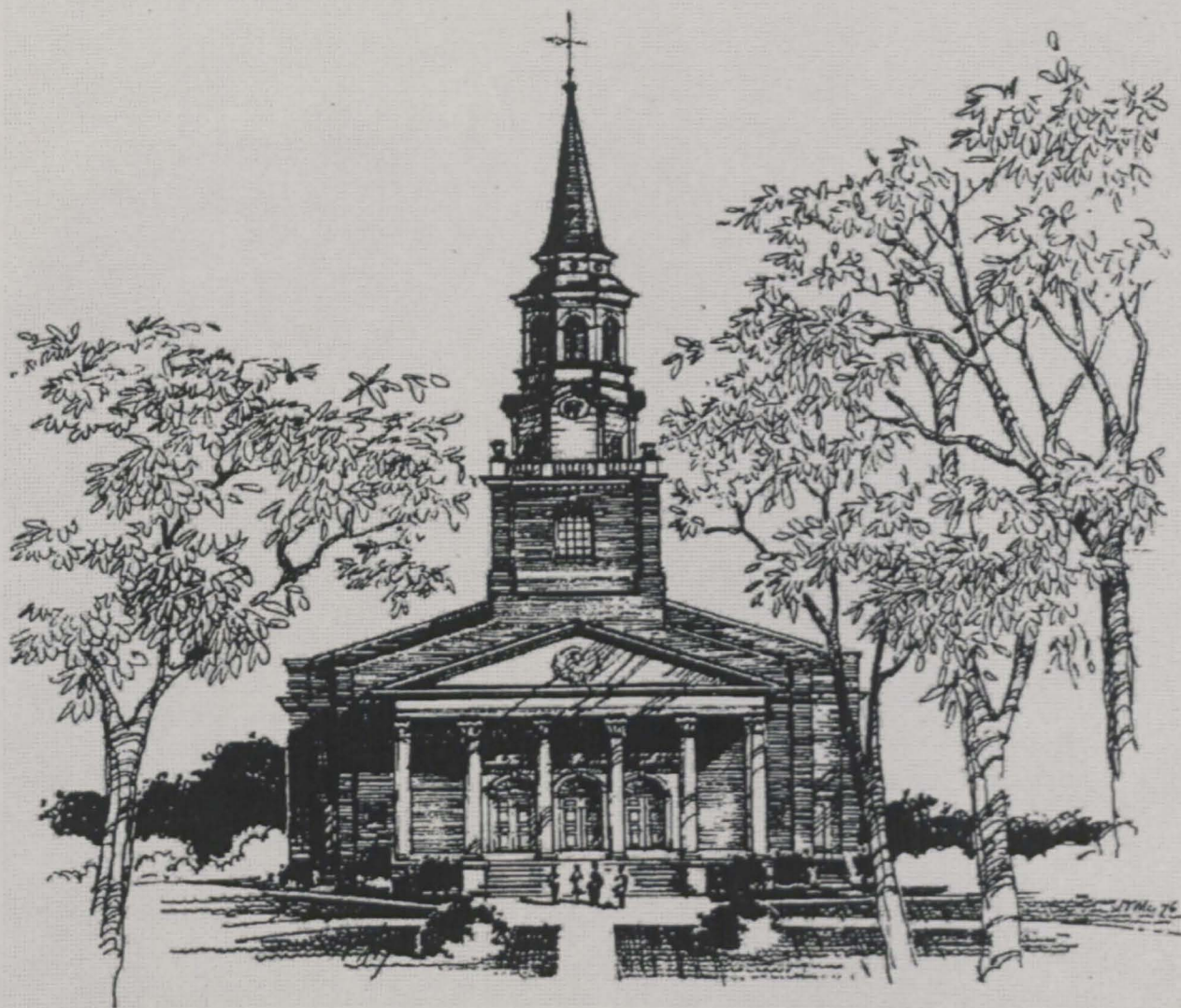


SOUTHEASTERN

BAPTIST THEOLOGICAL
SEMINARY



RICHMOND EXTENSION 2000/2001 STUDENT HANDBOOK







Statement of Institutional Purpose

Southeastern Baptist Theological Seminary is an institution of higher learning established and supported by the Southern Baptist Convention in order to assist Southern Baptist churches by preparing God-called men and women for Christian ministry through theological education and practical training. Southeastern maintains an administration and faculty whose convictions and calling reflect consistent adherence to the institution's *Abstract of Principles*. Southeastern's administration and faculty are qualified by personal commitment to Christ, by academic preparation, and by personal and professional experience to provide guidance in spiritual, intellectual, and practical endeavors.

Through its administration and faculty, Southeastern offers programs of instruction and personal disciplines, preparing men and women for Christian ministry and service consistent with the 2000 *Baptist Faith and Message* in churches, on mission fields, in schools, colleges, and seminaries, and through other Christian ministries throughout the world. Southeastern's purpose is implemented through campus-based and off-campus programs of academic studies and practical preparation for ministry.

Academic Studies – Southeastern seeks to prepare men and women by helping them discern, defend, and proclaim God's revealed truth. Southeastern pursues high academic standards in providing courses of study for understanding the Bible and the history, content, and contemporary relevance of the Christian faith. Southeastern is committed to the complete inerrancy and sufficiency of the Bible as the foundation for effective Christian ministry and service.

Practical Preparation – Southeastern emphasizes a wholesome, intelligent, and intentional evangelism in obedience to Christ's commission to make disciples of all people. Spiritual development in Christ-likeness through Bible-based theological studies will produce a compassionate desire to minister to the human suffering caused by individual, social, and spiritual evils. Southeastern provides practical preparation for a wide variety of Christian ministries, with special focus on proclaiming the Gospel and extending the ministry and influence of the local church.



The following text is extremely faint and illegible due to low contrast and blurring. It appears to be a multi-paragraph document, possibly a letter or a report, but the specific content cannot be discerned.

**SOUTHEASTERN
BAPTIST THEOLOGICAL
SEMINARY**



Dr. N. Allan Moseley

Vice President for Student Services
Dean of Students

II Timothy 3:17

Welcome to the Southeastern family!

Like all families, Southeastern Seminary is a group of folks who love one another. Also, like a family, we are proud of every new addition, so we're glad you have become part of us by attending the Richmond extension. Families are also loyal, and we approach our relationship with you with the belief that Southeastern is the best way on the planet to prepare for Christian ministry.

Families also have guidelines for behavior. We have reduced our expectations to writing, and they are contained in this handbook. In addition, we have included descriptions of services and general information about the Richmond extension. We even placed some information about the main campus in Wake Forest, thinking that the Lord may yet call you to experience on-campus theological education. The purpose of all this is to help you make the most of the opportunity for growth and learning that is before you. If the information you are looking for is not in this handbook, check the seminary catalog or the appropriate administrative office.

Remember, seminary days don't last forever (hopefully!), so make the most of this time. Study hard, learn as much as possible, build relationships with fellow students that will last a lifetime, and be involved in ministry. These days will be gone before you know it, so don't miss anything! And welcome to the family.

Allan Moseley

P.O. Box 1889
Wake Forest, NC 27588-1889
telephone 919-863-8306 || 919-863-8112 facsimile
Email: amoseley@sebts.edu



SOUTHEASTERN
BAPTIST THEOLOGICAL
SEMINARY

Dr. N. Abrahamson
Vice President
1200 ...
... 2000

Welcome to the Southeastern Family!

The 19th century Southern Seminary is a group of gifts who love our nation. Also
the family we are proud to have you as a part of our family because you are by
nature the best and brightest. We believe that you are a part of our relationship
with you and the belief that Southeastern is the best way to prepare for Christian
ministry.

Students who have questions for answers. We have reduced our expenses to writing
and they are content in this regard. In addition, we have included descriptions of services
and you will receive a letter from the Student Services. We even placed some information about
the main campus in "See Us" form. Please let us know if you call you to experience our
campus ministry experience. The purpose of all this is to help you make the most of the
opportunity we provide and learning that is before you. If the information you are looking for is
not in this booklet, check the website or the appropriate administrative office.

Remember, ministry does not just happen (spontaneously), so make the most of this time.
Study hard, learn as much as possible, build relationships with fellow students that will last a
lifetime, and be involved in ministry. These days will be gone before you know it, so don't miss
anything! And welcome to the family!

Alan Abrahamson

Student Services: Personal and Family

General Information

The location of the Richmond Extension of Southeastern Baptist Theological Seminary is Grove Avenue Baptist Church. The address of the church is 8701 Ridge Road, Richmond, Virginia 23229. The seminary contact person at the church is Gary Stewart. He can be reached by calling 804-740-8888.

Security and Emergency Messages

Grove Avenue Baptist Church has a custodian on duty at all times. They keep all doors locked except the main door on the east side, except during church functions.

Office hours are 8:00 AM to 5:00 PM, Monday through Thursday and 8:00 AM to 4:00 PM on Friday. During office hours, in order to deliver an emergency message to a student, family or friends should call the receptionist at 804-740-8888. For an after hours emergency, the procedure is to call the minister on duty. He may be paged by calling 804-998-4222.

If students need emergency medical care, Patient First is located one and a half mile to the north on Parham Rd. Their phone number is 804-264-7808. Also, Henrico Doctors' Hospital can be found by going east for two mile on Patterson Rd. and then turning left onto Forest hill. The hospital will be approximately one mile. Their phone number is 804-289-4500.

Family Crisis Communication

One of the advantages of being part of a Christian community like a seminary is the readily available prayer support for persons who experience a crisis in their lives. Southeastern has devised a family crisis communication procedure to provide a way for the seminary administration to be aware of crises that arise in the Southeastern family. If you are aware of a serious illness, accident, major material loss, birth, death in the immediate family, or other situations that should be communicated, you may call the Dean of Students' Office at 919-863-8306 and report this information. The prayer request will then be communicated by e-mail immediately to all major offices and areas of the campus, and the seminary family will be asked to pray for each emergency situation.

Building Layout & Parking Instructions

Students should enter the church parking lot from Ridge Rd. which will allow them to enter the facilities through the west side of the building. To find out in which room your class/es will be held, you may contact Gary Stewart by calling 804-740-8888 approximately one week before classes begin.

Student Services: Personal and Family

General Information

The location of the Richmond Division of Student Services is Grove Avenue Baptist Church. The address of the church is 5701 Grove Avenue, Richmond, Virginia 23228. The secretary contact person at the church is Gail Stewart. He can be reached by calling 804-740-8828.

Family and Emergency Messages

Grove Avenue Baptist Church has a mailbox on the east side of the church. They keep all doors locked except the main door on the east side of the church during church hours.

Order books are 8:00 AM to 5:00 PM, five days a week, Thursday and 8:00 AM to 4:00 PM on Friday. During other hours, it is only in delivery an emergency message to a student family or friend should call the emergency at 804-740-8828. For an after hours emergency, the procedure is to call the number on day. It may be passed by calling 804-938-4222.

1. A student's food emergency contact card. Contact that is located on each student's file in the health center. It is on the phone number is 804-364-7504. Also, the health center is located on the east side of the hospital for emergency care. The health center number is 804-364-7504.

Family Crisis Intervention

One of the major purposes of this part of a crisis intervention is to provide a supportive environment for the student who is experiencing a crisis in their lives. Intervention is provided a family crisis intervention procedure to provide a way for the student to be aware of other family members in the intervention family. If you are aware of a student who is experiencing a crisis, please call the Family Crisis Intervention Office at 804-803-4200 and report this information. The crisis report will then be communicated by e-mail immediately to all major offices and areas of the campus and the primary family will be asked to pay for each emergency situation.

Building Layout A Public Instruction

Students should enter the church parking lot from Ridge Rd, which will allow them to enter the building through the west side of the building. To find out in which room your class will be held, you may contact Gail Stewart by calling 804-740-8828 approximately one week before class begins.

Registering for Classes

Students should be officially admitted to the seminary before the beginning of the semester in which they enroll in a particular class. This admittance requires completion of an application for admission and acceptance by Southeastern's Office of Admissions. An application for admission can be obtained from that office. Students who have not been officially admitted prior to the class in which they wish to enroll will be given a non-degree admission form on the night of the first class. This will be completed by the student and mailed to Southeastern by the seminary contact person (Gary Stewart).

Purchase of Textbooks

Students are able to purchase their text books by visiting the local Lifeway Christian bookstore which stocks all text books ahead of starting date for classes. Lifeway is conveniently located near the facilities.

Library Resources

Southeastern Seminary has a direct library lending agreement with the University of Richmond. This means that extension center students may check out books from their library. The VA Commonwealth and VA Union Seminary are two other libraries nearby in which books may be used in-house.

The library at Southeastern Seminary is also available for extension center students. By accessing the library web site at <http://library.sebts.edu>, you may search the on-campus library for available books by clicking on search the Catalog. You may also utilize "first search." This program will allow you to look for magazine articles and other resources. After finding the needed book and checking for availability, an extension center student may email Judy Durham to check on having that book mailed directly to them. Her information may be found on the same web site by clicking "library staff" located under Information. By properly utilizing the available resources, an extension center student has access to every resource an on-campus student does. For more information, contact Judy Durham by phone at 919-863-8251 or through email at jdurham@sebts.edu.

Motels Convenient to Grove Avenue Baptist Church

Ramada Inn	1500 E Ridge Rd	(804) 285-9061	0.7
Embassy Suites Hotel	2925 Emerywood Pkwy	(804) 672-8585	2.7
Inn Of Richmond	7007 W Broad St	(804) 672-7007	2.8
Days Inn	2100 Dickens Rd	(804) 282-3300	2.9
Comfort Inn	7201 W Broad St	(804) 672-1108	2.9
Hyatt Hotels & Resorts	6624 W Broad St	(804) 285-1234	2.9
Super 8 Motel	7200 W Broad St	(804) 672-8128	2.9



Registration for Classes

Students should be officially admitted to the university at the beginning of the semester in which they enroll in a program of study. This admission requires completion of an admission application and acceptance by the University of Virginia. An application for admission can be obtained from your school. For more information, contact your school or the Office of the Registrar, University of Virginia, Charlottesville, VA 22904. For more information, contact your school or the Office of the Registrar, University of Virginia, Charlottesville, VA 22904.

Prerequisites

Students are not to register for a course until they have completed the prerequisite courses. Prerequisites are listed in the course catalog. Failure to complete prerequisites may result in a student being dropped from a course.

Library Services

The University of Virginia Libraries provides a variety of services to support the academic needs of the University of Virginia. The University of Virginia Libraries website provides information on the various services available. For more information, contact your school or the University of Virginia Libraries, Charlottesville, VA 22904.

The University of Virginia Libraries provides a variety of services to support the academic needs of the University of Virginia. The University of Virginia Libraries website provides information on the various services available. For more information, contact your school or the University of Virginia Libraries, Charlottesville, VA 22904.

Phone Numbers for Various Offices

Office of the Registrar	800-525-2221	229
Office of the Vice President for Academic Affairs	800-525-2221	229
Office of the Vice President for Student Affairs	800-525-2221	229
Office of the Vice President for International and Global Studies	800-525-2221	229
Office of the Vice President for Information Technology	800-525-2221	229
Office of the Vice President for Research	800-525-2221	229
Office of the Vice President for University Relations	800-525-2221	229
Office of the Vice President for University Safety	800-525-2221	229
Office of the Vice President for University Sustainability	800-525-2221	229
Office of the Vice President for University Traditions and Ceremonies	800-525-2221	229
Office of the Vice President for University Writing Center	800-525-2221	229

Restaurants Convenient to Grove Avenue Baptist Church

RESTAURANT	LOCATION	PHONE # & DISTANCE
Burger King	1013 N Parham Rd	(804) 740-5663 0.2
Buckhead's	8510 Patterson Ave	(804) 750-2000 0.2
KFC	8810 Patterson Ave	(804) 741-6287 0.4
Rose Marie Inn	8923 Patterson Ave	(804) 740-4174 0.5
T D's Barbecue	8919 Patterson Ave	(804) 741-9804 0.5
Tiki-Tiki Restaurant	8917 Patterson Ave	(804) 740-7258 0.5
Papa John's Pizza	8903 Patterson Ave	(804) 741-7000 0.6
Applebee's	1404 N Parham Rd	(804) 740-5782 0.6
Chick-Fil-A	1404 N Parham Rd	(804) 741-2370 0.6
China Max	1404 N Parham Rd	(804) 740-7737 0.6
Sakkio Japan	1404 N Parham Rd	(804) 754-2293 0.6
Steak & Fry Co	1404 N Parham Rd	(804) 740-4725 0.6
Hastings Crab House	1417 E Ridge Rd	(804) 285-3311 0.7
Arby's	1420 N Parham Rd	(804) 741-7304 0.7
Flamers Hamburgers	1420 N Parham Rd	(804) 740-3780 0.7
Bullets	1501 E Ridge Rd	(804) 282-8827 0.7
Nan King 2	1500 E Ridge Rd	(804) 282-5338 0.7
Bogart's Restaurant Inc	443 N Ridge Rd	(804) 285-1603 0.8
Angela's Pizzeria	425 N Ridge Rd	(804) 288-7483 0.9
Jimmy's Too	1549 N Parham Rd	(804) 673-7660 0.9
Bernie's Sub & Pizza Shop	415 N Ridge Rd	(804) 285-2777 0.9
Grafiti Grille	403 N Ridge Rd	(804) 288-0633 0.9
Melito's	8815 Three Chopt Rd	(804) 285-1899 0.9
Mio's Pizzeria	8801 Three Chopt Rd	(804) 673-2200 0.9
Darryl's Restaurant & Bar	1400 Starling Dr	(804) 741-1861 0.9
Linh Palace	8970 Quioccasin Rd	(804) 754-7807 1.0
Arby's	8900 Quioccasin Rd	(804) 741-5702 1.0
Trak's Greek & Italian	9115 Quioccasin Rd	(804) 740-1700 1.0
Subway	9105 Quioccasin Rd	(804) 750-1028 1.0
Pizza Hut	9020 Quioccasin Rd	(804) 741-3444 1.1
Mc Donald's	1778 N Parham Rd	(804) 270-7918 1.3

Financial Aid

Southeastern's financial aid is based on the premise that students are making an effort to be as self-supporting as possible. It is recommended that students should have sufficient funds or income to see themselves through at least the first semester before seeking aid.

Almost all of Southeastern's financial aid is reserved for full-time, on-campus students. Usually, extension students have not left their sources of income to settle in Wake Forest, so they are usually in a better position to meet the financial requirements of higher education. Financial assistance for on-campus students includes: 1. Off-campus and on-campus jobs through Southeastern's Employment Services Office, 2. Ministry positions through the Ministry Referral Office, 3. Emergency Assistance, 4. Scholarships, and 5. Matriculation Deferment Plan. With the exception of emergency assistance, students applying for these sources of aid must be currently enrolled full-time in a degree program. Applications for emergency assistance will be considered on a case by case basis.

Students attending the Richmond Extension may apply for financial aid through the SBCV. You may contact Doyle Chauncey at 804-270-1848, or visit their offices located in Innsbrook Office Park.

Wellness and Recreation

The church does not have an fitness facilities. However, there are several health clubs in the area. Those interested in pursuing such opportunities should contact those health clubs personally.

I.D. and Activity Cards

An I.D. card is issued to each new student upon entering Southeastern. This card will serve a number of functions and should be carried at all times. In addition to identifying a person as a Southeastern student, it is required to check out books and other materials from the Library. An identification card will also be required before recreational facilities and equipment can be used.

For an extension center student to receive a valid Southeastern ID, you must make arrangements to have a jpeg image of yourself sent electronically to Southeastern. This may be accomplished through an email sent to Thomas White at twhite@sebts.edu. The image may not be over 150 kb in size. Along with the image, you must also send an email requesting an ID. This email must have your full name, your student number, your telephone number, and the address to which you would like your ID to be mailed. You will be notified electronically once your ID has been mailed. If you do not have access to electronic mail, please call 919-863-8309 to arrange for processing your ID. An ID Card will only be necessary if you plan to utilize the library or student center located at the main campus of Southeastern Seminary.

An I.D. card is valid during periods of continuous enrollment. Cards become void when a student's enrollment terminates or is interrupted. I.D. cards are provided at no charge, but a \$10.00 charge will be made to replace lost cards. Replacements are made at the Student Life Office in the Ledford Center. For any other questions concerning ID Cards, please call Thomas White at 919-863-8309 or email him at twhite@sebts.edu.

Student Excursions

The seminary regularly sponsors off-campus trips for personal enrichment and academic credit. Extension center students are eligible to participate in these excursions. The three primary types of seminary-sponsored excursions are mission trips, Holy Land trips, and conferences. Student behavior during such travel opportunities is required to be consistent with both the purpose of the trip and the established policies of the seminary. If the purpose of the excursion is mission work, students will be available at all times to do mission work. If the purpose of the excursion is archaeological work, students will apply themselves to their work. If the purpose of the excursion is attendance of a conference and/or seminars, students will attend all such meetings.

While on mission trips, students are expected to comply with the standards of conduct and dress that are appropriate for Christians in the culture in which they are serving. Students are also expected to sign any waivers that are applicable to their work and travel. When work is to be done on any school trip, students are expected to work diligently, without complaining. All conduct that is prohibited in this handbook in the section dealing with discipline is also prohibited on student excursions. Fraternization with the opposite sex is forbidden. All seminary-sponsored excursions will be accompanied by a member of the faculty or administration of the seminary. When such trips are for academic credit, students are responsible to meet the academic requirements specified by the supervising professor.

Student Discipline

Southeastern Baptist Theological Seminary is a Christian institution whose primary purpose is to conduct a program of graduate and undergraduate theological education designed to equip women and men students for effective Christian leadership in church-related ministries and other areas where theological training is required.

This purpose assumes a community and lifestyle that are in the world but not of the world. The distinguishing factor is commitment to the vocation of the Christian ministry which signifies not only the role of a Christian but also the role of spiritual and moral leadership in the church of Jesus Christ. Southeastern Baptist Theological Seminary is also a Southern Baptist institution. Therefore, those who are part of Southeastern are expected to adhere to the behavioral standards that are normative for Southern Baptist ministers.

Disciplinary action may result whenever students are involved in the violation of the personal or property rights of others, or in behavior which is not acceptable in the Southeastern community. The following are examples of conduct which is unacceptable in the Southeastern community and subject to disciplinary action:

- A. Academic misconduct such as plagiarism, cheating, or making false representations.
- B. Use or possession of beverage alcohol, or possession of illegal drugs or controlled substances.
- C. Homosexual behavior or heterosexual misconduct, including possession or viewing of any pornographic material.
- D. Neglect of personal financial obligations.
- E. Giving false information or altering records.
- F. Theft, intentional abuse, or destruction of personal or Southeastern property.
- G. Neglect, disregard or breach of established seminary/college policies which govern the use of any seminary/college properties or facilities.
- H. Behavior (verbal, physical, emotional) which is demeaning, harassing, or abusive of another person; and behavior that is profane or vulgar.
- I. Disrespect or abuse directed toward any faculty member, school administrator, or staff person.
- J. The use of tobacco products anywhere on seminary property.
- K. True ministers of the Gospel must set the standard by modeling biblical marriage. Any active student experiencing a divorce must notify the Dean of Students, and withdraw from classes and campus housing for a period of one year before applying for readmission.
- L. Students and their families are expected to dress in modest attire everywhere on campus. The seminary's position is that immodest clothing damages one's Christian testimony, so clothes such as short skirts, and tank tops are discouraged.

Student Discipline

The purpose of this manual is to provide a clear and concise statement of the policy and procedure for student discipline. It is intended to be used by all members of the faculty and staff. The purpose of this manual is to provide a clear and concise statement of the policy and procedure for student discipline. It is intended to be used by all members of the faculty and staff.

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- A. Academic misconduct shall be defined as any act which is intended to deceive, cheat, or plagiarize.
- B. The definition of plagiarism shall be defined as the use of another's work without proper citation.
- C. Academic dishonesty shall be defined as any act which is intended to deceive, cheat, or plagiarize.
- D. The definition of cheating shall be defined as the use of unauthorized materials or information.
- E. The definition of plagiarism shall be defined as the use of another's work without proper citation.
- F. The definition of academic dishonesty shall be defined as any act which is intended to deceive, cheat, or plagiarize.
- G. The definition of cheating shall be defined as the use of unauthorized materials or information.
- H. The definition of plagiarism shall be defined as the use of another's work without proper citation.
- I. The definition of academic dishonesty shall be defined as any act which is intended to deceive, cheat, or plagiarize.
- J. The definition of cheating shall be defined as the use of unauthorized materials or information.
- K. The definition of plagiarism shall be defined as the use of another's work without proper citation.

Students involved in civil infractions are accountable to civil authorities, but may also be subject to discipline by Southeastern.

Prompt and decisive action is required in cases which involve disciplinary procedures. Therefore, the Director of Student Life, the Dean of Students, or the President may issue at once an automatic suspension to a student charged with an offense pending a full investigation of the matter.

The intention of the seminary is to make all student discipline occasions for learning and growth in Christlikeness. Most disciplinary action will be handled by the Director of Student Life. If a student feels this action to be unjust the student may appeal to the Dean of Students. If still not satisfied with the decision, the student may go to the President of the institution to appeal to him. Upon the direction of the President a committee may be appointed to hear the appeal of the student; however, this action is not a necessity but only an option. The President of the institution has full authority to handle all cases as he deems necessary.

If the President chooses to call a meeting of the Student Discipline Committee to hear an appeal, it will be comprised of the Director of Student Life (who will serve as Chairman), the Dean of Students, one seminary professor, one college professor, one seminary student, and one college student.

Anyone witnessing what he/she believes to be an infraction should inform the appropriate Southeastern personnel (faculty member, administrative officer, etc.) and lovingly confront the perpetrator in accord with the procedure described in Matthew 18. The witness and/or the appropriate Southeastern personnel will also inform the Director of Student Life. The Director of Student Life will collect information on the charge, and meet with the student(s) and witness(es) as needed.

Disciplinary Actions

- 1. Reprimand:** A disciplinary action may be private if the offense was committed in private and affected only a few individuals. If the action committed affected many people publicly then the reprimand may occur publicly. This action may or may not require a probational period. Records of student violations and disciplinary actions may be retained during a student's enrollment. Decisions containing conditions of continued or future enrollment may be held in a student's academic record until such conditions are met.
- 2. Disciplinary Probation:** This action may be taken by the seminary to indicate to a student who has violated the seminary's standard of conduct that his/her behavior is inappropriate and is not to be repeated. Probation is notice to the violating student that if the inappropriate behavior is repeated, suspension or expulsion is likely. Probation may be for any length of time deemed appropriate by the seminary administration.



Students involved in civil disobedience are responsible to civil authorities, but may also be subject to discipline by the University.

Thought and behavior which is disruptive to the University is a concern of the University. The University is committed to a student charged with an offense involving a civil disobedience of the University.

The intention of the University is to make all student disciplinary actions for learning and growth in a constructive manner. Most disciplinary actions will be handled by the Director of Student Life. If a student feels the need to be heard, the student may appeal to the Dean of Students. If still not satisfied with the decision, the student may go to the President of the institution to appeal to him. If a student of the University is charged with a crime, they are responsible to bear the appeal of the student. However, the student is not a necessity to go to a hearing. The President of the institution has full authority to handle all cases as he deems necessary.

If the President chooses to call a meeting of the Student Discipline Committee to hear an appeal, it will be composed of the President, Student Life (who will serve as Chairman), the Dean of Students, two student members, one college professor, one community student, and one college student.

A student who is charged with a crime will be held in custody until the appropriate authorities are notified. The student will be held in custody until the appropriate authorities are notified. The student will be held in custody until the appropriate authorities are notified. The student will be held in custody until the appropriate authorities are notified.

Disciplinary Actions

1. **Expulsion:** A student may be expelled if the student was convicted in a court of law for a crime which is a felony or a crime which is a misdemeanor. If the student committed a crime which is a felony or a crime which is a misdemeanor, the student may be expelled. This action may or may not require a pre-arrest hearing. Before a student is expelled, the student must be given a pre-arrest hearing. The student must be given a pre-arrest hearing. The student must be given a pre-arrest hearing.

2. **Revocation:** The student may be taken by the student to a student who has been convicted of a crime which is a felony or a crime which is a misdemeanor. The student may be taken by the student to a student who has been convicted of a crime which is a felony or a crime which is a misdemeanor. The student may be taken by the student to a student who has been convicted of a crime which is a felony or a crime which is a misdemeanor.

3. **Requested Withdrawal:** Requested withdrawal is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship, but culpable department has not been established. Withdrawal does not imply the assessment of guilt, and therefore is normally a private matter. Withdrawal will be for a specified period of time and will normally carry stipulations regarding readmission.
4. **Suspension:** Suspension is the right of the institution to require that a student be separated from the institution for a specified period of time. Suspension is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship. In all cases of Requested Withdrawal or Suspension, fulfillment of the discipline contracts only insures eligibility to be considered for readmission, following standard Southeastern readmission policies.
5. **Expulsion:** Expulsion is suitable in instances where there are repeated offenses, flagrant violations of a disciplinary contract, or where the initial evidence in a case involves a civil or criminal indictment or flagrant violations of seminary/college norms. By decision of the President, expulsion may become part of a student's permanent record.

Southeastern Women's Fellowship (SWF)

SWF is an organization made up of student wives and women students who are devoted to ministering to their needs. SWF meets monthly in the Leflow Center, where we hold our curriculum sessions and share fellowship. Other ministries include Bible study, clothing ministry, outreach, breast ministry, craft & book sales, and much more.

Devils

The Devils organization is a group which meets each week in the Leflow Center to share the Gospel through their evangelism throughout the town of Wake Forest.



2. Requested Withdrawal: Requested withdrawal is available in instances where...
3. Requested Withdrawal: Requested withdrawal is available in instances where...
4. Suspension: Suspension is the right of the institution to require that a student be separated...
5. Expulsion: Expulsion is available in instances where there are repeated offenses, refusal...
of the President, expulsion may be one part of a student's permanent record.

On-Campus Student Organizations

Fellowship of Military Chaplains

This student organization was founded in 1992 with the following threefold purpose:

1. To provide a support group for students planning for service as military chaplains.
2. To educate chaplain candidates about topics relevant to ministry in the military.
3. To promote a heightened awareness of military chaplaincy on campus.

Student Leadership Team

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the Southeastern family. The main foci of the Student Leadership Team are campus prayer and community evangelism. Other programs to foster personal, family, and community growth are implemented through various kinds of religious, social, and educational opportunities. The Leadership Team works to unify the campus to accomplish the vision set forth by the Seminary President. Part of bringing about this unity includes enhancing communications between the students and the administration. Southeastern is a faculty/administration run campus which desires to make adequate decisions by being fully informed. The Student Leadership Team works as a liaison to provide this information. The team consist of a President who must be a senior Masters level student, a Vice-President who must be a Masters level student, a 2nd Vice-President and a Secretary/Treasurer, one of which must be a college student.

Southeastern Women's Fellowship (SWF)

SWF is an organization made up of student wives and women students and is dedicated to ministering to their needs. SWF meets monthly in the Ledford Center, where the ladies hear outstanding speakers and share fellowship. Other ministries include Bible study, clothing ministry, outreach, bread ministry, craft & bake sales, and much more.

Doulos

The Doulos organization is a group which meets each week in the Ledford Center to share the Gospel through door to door evangelism throughout the town of Wake Forest.

On-Campus Student Organizations

Fellowship of Southern Chaplains

- This student organization was founded in 1992 with the following threefold purpose:
1. To provide a support system for students planning for service as military chaplains.
 2. To educate chaplains-to-be about topics relevant to ministry in the military.
 3. To promote a heightened awareness of military chaplaincy on campus.

Student Leadership Team

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the Southern Baptist community. The main focus of the Student Leadership Team are campus prayer and community evangelism. Other programs include personal, family, and community growth and empowerment through various kinds of religious, social, and educational activities. The Leadership Team works to unify the campus to accomplish the vision set forth by the Southern Baptist Convention. Part of this vision is to actively minister to and support the needs of the campus and the administration. Southern Baptist is a denomination that has a long history of service to the community and the world. The Student Leadership Team desires to make a positive impact on the campus by being fully involved. The team consists of a President who must be a senior member level student, a Vice-President who must be a Master level student, a Treasurer, and a Secretary. The President must be a college student.

Southern Women's Fellowship (SWF)

SWF is an organization made up of spiritual women and women students and is dedicated to ministering to their needs. SWF meets monthly in the Ladies Center, where the ladies have fellowship, prayer, and study. Other activities include Bible study, clothing ministry, outreach, and more. A craft & bake sale and much more.

Details

The Ladies Center is a group which meets each week in the Ladies Center to share the Gospel throughout the town of Wake Forest.

Homeschoolers in Ministry

Homeschoolers in Ministry (HIM) operates to bring together homeschoolers to participate in a community environment which serves to benefit the entire group. They offer many activities and family-oriented functions.

International Student Fellowship

The International Student Fellowship provides an opportunity for all international students to fellowship with one another and encourage one other in adjusting to their new environment. It also serves as an outlet for North American students to get acquainted with the international students.

Southeastern Christian Martial Arts

Southeastern Christian Marital Arts serves as an opportunity for students to exercise, and learn self-discipline and self-control. This group provides a friendly environment of encouragement to learn skills in the Martial Arts in a Christian atmosphere. Scripture memory and prayer times are incorporated with physically challenging work-outs.

American Association of Christian Counselors (AACC)

AACC is an organization designed to encourage Christian Counselors in their efforts to minister to those in need.

Patristics Club

This club offers an opportunity for those interested in the church fathers to come together and discuss theological issues that are relevant to this era of the church.

Baptist Student Union

The Baptist Student Union is operated mainly by college students and offers opportunities for spiritual growth and service in an exciting environment of fellowship. Their meetings will be announced in the Newline each semester.



Researcher in Ministry

Researcher in Ministry (RIM) operates to bring together researchers to participate in a community environment which serves to benefit the entire group. They offer many activities and family-oriented functions.

International Student Fellowship

The International Student Fellowship provides an opportunity for all international students to fellowship with one another and encourage one other in adjusting to their new environment. It also serves as an outlet for North American students to get acquainted with the international students.

Southeastern Christian Musical Arts

Southeastern Christian Musical Arts serves as an opportunity for students to exercise and learn self-discipline and self-control. The group provides a friendly environment of encouragement to learn skills in the Musical Arts in a Christian environment. Students receive and prefer their own experience with physically challenging work-outs.

Association of Christian Counselors (ACC)

ACC is an organization designed to encourage Christian Counselors in their efforts to minister to those in need.

Artist's Club

This club offers an opportunity for those interested in the church talents to learn to paint and design theological works that are relevant to the work of the church.

Baptist Student Union

The Baptist Student Union is operated mainly by college students and offers opportunities for spiritual growth and service in an exciting environment of fellowship. Their message will be announced in the following each semester.

WHERE TO FIND INFORMATION

Area Code: 919

Switchboard Operator

The switchboard serves as the primary communications center for the campus. In addition to coordinating the telephone service, the operator has access to general information concerning campus offices as well as addresses, phone numbers, and class schedules of students. The switchboard is usually open Monday-Friday from 7:30 a.m.- 6:00 p.m. during regular semesters. To reach the switchboard while on campus, dial "0," and off campus dial 919-556-3101.

Academic Information	Academic Vice President or Registrars Office	863-8225 863-8215
Activities	Student Life	863-8305
Admissions	Admissions Office	863-8280
Audiovisuals	Audiovisual Services	863-8259
Billing	Business Office	863-8207
Bookstore	Lifeway Christian Bookstore	556-3481
Calendar	Public Relations	863-8270
Child Care	Child Development Center	863-8248
Counseling	Academic Vice President	863-8225
Academic	Ministry Referral	863-8317
Career	Employment	863-8365
Financial	Sports and Facility Manager	863-8309
Fitness	Director of Student Life	863-8305
Personal		
Discipline	Director of Student Life	863-8305
Doctoral Studies	Academic Vice President	863-8225
Emergencies	Health Center	863-8245
Clinic	Student Life	863-8305
Student	Security	302-2485
Security		
Employment	Student Employment Office	863-8365
Secular	Ministry Referral	863-8317
Church		
Financial Aid	Financial Aid Office	863-8310
General Information	Switchboard	556-3101
Graduation Requirements	Dean of Students Office	863-8306
Guest Reservations	Housing Office	863-8400
Housing	Housing Office	863-8400
Identification Cards	Student Life Office	863-8305
Information	Switchboard	556-3101



WHERE TO FIND INFORMATION
Area Code 313

Registrar and Operator

The switchboard serves as the primary communication center for the campus. In addition to conducting the telephone service, the operator has access to general information concerning campus offices as well as schedules, general regulations, and class schedules of students. The switchboard is usually open Monday-Friday from 7:30 a.m. to 5:00 p.m. during regular sessions. To reach the switchboard when the campus is "off" and off-campus, dial 313-355-3101.

313-355-3101	Switchboard	Information
313-355-3102	Student Life Office	Identification Cards
313-355-3103	Housing Office	Housing
313-355-3104	Housing Office	Guest Researchers
313-355-3105	Dean of Student's Office	Graduation Requirements
313-355-3106	Financial Aid Office	General Information
313-355-3107	Student Employment Office	Financial Aid
313-355-3108	Health Center	Registrar and Operator
313-355-3109	Academic Vice President	Director of Studies
313-355-3110	Director of Student Life	Discipline
313-355-3111	Director of Student Life	Personal
313-355-3112	Director of Student Life	Financial
313-355-3113	Director of Student Life	Academic
313-355-3114	Director of Student Life	Counseling
313-355-3115	Public Relations	Child Care
313-355-3116	Public Relations	Calendar
313-355-3117	Library/Student Resources	Bookstore
313-355-3118	Student Office	Billing
313-355-3119	Student Office	Administrative
313-355-3120	Administrative Office	Admissions
313-355-3121	Student Life	Activities
313-355-3122	Academic Vice President	Academic Information

Injury or Illness	Health Center	863-8245
International Students	Student Life	863-8305
Library	Circulation Desk	863-8251
Library	Reference Desk	863-8258
Loans	Financial Aid	863-8310
Lost and Found	Switchboard	556-3101
Ministry Positions	Ministry Referral	863-8317
Name Change	Registrar's Office	863-8215
Notary Public	Business Office	863-8207
Organizations	Student Life	863-8305
Orientation	Student Life	863-8305
Parents' Night Out	Student Life	863-8305
Parking	Physical Plant	863-8420
Postal Service	Post Office	863-8311
Publications	Public Relations	863-8270
Recreation	Ledford Center	863-8300
Registration	Registrar's Office	863-8215
Scholarships	Financial Aid	863-8310
School Supplies	LifeWay Christian Bookstore	556-3481
Security	Security	302-2485
Special Events	Public Relations	863-8270
Switchboard	Switchboard	556-3101
Telephone Numbers	Switchboard	556-3101
Tours of Campus	Admissions Office	863-8280
Transcripts	Registrar's Office	863-8215
Veteran Benefits	Registrar's Office	863-8215

Southeastern Publications

Campus Directory

The Directory is a pictorial handbook of students, faculty, and administrative personnel, with addresses, phone numbers, and other biographical information. It is a publication of the Public Relations Office.

Catalogs

The Catalog contains information on the educational policies and programs of the seminary. It is published by the Public Relations Office and is available upon request from the Admissions Office.

Newsline

The Newsline is a bi-monthly newsletter announcing campus activities and events and is published by the Student Life Office.

Olive Press

The Olive Press is published in the spring and winter and serves as a news journal of the exciting things God is doing in and through the Southeastern family and the Southern Baptist Convention.

Outlook

Outlook is a general interest/alumni magazine, published annually by the Public Relations Office. Upon request, copies are sent gratis to alumni, trustees, and other friends of the seminary.

Southeastern Publications

Campus Directory

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