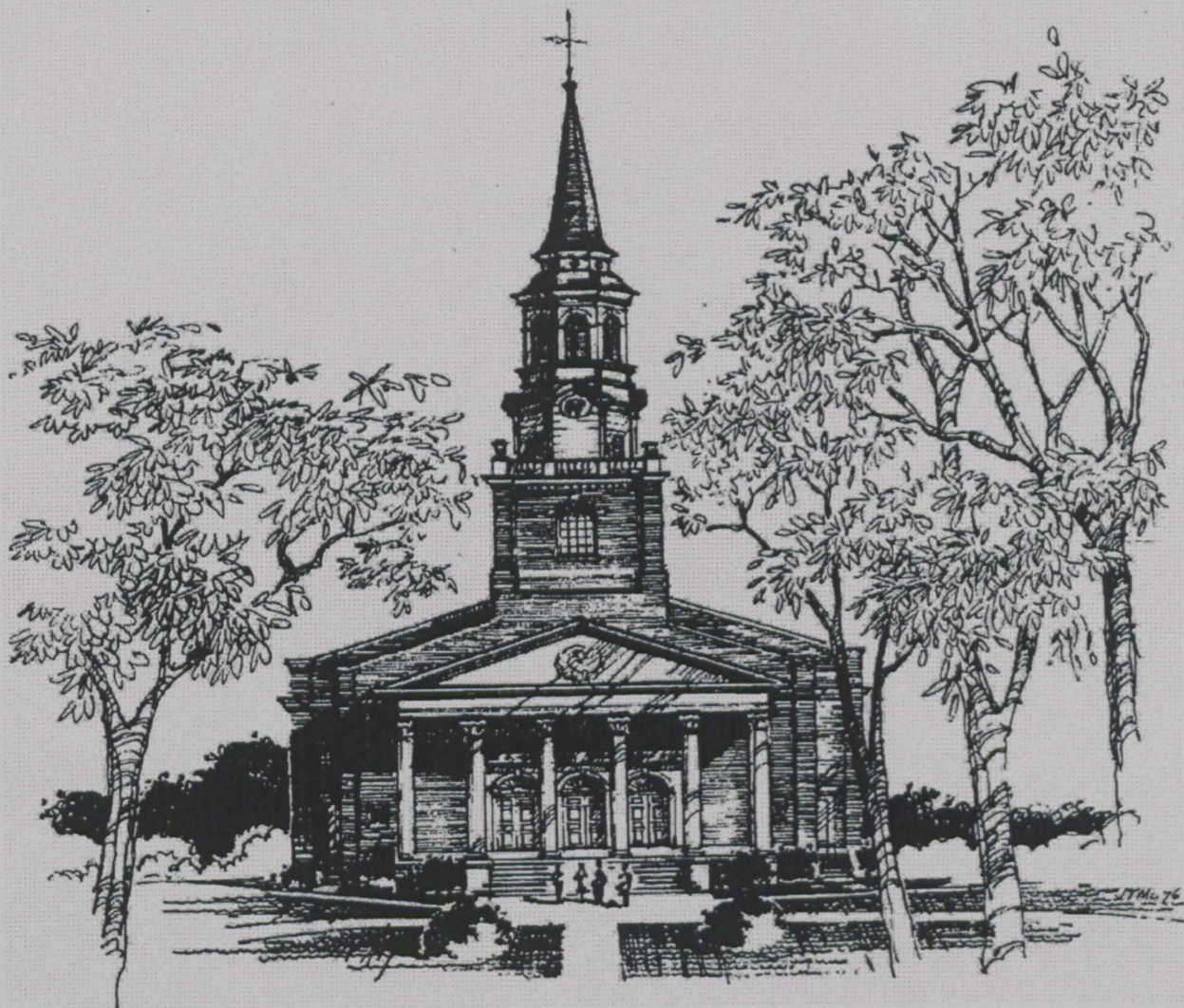


SOUTHEASTERN

BAPTIST THEOLOGICAL
SEMINARY



CHARLOTTE EXTENSION 2000/2001 STUDENT HANDBOOK







Statement of Institutional Purpose

Southeastern Baptist Theological Seminary is an institution of higher learning established and supported by the Southern Baptist Convention in order to assist Southern Baptist churches by preparing God-called men and women for Christian ministry through theological education and practical training. Southeastern maintains an administration and faculty whose convictions and calling reflect consistent adherence to the institution's *Abstract of Principles*. Southeastern's administration and faculty are qualified by personal commitment to Christ, by academic preparation, and by personal and professional experience to provide guidance in spiritual, intellectual, and practical endeavors.

Through its administration and faculty, Southeastern offers programs of instruction and personal disciplines, preparing men and women for Christian ministry and service consistent with the 2000 *Baptist Faith and Message* in churches, on mission fields, in schools, colleges, and seminaries, and through other Christian ministries throughout the world. Southeastern's purpose is implemented through campus-based and off-campus programs of academic studies and practical preparation for ministry.

Academic Studies – Southeastern seeks to prepare men and women by helping them discern, defend, and proclaim God's revealed truth. Southeastern pursues high academic standards in providing courses of study for understanding the Bible and the history, content, and contemporary relevance of the Christian faith. Southeastern is committed to the complete inerrancy and sufficiency of the Bible as the foundation for effective Christian ministry and service.

Practical Preparation – Southeastern emphasizes a wholesome, intelligent, and intentional evangelism in obedience to Christ's commission to make disciples of all people. Spiritual development in Christ-likeness through Bible-based theological studies will produce a compassionate desire to minister to the human suffering caused by individual, social, and spiritual evils. Southeastern provides practical preparation for a wide variety of Christian ministries, with special focus on proclaiming the Gospel and extending the ministry and influence of the local church.

Journal of Institutional Economics

Journal of Institutional Economics, Volume 1, Number 1, 2005, pp. 1-12

The Journal of Institutional Economics is a peer-reviewed journal of research in the field of institutional economics. The journal is published quarterly by the Journal of Institutional Economics Ltd, London, UK. The journal is the only journal in the world devoted to the study of institutional economics. The journal is required reading for all those interested in the study of institutional economics. The journal is also a valuable source of information on the latest research in the field of institutional economics. The journal is available in print and online. The online version of the journal is available at <http://www.jie.org.uk>. The journal is also available in microfilm and microfiche. The journal is published by the Journal of Institutional Economics Ltd, London, UK. The journal is the only journal in the world devoted to the study of institutional economics. The journal is required reading for all those interested in the study of institutional economics. The journal is also a valuable source of information on the latest research in the field of institutional economics. The journal is available in print and online. The online version of the journal is available at <http://www.jie.org.uk>. The journal is also available in microfilm and microfiche. The journal is published by the Journal of Institutional Economics Ltd, London, UK.

**SOUTHEASTERN
BAPTIST THEOLOGICAL
SEMINARY**



Dr. N. Allan Moseley
Vice President for Student Services
Dean of Students

II Timothy 3:17

General Information

The location of the Charlotte Extension of Southeastern Baptist Theological Seminary is Hickory Grove Baptist Church. The address is 5826 Hickory Grove Road, Charlotte, NC, 28215. The pastor of the church is Dr. Joe Brown. The seminary contact person at the church is Monica McFarlane. The church switchboard number is 704-331-6342.

Early and Emergency Messages

Welcome to the Southeastern family!

Like all families, Southeastern Seminary is a group of folks who love one another. Also, like a family, we are proud of every new addition, so we're glad you have become part of us by attending the Charlotte extension. Families are also loyal, and we approach our relationship with you with the belief that Southeastern is the best way on the planet to prepare for Christian ministry.

Families also have guidelines for behavior. We have reduced our expectations to writing, and they are contained in this handbook. In addition, we have included descriptions of services and general information about the Charlotte extension. We even placed some information about the main campus in Wake Forest, thinking that the Lord may yet call you to experience on-campus theological education. The purpose of all this is to help you make the most of the opportunity of growth and learning that is before you. If the information you are looking for is not in this handbook, check the seminary catalog or the appropriate administrative office.

Remember, seminary days don't last forever (hopefully!), so make the most of this time. Study hard, learn as much as possible, build relationships with fellow students that will last a lifetime, and be involved in ministry. These days will be gone before you know it, so don't miss anything! And welcome to the family.

Allan Moseley

P.O. Box 1889
Wake Forest, NC 27588-1889
telephone 919-863-8306 || 919-863-8112 facsimile
Email: amoseley@sebts.edu



SOUTHEASTERN
BAPTIST THEOLOGICAL
SEMINARY

Dr. A. A. Mosley
Theological Seminary
Lynchburg, Virginia
24501

Welcome to the Southeastern Family!

The all-female Southeastern Seminary is a group of girls who love the gospel. At the Seminary, we are proud of every new addition, and we're glad you have become part of us by joining the Christian community. We're glad you're here, and we appreciate our relationship with you with the help of our staff. It's our hope that you will be a part of the plan for Christian ministry.

Thank you for your interest in the Seminary. We have received your application in writing and we are glad to hear from you. In addition, we have included information on our location and general information about the Christian community. We encourage you to contact us for more information. We are glad to hear from you and we will be glad to help you in any way we can. We are glad to hear from you and we will be glad to help you in any way we can. We are glad to hear from you and we will be glad to help you in any way we can.

Thank you for your interest in the Seminary. We have received your application in writing and we are glad to hear from you. In addition, we have included information on our location and general information about the Christian community. We encourage you to contact us for more information. We are glad to hear from you and we will be glad to help you in any way we can. We are glad to hear from you and we will be glad to help you in any way we can.

Alan Mosley

FACILITIES

Student Services: Personal and Family

General Information

The location of the Charlotte Extension of Southeastern Baptist Theological Seminary is Hickory Grove Baptist Church. The address is 6050 Hickory Grove Road, Charlotte, NC, 28215. The pastor of the church is Dr. Joe Brown. The seminary contact person at the church is Monica McKenzie. The church switchboard number is 704-531-4000.

Security and Emergency Messages

Hickory Grove Baptist Church employs security personnel that patrol the church's campus regularly. When Southeastern's classes are meeting, a security staff member will always be on the campus. Operations staff members will also be present.

Office hours at the Church are 8:00 AM to 5:30 PM, Monday to Thursday, and 8:00 AM to 12:00 noon on Friday. During office hours, in order to deliver an emergency message to a student, family or friends should call the church switchboard at 704-531-4000. After office hours, the procedure is to call the switchboard number, listen for the recorded instructions as to how to reach the "Deacon on Call Pager," and enter the number provided by the recorded message. The Deacon on Call will handle the emergency message or will call a minister on call. Also, University Hospital is on the same street as the church, approximately 7 miles from the church.

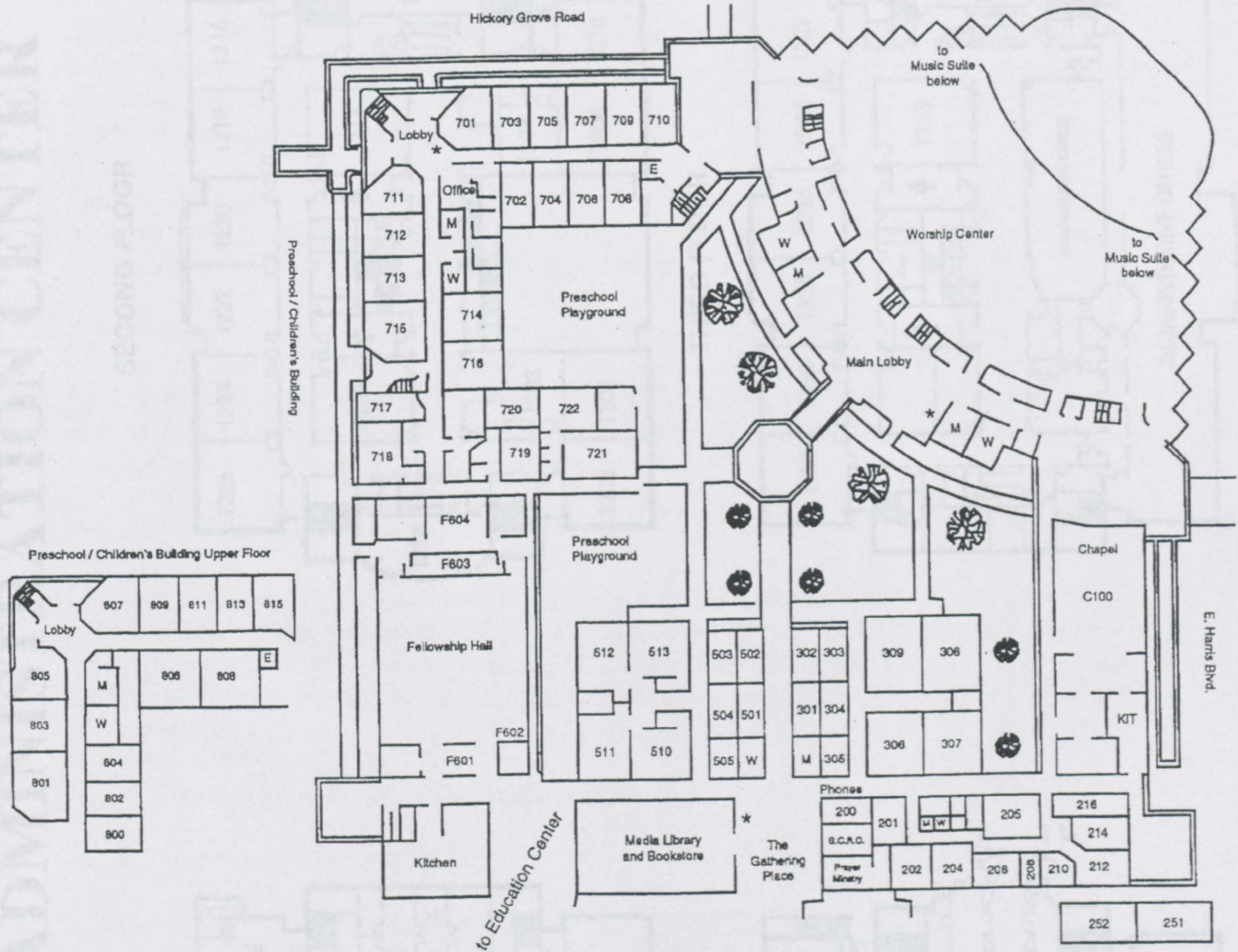
Family Crisis Communication

One of the advantages of being part of a Christian community like a seminary is the readily available prayer support for persons who experience a crisis in their lives. Southeastern has devised a family crisis communication procedure to provide a way for the seminary administration to be aware of crises that arise in the Southeastern family. If you are aware of a serious illness, accident, major material loss, birth, death in the immediate family, or other situations that should be communicated, you may call the Dean of Students' Office at 919-863-8306 and report this information. The prayer request will then be communicated by e-mail immediately to all major offices and areas of the campus, and the seminary family will be asked to pray for each emergency situation.

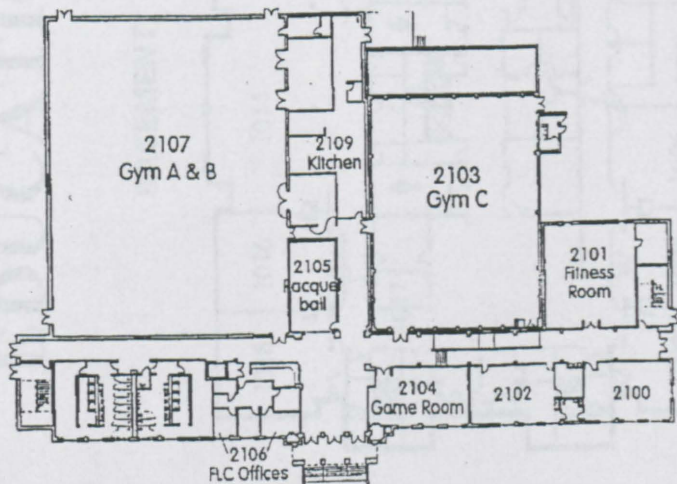
Building Layout

On the next page is a schematic drawing of Hickory Grove's buildings. To find out the location of a class, students may call Monica McKenzie at 704-531-4075 one week before the first class meeting. If the location of the class changes at any point during the semester, students will be notified. On the first class meeting, Monica McKenzie will inform students where to find changes in class locations.

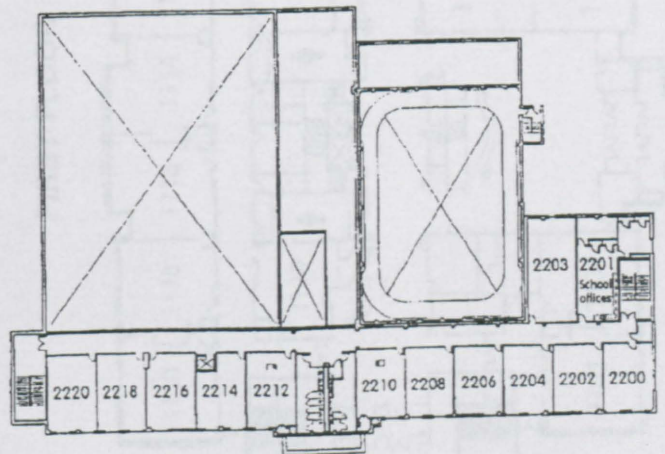
FACILITIES



FLC 1st floor



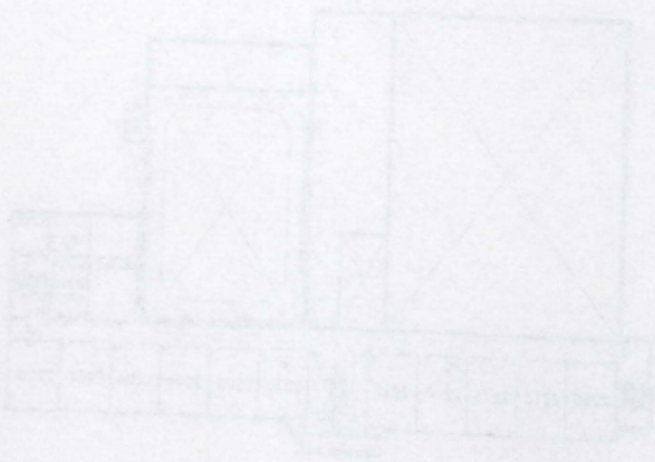
FLC 2nd floor



FACILITIES



P/C 2nd floor

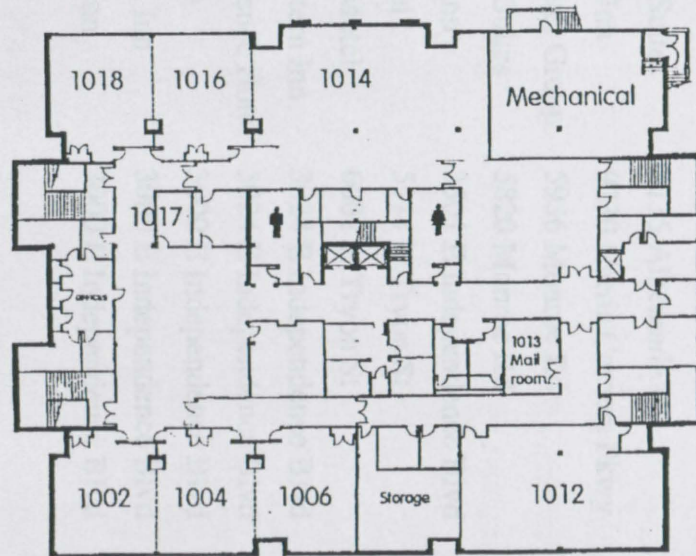


P/C 1st floor

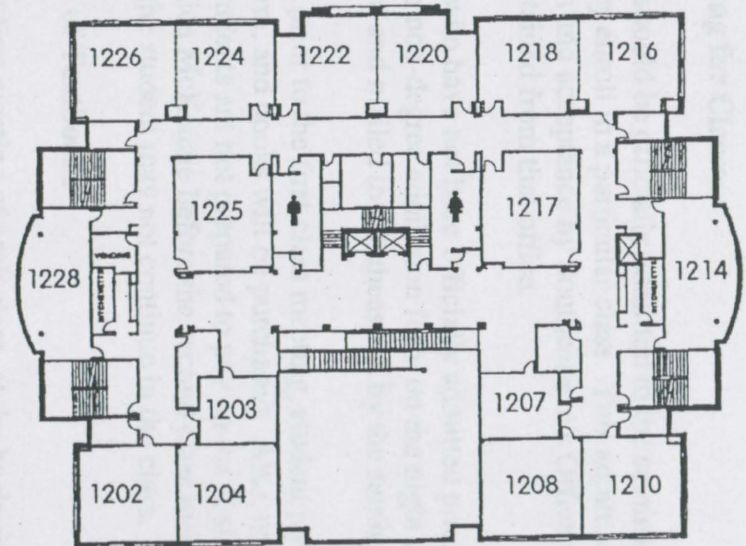


EDUCATION ADMINISTRATION CENTER

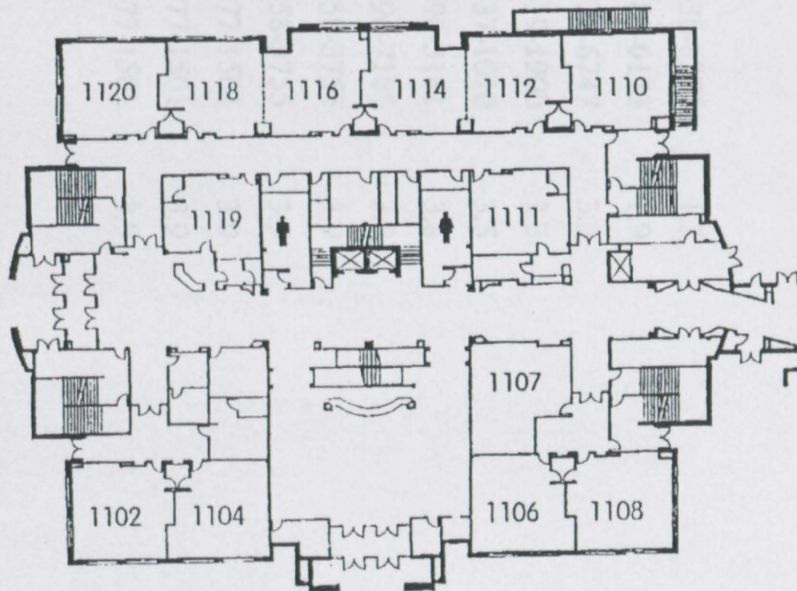
BASEMENT



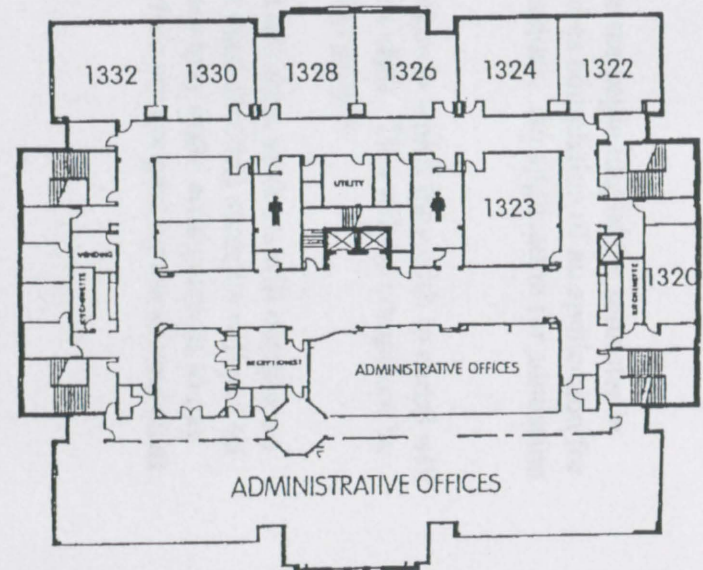
SECOND FLOOR

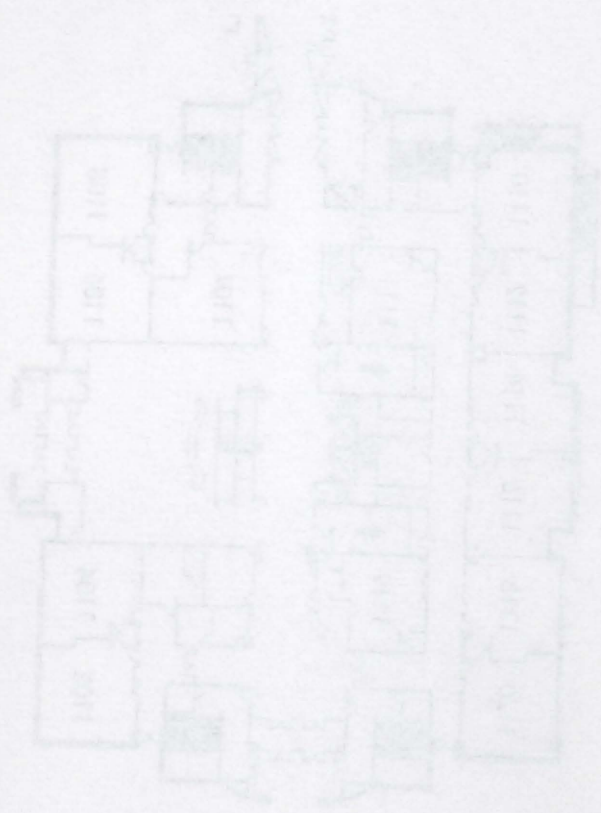


FIRST FLOOR

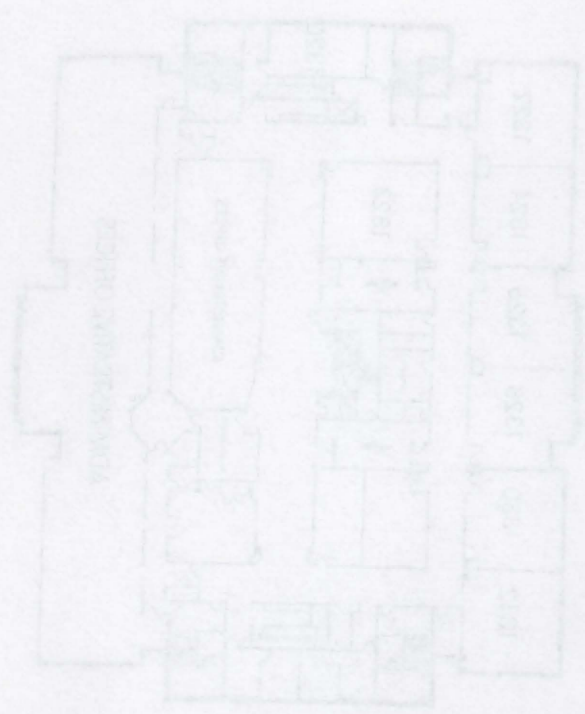


THIRD FLOOR

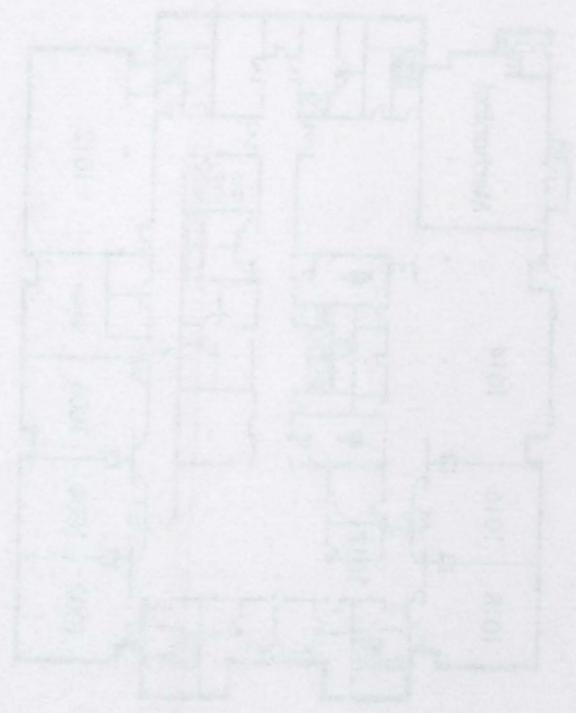




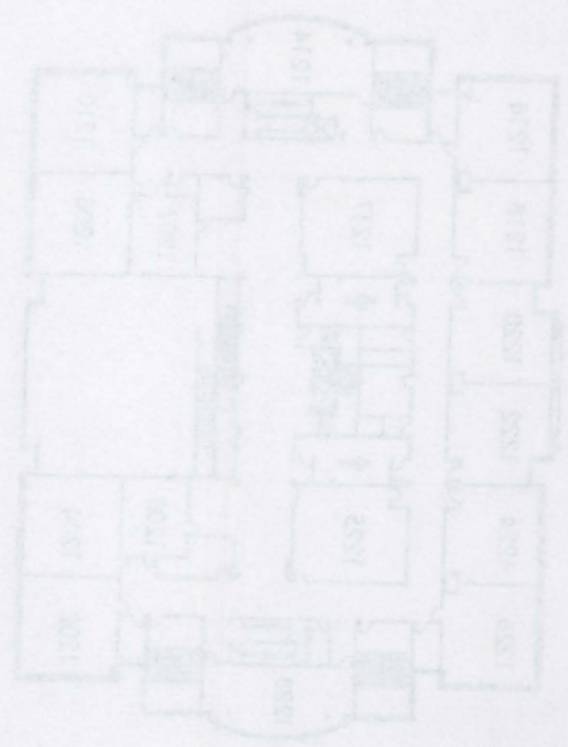
FIRST FLOOR



SECOND FLOOR



THIRD FLOOR



FOURTH FLOOR

EDUCATION ADMINISTRATION CENTER

Registering for Classes to Hickory Grove Baptist Church

Students should be officially admitted to the seminary before the beginning of the semester in which they enroll in a particular class. This admittance requires completion of an application for admission and acceptance by Southeastern's Office of Admissions. An application for admission can be obtained from that office.

Students who have not been officially admitted prior to the class in which they wish to enroll will be given a non-degree admission form on the night of the first class. This will be completed by the student and mailed to Southeastern by the seminary contact person.

Also, just prior to the first class meeting, student photos will be taken, students will complete a survey form, and books will be purchased. Also, on the first class meeting students will pay all fees. If students are not prepared to pay on the first night, they may make arrangements to pay with Monica McKenzie before the second class meeting. If fees are not paid by the second class meeting, the student may not continue in the class.

Purchase of Textbooks

Before the first meeting of each class, at the beginning of each term, a representative from Lifeway Christian Resources of the Southern Baptist Convention will be present at Hickory Grove Baptist to sell textbooks required for each class. Students should come to the first class meeting prepared to pay for all textbooks as well as tuition and fees for the class(es) for which they are enrolled.

Motels Convenient to Hickory Grove Baptist Church

A list of these motels are listed below:

In Town Suites	7135 Albemarle Rd	(704) 536-8376	1.3
Fairfield Inn	9230 Harris Corners Pkwy	(704) 509-0123	1.9
Panos Hotel Group	5936 Monroe Rd	(704) 532-6747	3.3
Carolina Suites	5820 Monroe Rd	(704) 319-1900	3.3
Holiday Inn	3501 E Independence Blvd	(704) 537-1010	3.5
Star Motel	5911 N Tryon St	(704) 596-3141	3.8
Holiday Motel	6001 N Tryon St	(704) 596-7185	3.9
Best Western Inn	3024 E Independence Blvd	(704) 358-3755	3.9
Independence Hotel	3024 E Independence Blvd	(704) 358-3755	3.9
Arena Inn	3000 E Independence Blvd	(704) 377-1501	3.9
Coliseum Inn	3000 E Independence Blvd	(704) 377-1501	3.9
Ramada Inn	3000 E Independence Blvd	(704) 377-1501	3.9

Japanese Restaurant

6408 Albemarle Rd

(704) 535-1330

1.3

Dairy's Restaurant

3440 Albemarle Rd

(704) 536-1775

1.5

Registering for Classes

Students should be officially admitted to the academy before the beginning of the semester in which they enroll in a particular class. This admission requires completion of an application for admission and acceptance by Southport's Office of Admissions. An application for admission can be obtained from that office.

Students who have not been officially admitted prior to the class in which they wish to enroll will be given a non-degree admission form on the night of the first class. This will be completed by the student and mailed to Southport by the academy contact person.

Also, just prior to the first class meeting, student photos will be taken, students will complete a survey form, and books will be purchased. Also, on the first class meeting students will pay all fees. If students are not prepared to pay on the first night, they may make arrangements to pay with Finance M&K's before the second class meeting. If fees are not paid by the second class meeting, the student may not continue in the class.

Features of Textbooks

During the first meeting of each class, at the beginning of each year, a representative from Library/Student Resources of the Southern Baptist Convention will be present at Hickory Grove to give a report on all textbooks required for each class. Students should come to the first class meeting prepared to pay for all textbooks as well as tuition and fees for the class for which they are enrolled.

Phone Numbers to Hickory Grove Baptist Church

A list of these numbers are listed below:

1-8	(704) 524-6236	1137 Albemarle Rd	in Town Office
1-9	(704) 522-6123	2126 Harris Center Hwy	Textbook Inc
1-1	(704) 522-6747	3036 Stokes Rd	Parents Book Group
1-2	(704) 522-1940	2630 Stokes Rd	Christian Sales
1-3	(704) 522-1010	3601 E Independence Blvd	Joinery Inc
1-4	(704) 522-5141	3811 N Tryon St	Star Post
1-5	(704) 522-7522	4201 N Tryon St	Textbook World
1-6	(704) 522-3722	3624 E Independence Blvd	First Women Inc
1-7	(704) 522-3722	3624 E Independence Blvd	Independence Hotel
1-8	(704) 522-1201	3000 E Independence Blvd	Academy Inc
1-9	(704) 522-1201	3600 E Independence Blvd	Colman Inc
1-0	(704) 522-1201	3000 E Independence Blvd	Books Inc

Restaurants Convenient to Hickory Grove Baptist Church

Papa John's Pizza	6035 Hickory Grove Rd	(704) 531-0123	0.0
Arby's	7008 E Wt Harris Blvd	(704) 599-8109	0.1
Golden Garden	7008 E Wt Harris Blvd	(704) 531-0080	0.1
Subway	7008 E Wt Harris Blvd	(704) 535-1222	0.1
Aggie's	7209 E Wt Harris Blvd	(704) 568-6789	0.1
Domino's Pizza	7209 E Wt Harris Blvd	(704) 531-1833	0.1
Jack-In-The-Box	7000 E Wt Harris Blvd	(704) 921-4450	0.1
Hickory Grove Restaurant	6903 E Wt Harris Blvd	(704) 568-0606	0.2
Golden Gate Chinese	5708 N Sharon Amity Rd	(704) 536-7748	1.0
City Grill & Sports Bar	5820 E Wt Harris Blvd # A	(704) 566-9309	1.0
Toppers Pizza	5820 E Wt Harris Blvd	(704) 536-1660	1.0
Mc Donald's	5800 E Wt Harris Blvd	(704) 567-9433	1.1
Wendy's	5801 N Sharon Amity Rd	(704) 536-9025	1.1
East Town Family Restaurant	3126 Milton Rd	(704) 567-9141	1.1
Mayflower Seafood	3124 Milton Rd # C	(704) 566-8050	1.1
Panda's Den	5724 E Wt Harris Blvd # E	(704) 567-0088	1.2
Pizza Engineers	7200 Albemarle Rd	(704) 569-0177	1.2
Burger King	7026 Albemarle Rd	(704) 532-2936	1.3
Hana Cafe	7128 Albemarle Rd	(704) 568-7797	1.3
Bojangles	6915 Albemarle Rd	(704) 568-9770	1.3
La Bamba	6927 Albemarle Rd	(704) 536-8885	1.3
Subway	Albemarle Square	(704) 531-7777	1.3
Mc Donald's	6301 Albemarle Rd	(704) 535-5355	1.4
Wendy's	6500 Albemarle Rd	(704) 537-7385	1.4
Golden Palace Restaurant	6337 Albemarle Rd	(704) 568-3216	1.4
New York Pizza Express	6341 Albemarle Rd	(704) 569-5700	1.4
Kentucky Fried Chicken	6424 Albemarle Rd	(704) 537-3070	1.5
Kyoto Japanese Korean	6404 Albemarle Rd	(704) 569-1954	1.5
Panaja Restaurant	6404 Albemarle Rd	(704) 536-6500	1.5
Pizza Hut	6404 Albemarle Rd # F	(704) 536-3511	1.5
Thai Café	404 Albemarle Rd	(704) 563-9968	1.5
Wok This Way	6404 Albemarle Rd	(704) 567-0809	1.5
Sunrise Restaurant	6416 Albemarle Rd	(704) 535-1350	1.5
Darryl's Restaurant	6400 Albemarle Rd	(704) 536-1775	1.5

Restaurants Consequent to Highway Growth Impact Chart

Address	Phone Number	Business Name
6025 Hickory Grove Rd	(704) 391-0177	Top of the Hill
3008 E. W. Harris Blvd	(704) 292-4108	Arby's
3008 E. W. Harris Blvd	(704) 271-0080	Golden Garden
3008 E. W. Harris Blvd	(704) 271-1332	Sonoma
3008 E. W. Harris Blvd	(704) 292-0789	Arby's
3008 E. W. Harris Blvd	(704) 271-1833	Johnny's Place
3008 E. W. Harris Blvd	(704) 271-1180	Jack-in-the-Box
3008 E. W. Harris Blvd	(704) 292-0080	Hector's Diner
3008 E. W. Harris Blvd	(704) 271-4142	Golden Gate
3008 E. W. Harris Blvd	(704) 292-8309	City On a Hill
3008 E. W. Harris Blvd	(704) 271-1000	Johnny's Place
3008 E. W. Harris Blvd	(704) 271-9173	Mr. Jack's
3008 E. W. Harris Blvd	(704) 292-2024	Wendy's
3130 Milton Rd	(704) 292-4141	East Town Family Restaurant
3130 Milton Rd C	(704) 292-8900	Maxwell's
3024 Bait Road Blvd B	(704) 292-0080	Podda's
7200 Albemarle Rd	(704) 292-0177	Flax Restaurant
7028 Albemarle Rd	(704) 271-2924	Burger King
7122 Albemarle Rd	(704) 292-1717	Blue Cafe
6912 Albemarle Rd	(704) 292-0700	Bonanza
6927 Albemarle Rd	(704) 292-4282	La Bamba
Albemarle Square	(704) 271-7777	Barney's
6901 Albemarle Rd	(704) 292-2988	Mr. Louie's
6900 Albemarle Rd	(704) 271-1323	Wendy's
6877 Albemarle Rd	(704) 292-0210	Golden Palm Restaurant
6841 Albemarle Rd	(704) 292-2300	New York Diner
6824 Albemarle Rd	(704) 271-2010	Johnny's Diner
6804 Albemarle Rd	(704) 292-1224	Golden Garden
6407 Albemarle Rd	(704) 292-0200	Jack's Diner
6404 Albemarle Rd	(704) 292-0711	Flax Bar
604 Albemarle Rd	(704) 292-0080	The Cafe
604 Albemarle Rd	(704) 292-0080	Wol The Way
6016 Albemarle Rd	(704) 271-1200	Sam's Restaurant
6010 Albemarle Rd	(704) 292-1112	Sam's Restaurant

Library Resources

Southeastern students may use the library on the Hickory Grove campus. The public library located across the street from the church is also available for student use. Students may also use the library at University of North Carolina at Charlotte.

The library at Southeastern Seminary is also available for extension center students. By accessing the library web site at <http://library.sebts.edu>, you may search the on-campus library for available books by clicking on search the Catalog. You may also utilize "first search." This program will allow you to look for magazine articles and other resources. After finding the needed book and checking for availability, an extension center study may email Judy Durham to check on having that book mailed directly to them. Her information may be found on the same web site by clicking "library staff" located under Information. By properly utilizing the available resources, an extension center student has access to every resource an on-campus student does. For more information, contact Judy Durham by phone at 919-863-8251 or through email at jdurham@sebts.edu.

Financial Aid

Southeastern's financial aid is based on the premise that students are making an effort to be as self-supporting as possible. It is recommended that students should have sufficient funds or income to see themselves through at least the first semester before seeking aid.

Almost all of Southeastern's financial aid is reserved for full-time, on-campus students. Usually, extension students have not left their sources of income to settle in Wake Forest, so they are usually in a better position to meet the financial requirements of higher education. Financial assistance for on-campus students includes: 1. Off-campus and on-campus jobs through Southeastern's Employment Services Office, 2. Ministry positions through the Ministry Referral Office, 3. Scholarships, and 4. Matriculation Deferment Plan. With the exception of emergency assistance, students applying for these sources of aid must be currently enrolled full-time in a degree program. Applications for emergency assistance will be considered on a case by case basis.

Southeastern students at the Charlotte extension may be eligible for assistance from the church and would be considered on an individual basis. Students may obtain further information from Monica McKenzie, at 704-531-4075.

Wellness and Recreation

Students at the Charlotte extension of Southeastern Seminary are eligible for a complimentary partial membership for the Family Life Center of Hickory Grove Baptist Church. Students may obtain further information from the Family Life Center at 704-531-4016.

Library Services

Southeastern students may use the library on the Hickory Grove campus. The public library located across the street from the church is also available for student use. Students may also use the library at University of North Carolina at Charlotte.

The library at Southeastern Seminary is also available for extension center students. By accessing the library web site at <http://library.se.edu>, you may search the on-campus library for available books by clicking on search the Catalog. You may also utilize "fast search." This system will allow you to look for magazine articles and other resources. After finding the needed page and checking for availability, an extension center study may search just. Do not be disappointed in having that book mailed away to them. The information may be found on the same web site by clicking "library staff" located under information. By properly utilizing the available resources, an extension center student has access to every resource an on-campus student does. For more information, contact Judy Eubank by phone at 919-857-8351 or through email at judy@se.edu.

Financial Aid

Southeastern's financial aid is based on the premise that students will continue to follow to be as self-supporting as possible. It is recommended that students seek out every available source of income to see themselves through at least the first semester before leaving school.

Almost all of Southeastern's financial aid is reserved for full-time on-campus students. Usually extension students have not left their source of income to receive Title IV funds, so they are usually in a better position to meet the financial requirements of higher education. Financial assistance for on-campus students includes: 1. Off-campus and on-campus job through Southeastern's Employment Services Office, 2. Ministry positions through the Ministry, Pastoral Office, 3. Scholarships, and 4. Merit-based Delegation Plan. With the exception of emergency assistance, students applying for these sources of aid must be currently enrolled full-time in a degree program. Applications for emergency assistance will be considered on a case-by-case basis.

Southeastern students at the Charlotte extension may be eligible for assistance from the church and would be considered on an individual basis. Students may obtain further information from se@se.edu or call 919-857-4075.

Religion and Mission

Students at the Charlotte extension of Southeastern Seminary are eligible for a membership partial membership for the Family Life Center of Hickory Grove Baptist Church. Students may obtain further information from the Family Life Center at 919-857-4075.

I.D. and Activity Cards

An I.D. card is issued to each new student upon entering Southeastern. This card will serve a number of functions and should be carried at all times. In addition to identifying a person as a Southeastern student, it is required to check out books and other materials from the Library. An identification card will also be required before recreational facilities and equipment can be used.

For an extension center student to receive a valid Southeastern ID, you must make arrangements to have a jpeg image of yourself sent electronically to Southeastern. This may be accomplished through an email sent to Thomas White at twhite@sebts.edu. The image may not be over 150 kb in size. Along with the image, you must also send an email requesting an ID. This email must have your full name, your student number, your telephone number, and the address to which you would like your ID to be mailed. You will be notified electronically once your ID has been mailed. If you do not have access to electronic mail, please call 919-863-8309 to arrange for processing your ID. An ID Card will only be necessary if you plan to utilize the library or student center located at the main campus of Southeastern Seminary.

An I.D. card is valid during periods of continuous enrollment. Cards become void when a student's enrollment terminates or is interrupted. I.D. cards are provided at no charge, but a \$10.00 charge will be made to replace lost cards. Replacements are made at the Student Life Office in the Ledford Center. For any other questions concerning ID Cards, please call Thomas White at 919-863-8309 or email him at twhite@sebts.edu.

Student Excursions

The seminary regularly sponsors off-campus trips for personal enrichment and academic credit. Extension center students are eligible to participate in these excursions. The three primary types of seminary-sponsored excursions are mission trips, Holy Land trips, and conferences. Student behavior during such travel opportunities is required to be consistent with both the purpose of the trip and the established policies of the seminary. If the purpose of the excursion is mission work, students will be available at all times to do mission work. If the purpose of the excursion is archaeological work, students will apply themselves to their work. If the purpose of the excursion is attendance of a conference and/or seminars, students will attend all such meetings.

While on mission trips, students are expected to comply with the standards of conduct and dress that are appropriate for Christians in the culture in which they are serving. Students are also expected to sign any waivers that are applicable to their work and travel. When work is to be done on any school trip, students are expected to work diligently, without complaining. All conduct that is prohibited in this handbook in the section dealing with discipline is also prohibited on student excursions. Fraternization with the opposite sex is forbidden. All seminary-sponsored excursions will be accompanied by a member of the faculty or administration of the seminary. When such trips are for academic credit, students are responsible to meet the academic requirements specified by the supervising professor.

Library Activity Cards

An ID card is issued to each new student upon entering Southeastern. This card will serve a number of functions and should be carried at all times. In addition to identifying a person as a Southeastern student, it is required to check out books and other materials from the library. An identification card will also be required before recreational facilities and equipment can be used.

For an electronic center student to receive a valid Southeastern ID, you must make arrangements to have a new design of yourself sent electronically to Southeastern. This may be accomplished through an email sent to Thomas White at twwhite@seu.edu. The image may not be over 128 kb in size. Along with the image, you must also send an email requesting an ID. This email must have your full name, your student number, your telephone number, and the address to which you would like your ID to be mailed. You will be notified electronically once your ID has been mailed. If you do not have access to electronic mail, please call 719-605-8309 to arrange for processing your ID. An ID Card will only be necessary if you plan to utilize the library or student centers located at the main campus of Southeastern University.

An ID card is valid during periods of continuous enrollment. Cards become void when student's enrollment terminates or is interrupted. ID cards are provided at no charge, but a \$10.00 charge will be made to replace lost cards. Replacements are made at the Student Life Office in the Student Center. For any other questions concerning ID Cards, please call Thomas White at 719-605-8309 or email him at twwhite@seu.edu.

Student Excursions

The university regularly sponsors off-campus trips for personal enrichment and academic credit. Extension courses students are eligible to participate in these excursions. The three primary types of university-sponsored excursions are mission trips, Holy Land trips, and conferences. Student expense travel opportunities are required to be consistent with both the purpose of the trip and the established policies of the university. If the purpose of the excursion is mission work, students will be available at all times to do mission work. If the purpose of the excursion is technological work, students will apply themselves to their work. If the purpose of the excursion is attendance at a conference and/or seminar, students will attend all such meetings.

Following excursions, students are expected to comply with the standards of conduct and dress that are appropriate for Christians in the culture in which they are serving. Students are also expected to sign any waivers that are applicable to their work and travel. When work is to be done on any school trip, students are expected to work diligently, without complaining. All conduct that is prohibited in this handbook in the section dealing with discipline is also prohibited on these excursions. Participation with the opposite sex is forbidden. All off-campus excursions will be accompanied by a member of the faculty or administration of the university. When such trips are for academic credit, students are responsible to meet the academic requirements specified by the supervising professor.

Student Discipline

Southeastern Baptist Theological Seminary is a Christian institution whose primary purpose is to conduct a program of graduate and undergraduate theological education designed to equip women and men students for effective Christian leadership in church-related ministries and other areas where theological training is required.

This purpose assumes a community and lifestyle that are in the world but not of the world. The distinguishing factor is commitment to the vocation of the Christian ministry which signifies not only the role of a Christian but also the role of spiritual and moral leadership in the church of Jesus Christ. Southeastern Baptist Theological Seminary is also a Southern Baptist institution. Therefore, those who are part of Southeastern are expected to adhere to the behavioral standards that are normative for Southern Baptist ministers.

Disciplinary action may result whenever students are involved in the violation of the personal or property rights of others, or in behavior which is not acceptable in the Southeastern community. The following are examples of conduct which is unacceptable in the Southeastern community and subject to disciplinary action:

- A. Academic misconduct such as plagiarism, cheating, or making false representations.
- B. Use or possession of beverage alcohol, or possession of illegal drugs or controlled substances.
- C. Homosexual behavior or heterosexual misconduct, including possession or viewing of any pornographic material.
- D. Neglect of personal financial obligations.
- E. Giving false information or altering records.
- F. Theft, intentional abuse, or destruction of personal or Southeastern property.
- G. Neglect, disregard or breach of established seminary/college policies which govern the use of any seminary/college properties or facilities.
- H. Behavior (verbal, physical, emotional) which is demeaning, harassing, or abusive of another person; and behavior that is profane or vulgar.
- I. Disrespect or abuse directed toward any faculty member, school administrator, or staff person.
- J. The use of tobacco products anywhere on seminary property.
- K. True ministers of the Gospel must set the standard by modeling biblical marriage. Any active student experiencing a divorce must notify the Dean of Students, and withdraw from classes and campus housing for a period of one year before applying for readmission.
- L. Students and their families are expected to dress in modest attire everywhere on campus. The seminary's position is that immodest clothing damages one's Christian testimony, so clothes such as short skirts, and tank tops are discouraged.

Students involved in civil infractions are accountable to civil authorities, but may also be subject to discipline by Southeastern.

Student Discipline

Southwest Baptist Theological Seminary is a Christian institution whose primary purpose is to provide a program of graduate and undergraduate theological education designed to equip women and men students for effective Christian leadership in church-related ministries and other areas where theological training is required.

This purpose requires a community and lifestyle that are in line with the world but not of the world. The distinguishing factor is commitment to the vision of the Christian community which remains not only the core of a Christian but also the role of spiritual and moral leadership in the church of Jesus Christ. Southwest Baptist Theological Seminary is also a Southern Baptist institution. Therefore, those who are part of Southwest Seminary are expected to adhere to the behavioral standards that are applicable for Southern Baptist ministers.

Disciplinary action may result whenever students are involved in the violation of the personal or property rights of others, or in behavior which is not acceptable in the Southern Baptist community. The following are examples of conduct which is unacceptable in the Southern Baptist community and subject to disciplinary action:

- A. Absence of student with no physician, cheating, or neglect of student's responsibilities.
- B. Use or possession of beverage alcohol, or possession of illegal drugs or controlled substances.
- C. Homosexual behavior or heterosexual misconduct, including possession or viewing of any pornographic material.
- D. Breach of personal financial obligations.
- E. Giving false information or altering records.
- F. Theft, intentional abuse, or destruction of personal or Southwest property.
- G. Neglect, disregard or breach of established community safety protocols which govern the use of safety equipment, fire exits, or facilities.
- H. Behavior (verbal, physical, emotional) which is harassing, hazing, or abusive to another person, and behavior that is profane or vulgar.
- I. Disrespect or abuse directed toward any faculty member, school administrator, or staff member.
- J. The use of tobacco products anywhere on campus property.
- K. The violation of the Code of Student Conduct by smoking, drinking, or using any other student substance during a school year, or the use of tobacco, alcohol, or other substances on campus housing for a period of one year, or one applying for admission.
- L. Students and their families are expected to dress in modest attire appropriate to campus. The student's position is that modest clothing demands only Christian behavior, so those such as short shorts, and tank tops, are discouraged.

Students involved in civil infractions are accountable to civil authorities, but may also be subject to discipline by Southwest Seminary.

Prompt and decisive action is required in cases which involve disciplinary procedures. Therefore, the Director of Student Life, the Dean of Students, or the President may issue at once an automatic suspension to a student charged with an offense pending a full investigation of the matter.

The intention of the seminary is to make all student discipline occasions for learning and growth in Christlikeness. Most disciplinary action will be handled by the Director of Student Life. If a student feels this action to be unjust the student may appeal to the Dean of Students. If still not satisfied with the decision, the student may go to the President of the institution to appeal to him.

Upon the direction of the President a committee may be appointed to hear the appeal of the student; however, this action is not a necessity but only an option. The President of the institution has full authority to handle all cases as he deems necessary.

If the President chooses to call a meeting of the Student Discipline Committee to hear an appeal, it will be comprised of the Director of Student Life (who will serve as Chairman), the Dean of Students, one seminary professor, one college professor, one seminary student, and one college student.

Anyone witnessing what he/she believes to be an infraction should inform the appropriate Southeastern personnel (faculty member, administrative officer, etc.) and lovingly confront the perpetrator in accord with the procedure described in Matthew 18. The witness and/or the appropriate Southeastern personnel will also inform the Director of Student Life. The Director of Student Life will collect information on the charge, and meet with the student(s) and witness(es) as needed.

Disciplinary Actions

- 1. Reprimand:** A disciplinary action may be private if the offense was committed in private and affected only a few individuals. If the action committed affected many people publicly then the reprimand may occur publicly. This action may or may not require a probational period. Records of student violations and disciplinary actions may be retained during a student's enrollment. Decisions containing conditions of continued or future enrollment may be held in a student's academic record until such conditions are met.
- 2. Disciplinary Probation:** This action may be taken by the seminary to indicate to a student who has violated the seminary's standard of conduct that his/her behavior is inappropriate and is not to be repeated. Probation is notice to the violating student that if the inappropriate behavior is repeated, suspension or expulsion is likely. Probation may be for any length of time deemed appropriate by the seminary administration.
- 3. Requested Withdrawal:** Requested withdrawal is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship, but culpable deportment has not been established. Withdrawal does not imply the assessment of guilt, and therefore is normally a private matter. Withdrawal will be for a specified period of time and will normally carry stipulations regarding readmission.

Formal and decisive action is required in cases which involve disciplinary procedures. Therefore, the Director of Student Life, the Dean of Students, or the President may issue an automatic suspension to a student charged with an offense pending a full investigation of the matter.

The intention of the community is to make all student discipline occasions for learning and growth. In instances where a student's disciplinary action will be handled by the Director of Student Life, if a student feels the action to be unjust the student may appeal to the Dean of Students. If still not satisfied with the decision, the student may go to the President of the institution to appeal to him. Upon the direction of the President a committee may be appointed to hear the appeal of the student. However, this action is not necessary but only an option. The President of the institution has full authority to handle all cases as he deems necessary.

If the President chooses to call a meeting of the Student Discipline Committee to hear an appeal, it will be composed of the Director of Student Life (who will serve as Chairman), the Dean of Students, one student professor, one college professor, one returning student and one college student.

Anyone witnessing what he/she believes to be an infraction should inform the appropriate institutional personnel (faculty member, administrator, officer, etc.) and lovingly confront the perpetrator in accord with the procedure described in Article 18. The witness and/or the appropriate institutional personnel will also inform the Director of Student Life. The Director of Student Life will collect information on the charge, and meet with the student(s) and witnesses as needed.

Disciplinary Actions

1. **Reprimand:** A disciplinary action may be private if the offense was committed in private and affected only a few individuals. If the action committed affected many people publicly, then the reprimand may occur publicly. This action may or may not require a probation period. Records of student violations and disciplinary actions may be retained during a student's enrollment. Decisions involving conditions of continued or future enrollment may be held in a student's academic record until such conditions are met.
2. **Disciplinary Probation:** This action may be taken by the community to indicate to a student who has violated the community's standard of conduct that his/her behavior is inappropriate and is not to be repeated. Probation is none to the violating student that if the inappropriate behavior is repeated, suspension or expulsion is likely. Probation may be for any length of time deemed appropriate by the community administration.
3. **Requested Withdrawal:** Requested withdrawal is suitable in instances where questionable behavior has impacted the development of the student as a potential leader or member of the community following, but capable development has not been established. Withdrawal does not imply the assessment of guilt, and therefore is normally a private matter. Withdrawal will be for a specified period of time and will normally carry implications regarding re-admission.

- 4. Suspension:** Suspension is the right of the institution to require that a student be separated from the institution for a specified period of time. Suspension is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship. In all cases of Requested Withdrawal or Suspension, fulfillment of the discipline contracts only insures eligibility to be considered for readmission, following standard Southeastern readmission policies.
- 5. Expulsion:** Expulsion is suitable in instances where there are repeated offenses, flagrant violations of a disciplinary contract, or where the initial evidence in a case involves a civil or criminal indictment or flagrant violations of seminary/college norms. By decision of the President, expulsion may become part of a student's permanent record.

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the Southeastern family. The main goal of the Student Leadership Team are campus prayer and community evangelism. Other programs to foster personal, family, and community growth are implemented through various kinds of religious, social, and educational opportunities. The Leadership Team works to unify the campus to accomplish the vision set forth by the Seminary President. Part of bringing about this unity includes extending communications between the students and the administration. Southeastern is a faculty/administration run campus which desires to make adequate decisions by being fully informed. The Student Leadership Team works as a liaison to provide this information. The team consists of a President who must be a senior Masters level student, a Vice-President who must be a Masters level student, a 2nd vice-President and a Secretary/Treasurer, one of which must be a college student.

Southeastern Women's Fellowship (SWF)

SWF is an organization made up of single wives and women students and is dedicated to ministering to their needs. SWF meets monthly in the Laddford Center, where the ladies hear outstanding speakers and share fellowship. Other ministries include Bible study, clothing ministry, outreach, bread ministry, craft & bake sales, and much more.

Doulos

The Doulos organization is a group which meets each week in the Laddford Center to share the Gospel through door to door evangelism throughout the town of Wake Forest.

Homeshoolers in Ministry

Homeshoolers in Ministry (HIM) operates to bring together homeshoolers to participate in a community environment which serves to benefit the entire group. They offer many activities and family-oriented functions.

4. Suspension is the right of the institution to require that a student be
suspended from the institution for a specified period of time. Suspension is suitable in
instances where questionable behavior has threatened the development of the student as a
potential trustee or threatened the community relationship. In all cases of repeated
Withdrawal or Suspension, fulfillment of the discipline contract only insures eligibility
to be considered for readmission, following standard Southern States readmission policies.
5. Expulsion is suitable in instances where there are repeated offenses,
flagrant violation of a disciplinary contract, or where the initial evidence in a case
involves a civil or criminal indictment or flagrant violation of seniority college norms.
By decision of the President, expulsion may become part of a student's permanent record.

On-Campus Student Organizations

Fellowship of Military Chaplains

This student organization was founded in 1992 with the following threefold purpose:

1. To provide a support group for students planning for service as military chaplains.
2. To educate chaplain candidates about topics relevant to ministry in the military.
3. To promote a heightened awareness of military chaplaincy on campus.

Student Leadership Team

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the Southeastern family. The main foci of the Student Leadership Team are campus prayer and community evangelism. Other programs to foster personal, family, and community growth are implemented through various kinds of religious, social, and educational opportunities. The Leadership Team works to unify the campus to accomplish the vision set forth by the Seminary President. Part of bringing about this unity includes enhancing communications between the students and the administration. Southeastern is a faculty/administration run campus which desires to make adequate decisions by being fully informed. The Student Leadership Team works as a liaison to provide this information. The team consist of a President who must be a senior Masters level student, a Vice-President who must be a Masters level student, a 2nd Vice-President and a Secretary/Treasurer, one of which must be a college student.

Southeastern Women's Fellowship (SWF)

SWF is an organization made up of student wives and women students and is dedicated to ministering to their needs. SWF meets monthly in the Ledford Center, where the ladies hear outstanding speakers and share fellowship. Other ministries include Bible study, clothing ministry, outreach, bread ministry, craft & bake sales, and much more.

Doulos

The Doulos organization is a group which meets each week in the Ledford Center to share the Gospel through door to door evangelism throughout the town of Wake Forest.

Homeschoolers in Ministry

Homeschoolers in Ministry (HIM) operates to bring together homeschoolers to participate in a community environment which serves to benefit the entire group. They offer many activities and family-oriented functions.

On-Campus Student Organizations

Leadership in Ministry Chapter

This student organization was founded in 1973 with the following stated purpose:

1. To provide a support group for students planning to serve in ministry chapters.
2. To create Christian campus organizations to minister to the campus.
3. To promote a heightened awareness of a heavy ministry on campus.

Student Leadership Team

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the student body. The main focus of the Student Leadership Team is the campus and community evangelism. Other programs to foster personal growth and leadership development through various kinds of religious, social, and educational opportunities. The Leadership Team works to unify the campus to accomplish the vision set forth by the Student Leadership Team. Part of bringing about this unity includes seeking communication between students and the administration. Student Leadership Team is a leadership organization on campus which desires to make decisions by being fully informed. The Student Leadership Team works as a liaison to provide this information. The team consists of a President who must be a senior student level student, a Vice-President who must be a junior level student, a Secretary/Treasurer, one of which must be a college student.

Senior Women's Fellowship (SWF)

SWF is an organization made up of student wives and women students and is dedicated to ministering to their needs. SWF meets monthly in the Lakeland Center, where the ladies have outstanding speakers and share fellowship. Other ministries include Bible study, clothing ministry, outreach ministry, craft & bake sales, and more.

Devotion

The Devotion organization is a group which meets each week in the Lakeland Center to share the Gospel through door to door evangelism throughout the town of Lake Wales.

Homebookers in Ministry

Homebookers in Ministry (HIM) operates to bring together homebookers to participate in a community environment which serves to benefit the entire group. They offer help, advice and ministry-oriented activities.

International Student Fellowship

The International Student Fellowship provides an opportunity for all international students to fellowship with one another and encourage one other in adjusting to their new environment. It also serves as an outlet for North American students to get acquainted with the international students.

Southeastern Christian Martial Arts

Southeastern Christian Marital Arts serves as an opportunity for students to exercise, and learn self-discipline and self-control. This group provides a friendly environment of encouragement to learn skills in the Martial Arts in a Christian atmosphere. Scripture memory and prayer times are incorporated with physically challenging work-outs.

American Association of Christian Counselors (AACC)

AACC is an organization designed to encourage Christian Counselors in their efforts to minister to those in need.

Patristics Club

This club offers an opportunity for those interested in the church fathers to come together and discuss theological issues that are relevant to this era of the church.

Baptist Student Union

The Baptist Student Union is operated mainly by college students and offers opportunities for spiritual growth and service in an exciting environment of fellowship. Their meetings will be announced in the Newsline each semester.

International Student Fellowship

The International Student Fellowship provides an opportunity for all international students to fellowship with one another and encourage one other in adjusting to their new environment. It also serves as an outlet for North American students to get acquainted with the international students.

Southeastern Christian Marxist Arts

Southeastern Christian Marxist Arts serves as an opportunity for students to exercise and learn self-theology and self-critique. This group provides a friendly environment of encouragement to learn skills in the Marxist Arts in a Christian atmosphere. Scriptural memory and prayer times are incorporated with physically challenging workouts.

American Association of Christian Counselors (AAC)

AAC is an organization designed to encourage Christian Counselors in their efforts to minister to those in need.

Yachting Club

This club offers an opportunity for those interested in the ocean waters to come together and discuss theological issues that are relevant to this era of the church.

Regatta Student Union

The Regatta Student Union is operated mainly by college students and offers opportunities for spiritual growth and service in an exciting environment of fellowship. These meetings will be important in the Regatta each semester.

WHERE TO FIND INFORMATION

Area Code: 919

Switchboard Operator

The switchboard serves as the primary communications center for the campus. In addition to coordinating the telephone service, the operator has access to general information concerning campus offices as well as addresses, phone numbers, and class schedules of students. The switchboard is usually open Monday-Friday from 7:30 a.m.- 6:00 p.m. during regular semesters. To reach the switchboard while on campus, dial "0," and off campus dial 919-556-3101.

Academic Information	Academic Vice President	863-8225
	or Registrars Office	863-8215
Activities	Student Life	863-8305
Admissions	Admissions Office	863-8280
Audiovisuals	Audiovisual Services	863-8259
Billing	Business Office	863-8207
Bookstore	Lifeway Christian Bookstore	556-3481
Calendar	Public Relations	863-8270
Child Care	Child Development Center	863-8248
Counseling	Switchboard	356-3101
Academic	Academic Vice President	863-8225
Career	Ministry Referral	863-8317
Financial	Employment	863-8365
Fitness	Sports and Facility Manager	863-8309
Personal	Director of Student Life	863-8305
Discipline	Director of Student Life	863-8305
Doctoral Studies	Academic Vice President	863-8225
Emergencies		
Clinic	Health Center	863-8245
Student	Student Life	863-8305
Security	Security	302-2485

Employment	Public Relations	863-8379
Secular	Student Employment Office	863-8365
Church	Ministry Referral	863-8317
Financial Aid	Financial Aid Office	863-8310
General Information	Switchboard	556-3101
Graduation Requirements	Dean of Students Office	863-8306
Guest Reservations	Housing Office	863-8400
Housing	Housing Office	863-8400
Identification Cards	Student Life Office	863-8305
Information	Switchboard	556-3101
Injury or Illness	Health Center	863-8245
International Students	Student Life	863-8305
Library	Circulation Desk	863-8251
Library	Reference Desk	863-8258
Loans	Financial Aid	863-8310
Lost and Found	Switchboard	556-3101
Ministry Positions	Ministry Referral	863-8317
Name Change	Registrar's Office	863-8215
Notary Public	Business Office	863-8207
Organizations	Student Life	863-8305
Orientation	Student Life	863-8305
Parents' Night Out	Student Life	863-8305
Parking	Physical Plant	863-8420
Postal Service	Post Office	863-8311

863-8317	Student Employment Office	Recruitment
863-8317	Ministry Relations	Religious Life
863-8310	Financial Aid Office	Financial Aid
326-3101	Switchboard	General Information
863-8316	Dean of Students Office	Graduation Requirements
863-8400	Housing Office	Room Reservations
863-8400	Housing Office	Housing
863-8302	Student Life Office	Interfraternity Clubs
326-3101	Switchboard	Information
863-8312	Health Center	Injury or Illness
863-8308	Student Life	International Students
863-8321	Christian Dev.	Library
863-8328	Reference Desk	Library
863-8310	Financial Aid	Library
326-3101	Switchboard	Lost and Found
863-8317	Ministry Relations	Ministry Programs
863-8313	Registrar's Office	Prayer Chapel
863-8307	Business Office	Proctor Center
863-8302	Student Life	Registration
863-8302	Student Life	Orientation
863-8302	Student Life	Personal Life
863-8400	Physical Plant	Recreation
863-8321	Post Office	Student Services

Publications	Public Relations	863-8270
Recreation	Ledford Center	863-8300
Registration	Registrar's Office	863-8215
Scholarships	Financial Aid	863-8310
School Supplies	LifeWay Christian Bookstore	556-3481
Security	Security	302-2485
Special Events	Public Relations	863-8270
Switchboard	Switchboard	556-3101
Telephone Numbers	Switchboard	556-3101
Tours of Campus	Admissions Office	863-8280
Transcripts	Registrar's Office	863-8215
Veteran Benefits	Registrar's Office	863-8215

Outlook

Outlook is a general information magazine, published biweekly by the Public Relations Office. Upon request, copies can be sent gratis to alumni, business, and other friends of the university.

803-8370

Public Relations

Publications

803-8300

Leadership Center

Registration

803-8313

Registrar's Office

Registration

803-8310

Financial Aid

Registration

252-3481

Lifeway Christian Bookstore

Registration

202-3282

Security

Registration

803-8370

Public Relations

Registration

504-7101

Switchboard

Registration

504-7101

Switchboard

Registration

803-8320

Admission Office

Registration

803-8313

Registrar's Office

Registration

803-8313

Registrar's Office

Registration

Southeastern Publications

Campus Directory

The Directory is a pictorial handbook of students, faculty, and administrative personnel, with addresses, phone numbers, and other biographical information. It is a publication of the Public Relations Office.

Catalogs

The Catalog contains information on the educational policies and programs of the seminary. It is published by the Public Relations Office and is available upon request from the Admissions Office.

Newsline

The Newsline is a bi-monthly newsletter announcing campus activities and events and is published by the Student Life Office.

Olive Press

The Olive Press is published in the spring and winter and serves as a news journal of the exciting things God is doing in and through the Southeastern family and the Southern Baptist Convention.

Outlook

Outlook is a general interest/alumni magazine, published annually by the Public Relations Office. Upon request, copies are sent gratis to alumni, trustees, and other friends of the seminary.

Southeastern Publications

Campus Directory

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Other Press

The Glass Press is published in the spring and winter and serves as a news journal of the exciting things God is doing in and through the Southeastern family and the Southern Baptist Convention.

Outlook

Outlook is a general interest magazine, published annually by the Public Relations Office. Free copies are sent gratis to alumni, graduates, and other friends of the university.

