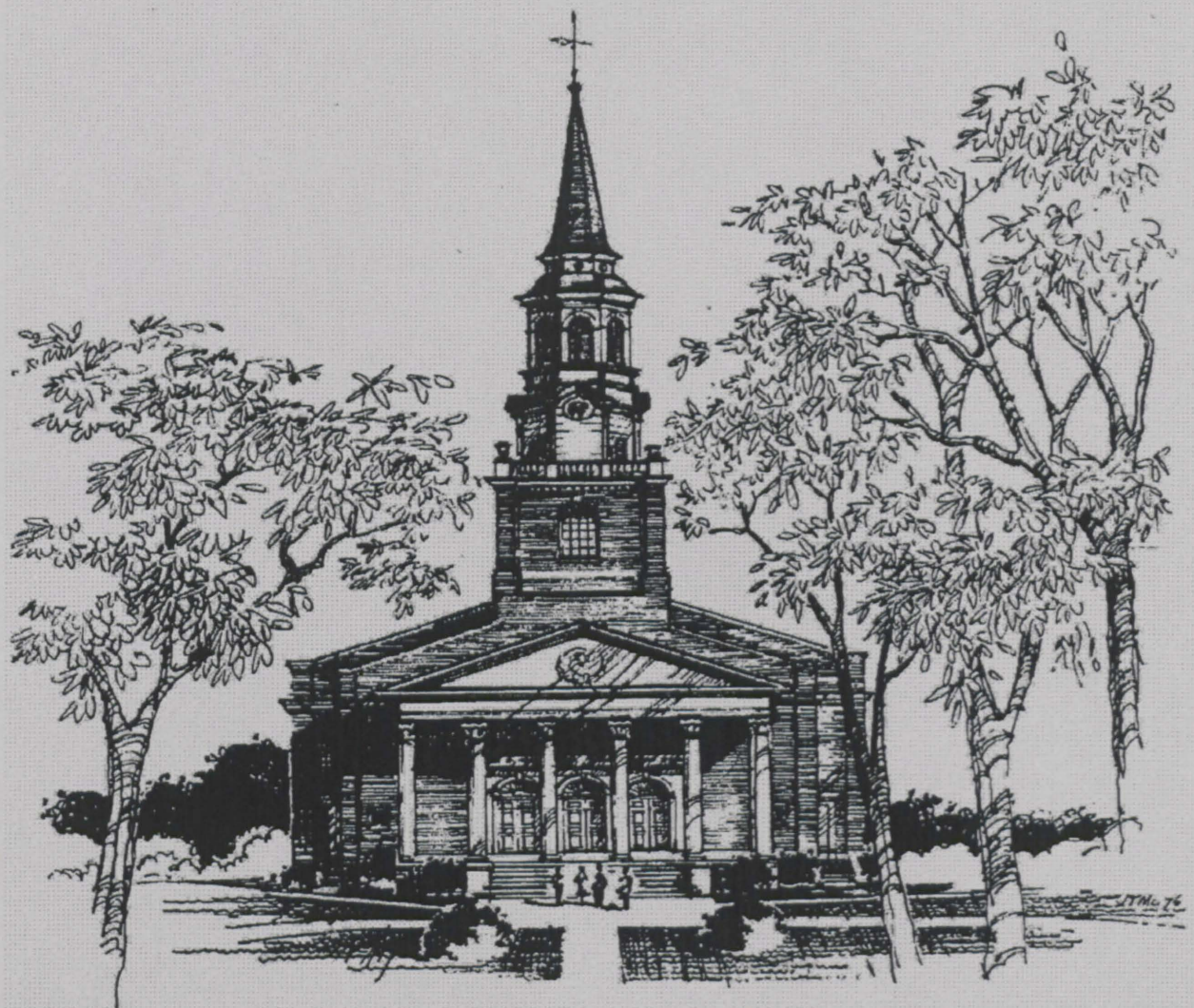


SOUTHEASTERN

BAPTIST THEOLOGICAL
SEMINARY



TAMPA EXTENSION 2000/2001 STUDENT HANDBOOK





Statement of Institutional Purpose

Southeastern Baptist Theological Seminary is an institution of higher learning established and supported by the Southern Baptist Convention in order to assist Southern Baptist churches by preparing God-called men and women for Christian ministry through theological education and practical training. Southeastern maintains an administration and faculty whose convictions and calling reflect consistent adherence to the institution's *Abstract of Principles*. Southeastern's administration and faculty are qualified by personal commitment to Christ, by academic preparation, and by personal and professional experience to provide guidance in spiritual, intellectual, and practical endeavors.

Through its administration and faculty, Southeastern offers programs of instruction and personal disciplines, preparing men and women for Christian ministry and service consistent with the 2000 *Baptist Faith and Message* in churches, on mission fields, in schools, colleges, and seminaries, and through other Christian ministries throughout the world. Southeastern's purpose is implemented through campus-based and off-campus programs of academic studies and practical preparation for ministry.

Academic Studies – Southeastern seeks to prepare men and women by helping them discern, defend, and proclaim God's revealed truth. Southeastern pursues high academic standards in providing courses of study for understanding the Bible and the history, content, and contemporary relevance of the Christian faith. Southeastern is committed to the complete inerrancy and sufficiency of the Bible as the foundation for effective Christian ministry and service.

Practical Preparation – Southeastern emphasizes a wholesome, intelligent, and intentional evangelism in obedience to Christ's commission to make disciples of all people. Spiritual development in Christ-likeness through Bible-based theological studies will produce a compassionate desire to minister to the human suffering caused by individual, social, and spiritual evils. Southeastern provides practical preparation for a wide variety of Christian ministries, with special focus on proclaiming the Gospel and extending the ministry and influence of the local church.



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General Information

The location of the Tampa extension of Southeastern Baptist Theological Seminary is the following Baptist Church. The address is 1315 West Beach Avenue, Suite 33673. The pastor of the church is Ken Whitten. The seminary student in the church is Paul Lopez. Ministry through Mutual Training and Leadership Development. The church zip code number is 337-264-8783.

Dr. N. Allan Moseley
Vice President for Student Services
Dean of Students

II Timothy 3:17

Emergency Messages and Security

Welcome to the Southeastern family!

Like all families, Southeastern Seminary is a group of folks who love one another. Also, like a family, we are proud of every new addition, so we're glad you have become part of us by attending the Tampa extension. Families are also loyal, and we approach our relationship with you with the belief that Southeastern is the best way on the planet to prepare for Christian ministry.

Families also have guidelines for behavior. We have reduced our expectations to writing, and they are contained in this handbook. In addition, we have included descriptions of services and general information about the Tampa extension. We even placed some information about the main campus in Wake Forest, thinking that the Lord may yet call you to experience on-campus theological education. The purpose of all this is to help you make the most of the opportunity of growth and learning that is before you. If the information you are looking for is not in this handbook, check the seminary catalog or the appropriate administrative office.

Remember, seminary days don't last forever (hopefully!), so make the most of this time. Study hard, learn as much as possible, build relationships with fellow students that will last a lifetime, and be involved in ministry. These days will be gone before you know it, so don't miss anything! And welcome to the family.

Allan Moseley

Finding Your Class

To find out the location of a class, students may call Paul Goss one week before the first class meeting. If the location of the class changes during the semester, students will be notified. The following pages contain a list of educational facilities.

P.O. Box 1889
Wake Forest, NC 27588-1889
telephone 919-863-8306 || 919-863-8112 facsimile

Email: amoseley@sebts.edu



SOUTHERN BAPTIST THEOLOGICAL SEMINARY

Dr. H. Allen Blevins
President, Southern Baptist Theological Seminary
425 Lexington Ave., New York, N.Y. 10017

Welcome to the Southeastern Family!

Like all families, Southeastern Seminary is a group of folks who love one another. Also like a family, we are proud of every new addition to us. In fact, you have become part of us by attending the Family Reunion. Through the reunion, we are pleased to introduce you to the best of the best that Southern Seminary has to offer. We are pleased to introduce you to the best of the best that Southern Seminary has to offer.

Families also have guidelines for behavior. We have laid out our expectations to which we expect you to conform. In addition, we have included suggestions for your conduct and general information about the reunion experience. We have placed these suggestions about the reunion in these folders. Reading them will help you to understand the program throughout the reunion. The purpose of all this is to help you make the most of your opportunity to grow and learn. We are confident you are looking forward to the reunion and check the program calendar for the dates and times of the various activities.

Remember, reunion is a time to relax (but not loaf!) and make the most of the time. Study hard, but do not be over-stressed. Build relationships with fellow students and staff. Listen and be ready to listen. These days with the great future you know is ahead, we want you to be ready!

Allen Blevins



Student Services: Personal and Family

General Information

The location of the Tampa extension of Southeastern Baptist Theological Seminary is the Idlewild Baptist Church. The address is 1515 West Bearss Avenue, Tampa, FL, 33613. The pastor of the church is Ken Whitten. The seminary contact person at the church is Paul Enns, Minister through Biblical Training and Leadership Development. The church switchboard number is 813-264-8782.

Emergency Messages and Security

Idlewild Baptist Church employs custodial personnel who are on the church's campus when Southeastern's classes are meeting. The back (east) entrance to the church is closed while classes are meeting.

Office hours at Idlewild Baptist Church are 9:00 AM to 3:00 PM, Monday to Friday. During office hours, in order to deliver an emergency message to a student, family or friends should call the church switchboard at 813-264-8782 and convey the message to Marsha Fitzgerald, who will take the message to the student. After office hours, the procedure is to call the switchboard number, listen for the recorded instructions as to how to reach the emergency line. Call that number, and a pastor on duty will help with the emergency. If students need emergency medical care, help is available at the following locations:

1. University Community Hospital. Drive east on Bearss, then south on Bruce B. Downs, and it is on the corner of Fletcher and Bruce B. Downs, approximately 10 minutes away. The phone number is 813-971-6000.
2. Doctor's Walk-In Clinic. Drive west on Bearss, south on North Dale Mabry. The clinic is located at 13856 North Dale Mabry. This clinic is open 8-8, Monday to Friday, and 8-5:30 on Saturday and Sunday. The phone number is 813-264-1885.

Family Crisis Communication

One of the advantages of being part of a Christian community like a seminary is the readily available prayer support for persons who experience a crisis in their lives. Southeastern has devised a family crisis communication procedure to provide a way for the seminary administration to be aware of crises that arise in the Southeastern family. If you are aware of a serious illness, accident, major material loss, birth, death in the immediate family, or other situations that should be communicated, you may call the Dean of Students' Office at 919-863-8306 and report this information. The prayer request will then be communicated by e-mail immediately to all major offices and areas of the campus, and the seminary family will be asked to pray for each emergency situation.

Finding Your Class

To find out the location of a class, students may call Paul Enns one week before the first class meeting. If the location of the class changes at any point during the semester, students will be notified. The following pages contain a map to Idlewild and a layout of educational facilities.

Student Services: Personal and Family

General Information

The location of the Family Services office is 2000 University Blvd., Room 1000, on the campus of the University of North Carolina at Charlotte. The address is 2000 University Blvd., Room 1000, Charlotte, NC 28223. The phone number is 704/384-3333. The fax number is 704/384-3334. The email address is family@unc Charlotte.edu. The website is www.family.unc Charlotte.edu.

Emergency Services and Support

24-hour crisis support is available through the Family Services office. The phone number is 704/384-3333. The fax number is 704/384-3334. The email address is family@unc Charlotte.edu. The website is www.family.unc Charlotte.edu.

Our office is located in the Family Services office, 2000 University Blvd., Room 1000, on the campus of the University of North Carolina at Charlotte. The address is 2000 University Blvd., Room 1000, Charlotte, NC 28223. The phone number is 704/384-3333. The fax number is 704/384-3334. The email address is family@unc Charlotte.edu. The website is www.family.unc Charlotte.edu.

1. Family Services office, 2000 University Blvd., Room 1000, Charlotte, NC 28223. Phone: 704/384-3333. Fax: 704/384-3334. Email: family@unc Charlotte.edu. Website: www.family.unc Charlotte.edu.
2. Family Services office, 2000 University Blvd., Room 1000, Charlotte, NC 28223. Phone: 704/384-3333. Fax: 704/384-3334. Email: family@unc Charlotte.edu. Website: www.family.unc Charlotte.edu.

Family Crisis Intervention

Our office provides crisis intervention services to students and their families. The phone number is 704/384-3333. The fax number is 704/384-3334. The email address is family@unc Charlotte.edu. The website is www.family.unc Charlotte.edu.

Family Support

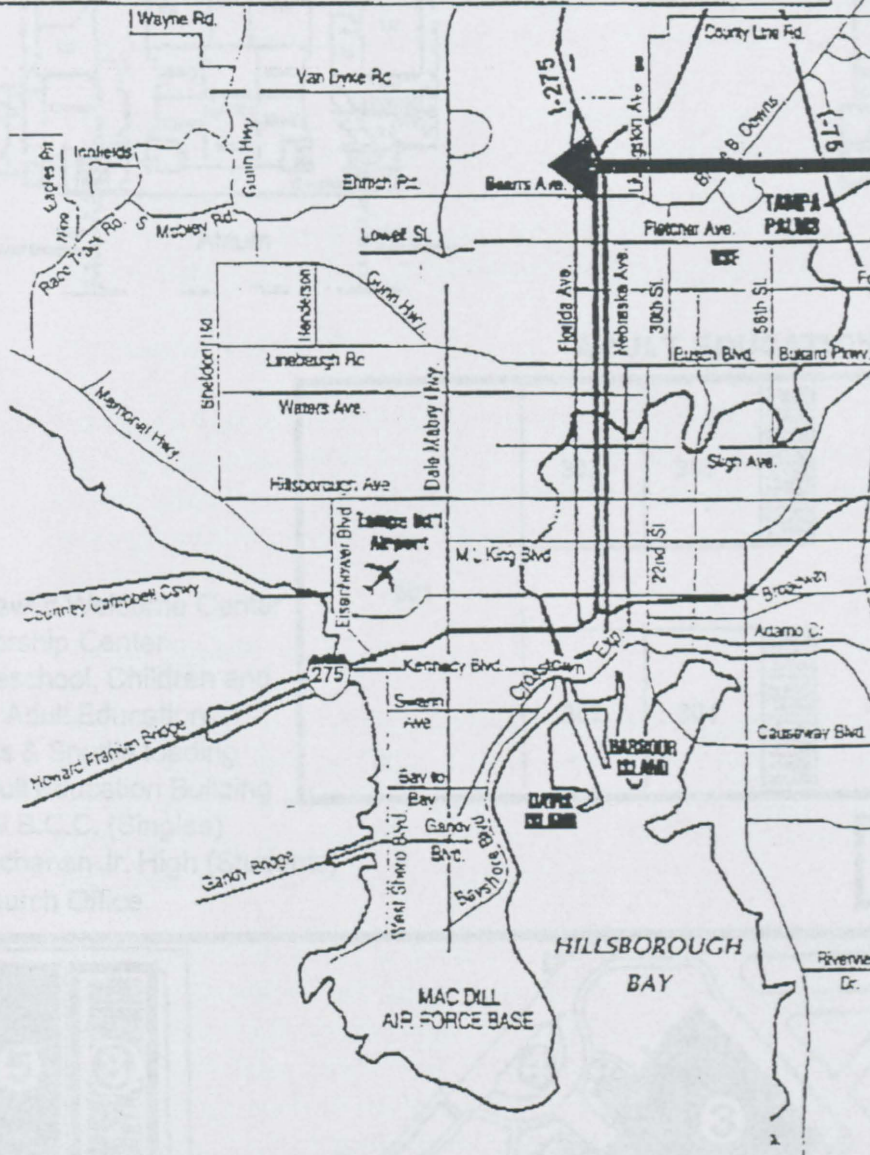
Our office provides support services to students and their families. The phone number is 704/384-3333. The fax number is 704/384-3334. The email address is family@unc Charlotte.edu. The website is www.family.unc Charlotte.edu.

ROAD MAP TO

Exciting

IDLEWILD BAPTIST CHURCH

Ken Whitten, Senior Pastor



Directions: From I-75 go south to I-275. Take I-275 south to exit 36, Bearss Ave. Turn right/west on Bearss Ave. Cross over N. Florida and N. Boulevard. Entrance to church property is approx. 1/2 mile on right. Address is 1515 W. Bearss Avenue

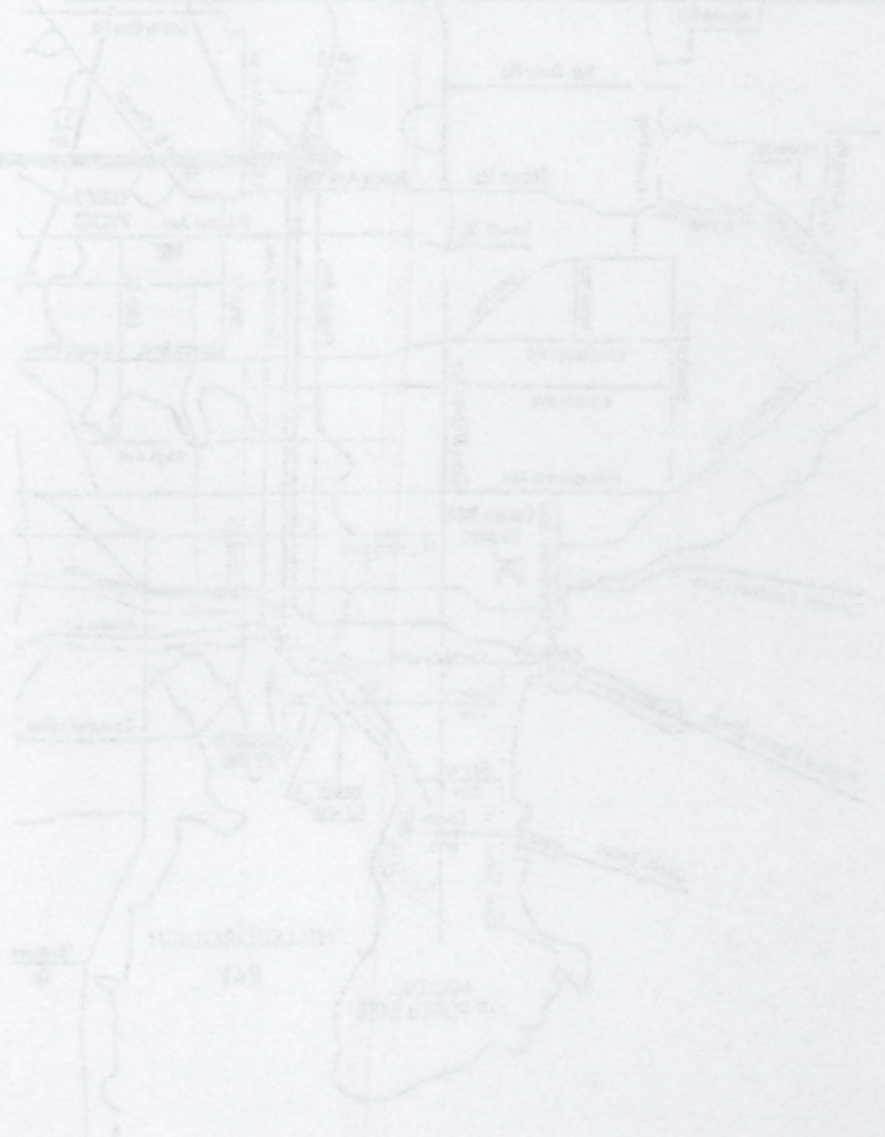


MAP TO ROAD

Excerpt

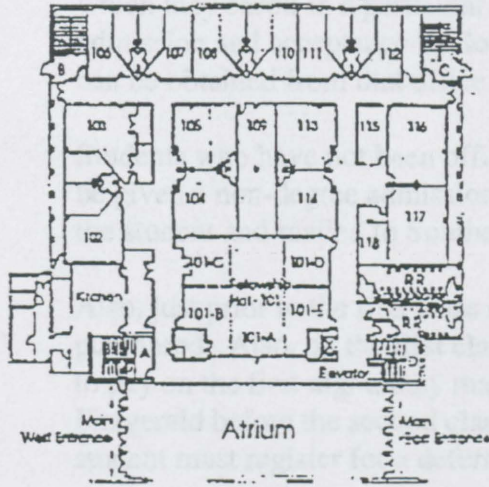
IDLEWILD
BAPTIST CHURCH
 For Water Service

Directions from I-75 go south to I-275. Take I-275 south to exit 38, Beasly Ave. Turn right/west on Beasly Ave. Cross over N. Fields and N. Boulevard. Bear right to church property to approx. 1/2 mile on right. Address is 1015 W. Beasly Avenue.

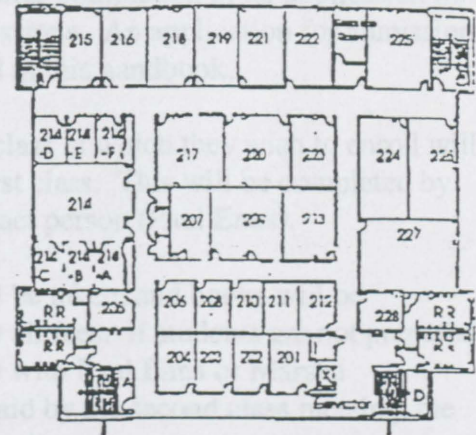


Idlewild Baptist Church

Campus Map

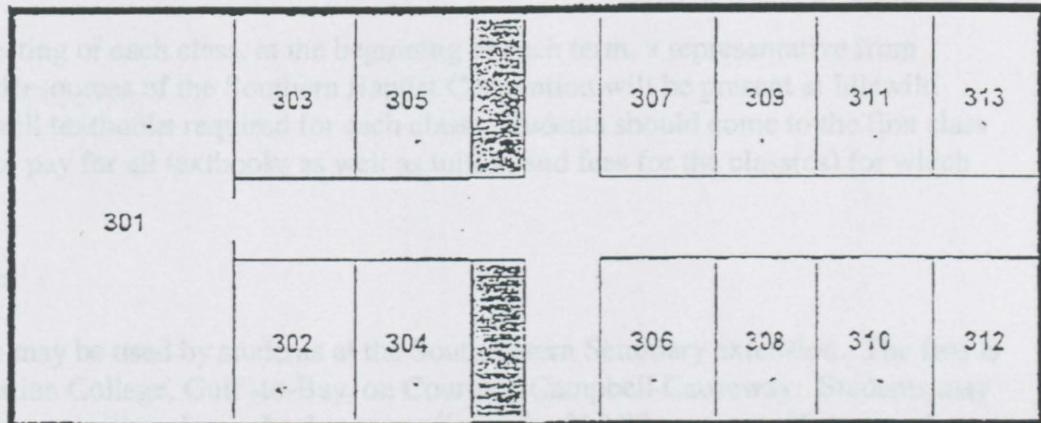


MAIN EDUCATION BUILDING



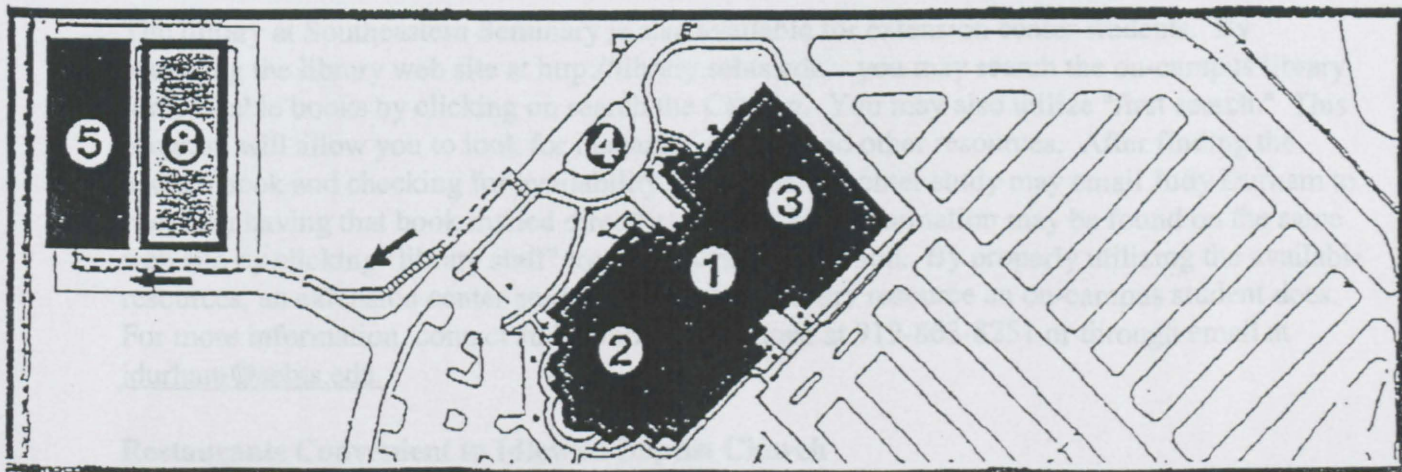
Second Floor

ADULT EDUCATION BUILDING



- ① Idlewild Welcome Center
- ② Worship Center
- ③ Preschool, Children and Sr. Adult Education
- ④ Bus & Shuttle loading
- ⑤ Adult Education Building
- ⑥ T.B.B.C.C. (Singles)
- ⑦ Buchanan Jr. High (Students)
- ⑧ Church Office

Tampa Bay Baptist Conference Center ⑥

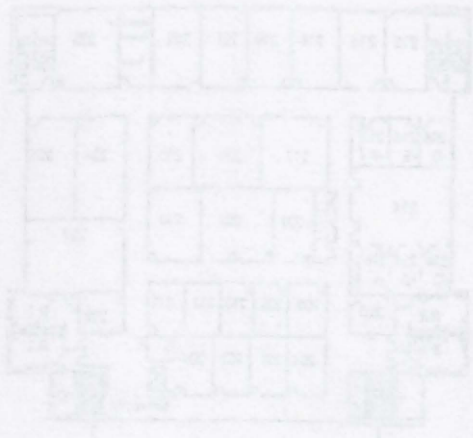


Buchanan Jr. High is located at the corner of W. Bearss Ave and North Blvd.
 All junior and senior high students meet for Bible study at this location. Chartered shuttle buses run continuously on Sunday mornings transporting students between Buchanan and Idlewild.

Buchanan Jr. High ⑦

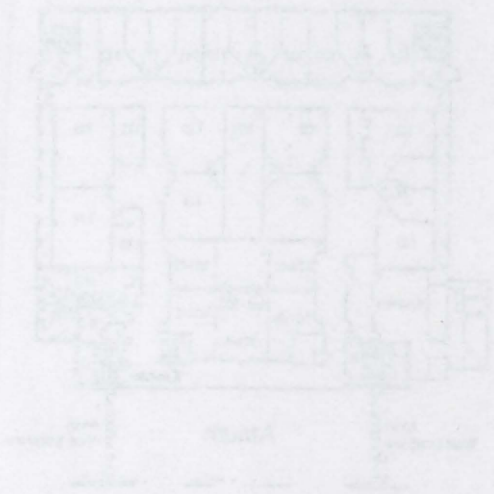
Idlewild Baptist Church

Campus Map



Second Floor

MAIN EDUCATION BUILDING



ADULT EDUCATION BUILDING



Terms for Baptist
Continental Center

- 6 Lower Historic Center
- 5 Worship Center
- 4 Pastoral Center
- 3 Adult Education
- 2 Bus & Shuttle Loading
- 1 Adult Education Building
- 0 T.S.C. (Garage)
- 9 Frederick L. H. Jr. (Garage)
- 8 Church Office



Idlewild Baptist
Church

Our lower Jr. High is located in the corner of W. Justice Ave and 10th St. All other Jr. High students will continue with 8th grade. Continued study plans in accordance with Georgia Department of Education and the State Board of Education.

Registering for Classes

Students should be officially admitted to the seminary before the beginning of the semester in which they enroll in a particular class. This admittance requires completion of an application for admission and acceptance by Southeastern's Office of Admissions. An application for admission can be obtained from that office by calling the number listed in this handbook.

Students who have not been officially admitted prior to the class in which they wish to enroll will be given a non-degree admission form on the night of the first class. This will be completed by the student and mailed to Southeastern by the seminary contact person (Paul Enns).

Also, just prior to the first class meeting, student photos will be taken, and books will be purchased. Also, on the first class meeting students will pay all fees. If students are not prepared to pay on the first night, they may make arrangements to pay with Paul Enns or Marsha Fitzgerald before the second class meeting. If fees are not paid by the second class meeting, the student must register for a deferred payment plan or drop the class.

Purchase of Textbooks

Before the first meeting of each class, at the beginning of each term, a representative from Lifeway Christian Resources of the Southern Baptist Convention will be present at Idlewild Baptist Church to sell textbooks required for each class. Students should come to the first class meeting prepared to pay for all textbooks as well as tuition and fees for the class(es) for which they are enrolled.

Library Resources

Two local libraries may be used by students at the Southeastern Seminary extension. The first is at Clearwater Christian College, Gulf -to-Bay, on Courtney Campbell Causeway. Students may use this library in house, or may have check-out privileges for \$15.00 per year. The second library is at Toccoa Falls-Trinity College, 2430 Trinity Oaks Blvd., New Port Richey. Check-out privileges are available for \$15.00 per year.

The library at Southeastern Seminary is also available for extension center students. By accessing the library web site at <http://library.sebts.edu>. you may search the on-campus library for available books by clicking on search the Catalog. You may also utilize "first search." This program will allow you to look for magazine articles and other resources. After finding the needed book and checking for availability, an extension center study may email Judy Durham to check on having that book mailed directly to them. Her information may be found on the same web site by clicking "library staff" located under Information. By properly utilizing the available resources, an extension center student has access to every resource an on-campus student does. For more information, contact Judy Durham by phone at 919-863-8251 or through email at jdurham@sebts.edu.

Restaurants Convenient to Idlewild Baptist Church

The following page contains a list of restaurants that are convenient to Idlewild Baptist Church.

Registering for Classes

Students should be officially admitted to the academy before the beginning of the semester in which they enroll in a particular class. This admission requires completion of an application for admission and acceptance by Southeastern's Office of Admissions. An application for admission can be obtained from that office by calling the number listed in this handbook.

Students who have not been officially admitted prior to the class in which they wish to enroll will be given a non-degree admission form on the night of the first class. This will be completed by the student and mailed to Southeastern by the seminary contact person (Paul Gandy).

After just prior to the first class meeting, student photos will be taken and books will be purchased. Also, on the first class meeting students will pay all fees. If students cannot pay on the first night, they may make arrangements to pay with First Bank or Mutual Shares before the second class meeting. If fees are not paid by the second class meeting, the student must register for a deferred payment plan or drop the class.

Purchase of Textbooks

Before the first meeting of each class at the beginning of each year, a representative from Library Christian Resources of the Southern Baptist Convention will be present at the weekly Chapel to sell textbooks required for each class. Students should come to the first class meeting prepared to pay for all textbooks as well as tuition and fees for the class(es) for which they are enrolled.

Library Resources

Two local libraries may be used by students at the Southeastern Seminary extension. The first is at Clearwater Christian College, 6015-105th, on Courtney Campbell Causeway. Students may use this library to borrow or buy books check-out privileges for \$15.00 per year. The second library is at Pasco Palms Trinity College, 2439 Trinity Oaks Blvd., near Fort Kameyer. Check-out privileges are available for \$15.00 per year.

The library at Southeastern Seminary is also available for extended center students. By e-mailing the library web site at <http://libseminary.com>, you may search the on-line catalog for available books by clicking on search the Catalog. You may also utilize "first class" the program will allow you to look for magazine articles and other resources. After ordering the required books and shipping to an extension center study may utilize First Degree to check on having the books mailed directly to them. For information regarding the available web site by clicking "library staff" located under information. By properly utilizing the available resources, an extension center student has access to every resource an on-campus student does. For more information, contact Jeff Dufkins by phone at 919-853-8221 or through email at jdufkins@libseminary.com.

Residency Commitment to Leland Baptist Church

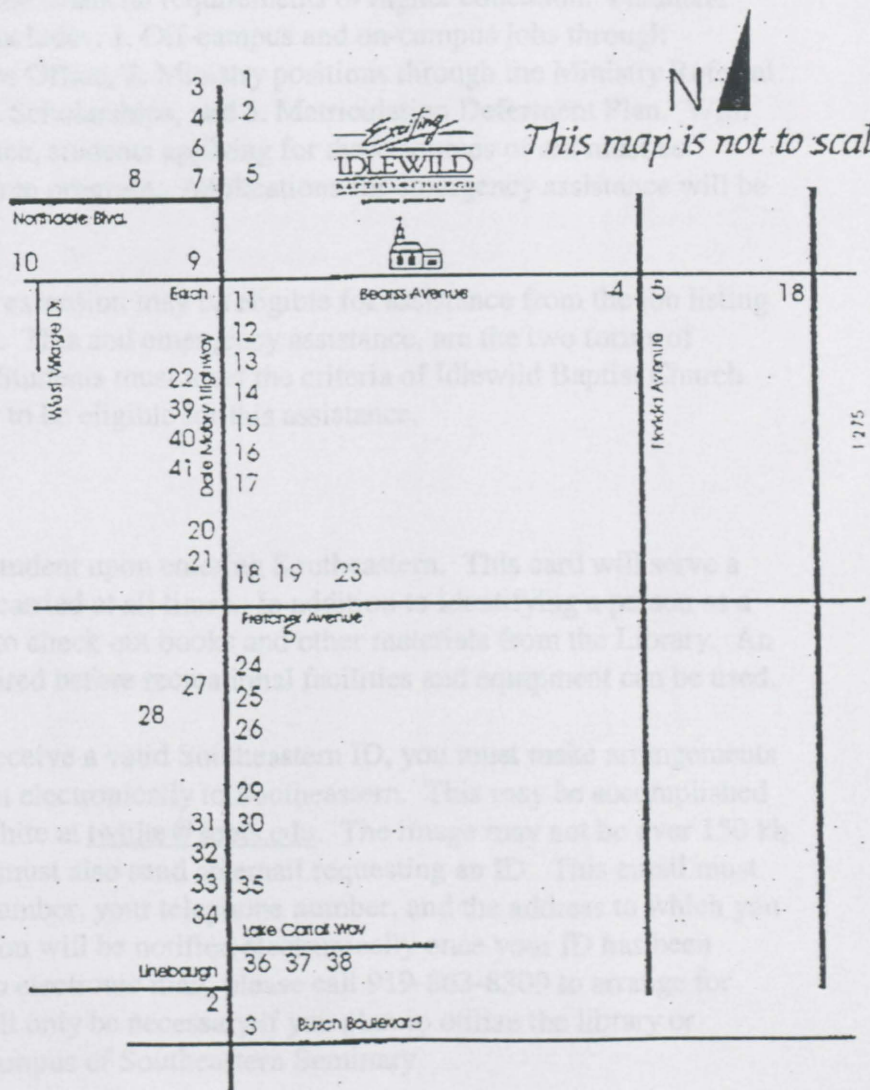
The following page contains a list of churches that are committed to the Leland Baptist Church.

Most Convenient to Idlewild Baptist Church

The Holiday Inn Express is located east of the church on the corner of Beers and 2-273. This is about 2 minutes from the church, and the phone number is 251-961-4000.

- | | | |
|-------------------------------------|-----------------------------|-----------------------------------|
| 1. Boston Market | 28. Westside Family | 35. Lenny & Vinnys |
| 2. Long John Silver's (2 locations) | 29. Red Lobster Restaurant | 36. Schlotzsky's Deli |
| 3. Taco Bell (2 locations) | 30. Pebbles (Dinner only) | 37. Stars Yogurt |
| 4. McDonald's (2 locations) | 31. Morrison's | 38. Pappas Greek Salads |
| 5. Checkers (2 locations) | 32. Tony Roma's | 39. Circles Cafe |
| 6. Burger King (2 locations) | 33. First Watch | 40. Mel's Hot Dogs |
| 7. Sonny's Bar-B-Q | 34. Carrollwood Cafe & Deli | 41. Shell's Seafood (Dinner only) |
| 8. Gus's Italian Cafe | | |
| 9. Macaroni Grill | | |

10. Hoho's Chinese
11. Pizza Hut Restaurant
12. Sweet Tomatoes
13. Miguel's
14. Hops
15. Subway Subs
16. New China Buffet
17. Vallarta's Mexican Restaurant
18. Wendy's (2 locations)
19. Cicci's Pizza
20. Bennigan's
21. Loop Pizza Grill
22. Crabby Tom's
23. Roadhouse Grill
24. Rio Bravo
25. Boston Market
26. Denny's
27. Chili's



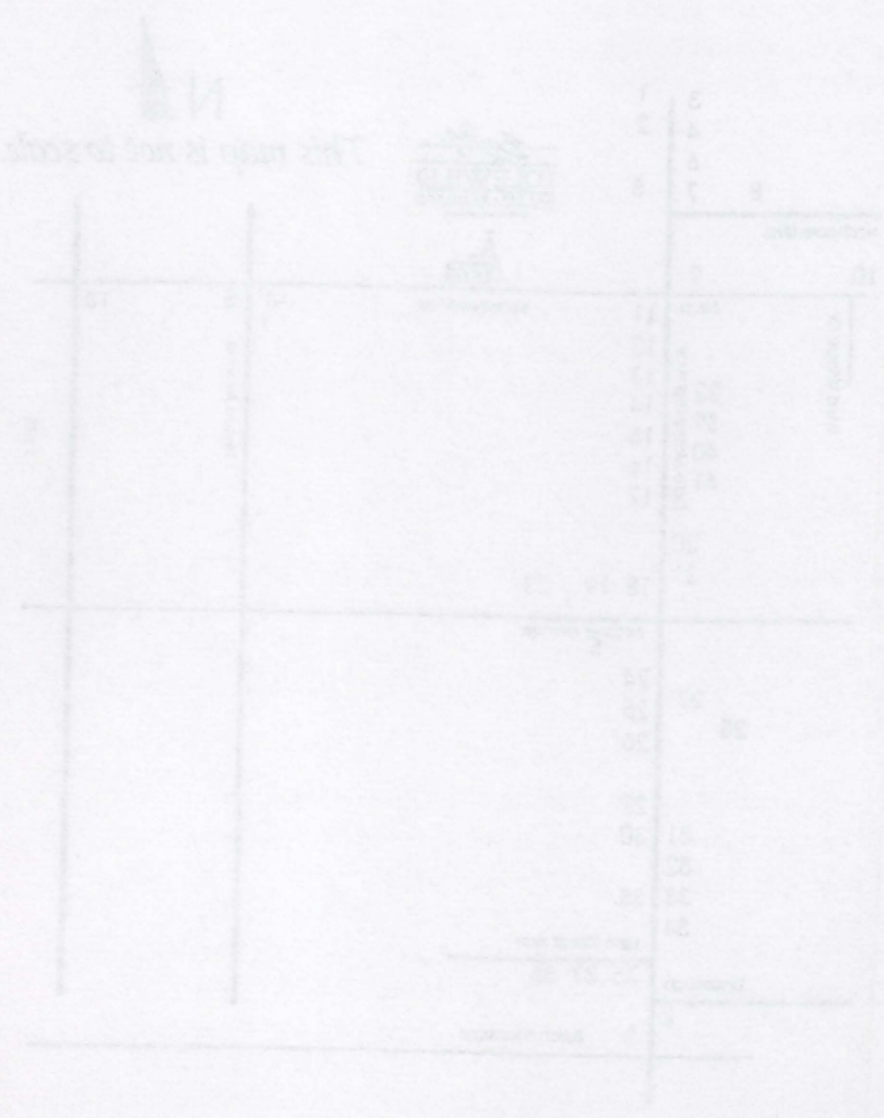


- 1. Boston Market
- 2. Long John Silver's (2 locations)
- 3. Food Mart (2 locations)
- 4. McDonald's (2 locations)
- 5. Cheddar's (2 locations)
- 6. Burger King (2 locations)
- 7. Denny's (2 locations)
- 8. Best Kebab Cafe
- 9. Breakfast Bill
- 10. Home Chicks
- 11. Red Hut Restaurant
- 12. Beer for Diner
- 13. Moxie
- 14. F&B
- 15. Subway
- 16. New City Deli
- 17. New York Mission Restaurant
- 18. Wally's (2 locations)
- 19. Cici's Cafe
- 20. Bantons
- 21. Top Restaurant
- 22. Cinnabon
- 23. Peconic Grill
- 24. Bo Dine
- 25. Boston Market
- 26. Denny's
- 27. Cici's



- 28. Westside Farmy
- 29. Red Lobster Restaurant
- 30. Red Lobster (Diner only)
- 31. Mottsons
- 32. Tony Roma's
- 33. Fiat Watch
- 34. Cordwood Cafe & Deli

- 35. Jerry's & Vinnie's
- 36. Schlotzsky's Deli
- 37. Side Toggit
- 38. Peconic Creek Grille
- 39. Cici's Cafe
- 40. Merv's Hot Dogs
- 41. Staff's Seaside (Diner only)



Motel Convenient to Idlewild Baptist Church

The Holiday Inn Express is located east of the church on the corner of Bearrs and I-275. This motel is about 5 minutes from the church, and the phone number is 1-813-961-1000.

Financial Aid

Southeastern's financial aid is based on the premise that students are making an effort to be as self-supporting as possible. It is recommended that students should have sufficient funds or income to see themselves through at least the first semester before seeking aid.

Almost all of Southeastern's financial aid is reserved for full-time, on-campus students. Usually, extension students have not left their sources of income to settle in Wake Forest, so they are usually in a better position to meet the financial requirements of higher education. Financial assistance for on-campus students includes: 1. Off-campus and on-campus jobs through Southeastern's Employment Services Office, 2. Ministry positions through the Ministry Referral Office, 3. Emergency Assistance, 4. Scholarships, and 5. Matriculation Deferment Plan. With the exception of emergency assistance, students applying for these sources of aid must be currently enrolled full-time in a degree program. Applications for emergency assistance will be considered on a case by case basis.

Southeastern students at the Tampa extension may be eligible for assistance from the job listing ministry of Idlewild Baptist Church. This and emergency assistance, are the two forms of financial aid available to students. Students must meet the criteria of Idlewild Baptist Church and Southeastern Seminary in order to be eligible for this assistance.

I.D. and Activity Cards

An I.D. card is issued to each new student upon entering Southeastern. This card will serve a number of functions and should be carried at all times. In addition to identifying a person as a Southeastern student, it is required to check out books and other materials from the Library. An identification card will also be required before recreational facilities and equipment can be used.

For an extension center student to receive a valid Southeastern ID, you must make arrangements to have a jpeg image of yourself sent electronically to Southeastern. This may be accomplished through an email sent to Thomas White at twhite@sebts.edu. The image may not be over 150 kb in size. Along with the image, you must also send an email requesting an ID. This email must have your full name, your student number, your telephone number, and the address to which you would like your ID to be mailed. You will be notified electronically once your ID has been mailed. If you do not have access to electronic mail, please call 919-863-8309 to arrange for processing your ID. An ID Card will only be necessary if you plan to utilize the library or student center located at the main campus of Southeastern Seminary.

An I.D. card is valid during periods of continuous enrollment. Cards become void when a student's enrollment terminates or is interrupted. I.D. cards are provided at no charge, but a \$10.00 charge will be made to replace lost cards. Replacements are made at the Student Life Office in the Ledford Center. For any other questions concerning ID Cards, please call Thomas White at 919-863-8309 or email him at twhite@sebts.edu.

Financial Aid

The Federal Pell Grant is located east of the church on the corner of Beams and 17th. This grant is about 2 miles from the church, and the phone number is 1-813-961-1000.

Financial Aid

Southeastern's financial aid is based on the premise that students are making an effort to be self-sufficient as possible. It is recommended that students should have sufficient funds to meet their expenses throughout the first semester before seeking aid.

Award of Southeastern's financial aid is reserved for full-time on-campus students. Usually, graduate students have not left their sources of income to enroll in Wake Forest, so they are usually in a better position to meet the financial requirements of higher education. Financial assistance for on-campus students includes: 1. Off-campus and on-campus jobs through Southeastern's Employment Services Office; 2. Minority positions through the Minority Resource Office; 3. Emergency Assistance; 4. Scholarship; and 5. Institutional Development Plan. With the exception of emergency assistance, students applying for these awards of aid must be currently enrolled full-time in a degree program. Applications for emergency assistance will be considered on a case by case basis.

Graduate students at the Lenoir extension may be eligible for assistance from the Lenoir Ministry of the Wake Forest Baptist Church. This aid emergency assistance, and the two forms of financial aid available to students. Students must meet the criteria of the Wake Forest Baptist Church and Southeastern Seminary in order to be eligible for this assistance.

I.D. and Activity Cards

An I.D. card is issued to each new student upon enrolling at Southeastern. This card will serve a number of functions and should be carried at all times. In addition to identifying a person as a Southeastern student, it is required to check out books and other materials from the library. An identification card will also be required before receiving textbooks and equipment can be used.

For an extension center student to receive a valid identification ID, certain identification arrangements to have a photograph of yourself sent electronically to Southeastern. This may be accomplished through an email sent to Thomas White at twwhite@seu.edu. The image may not be over 150 kb in size. Along with the image, you must also send an email containing an I.D. The email must have your full name, your student number, your telephone number, and the address to which you would like your ID to be mailed. You will be notified electronically once your ID has been mailed. If you do not have access to electronic mail, please call 919-206-2300 for assistance for processing your ID. An ID Card will only be necessary if you plan to utilize the library or student center located at the main campus of Southeastern Seminary.

An I.D. card is valid during periods of continuous enrollment. Cards become void when a student's enrollment terminates or is interrupted. I.D. cards are provided at no charge, but a \$10.00 charge will be made to replace lost cards. Replacements are made at the Student Life Office in the Lenoir Center. For any other questions concerning ID Cards, please call Thomas White at 919-206-2300 or email him at twwhite@seu.edu.

Student Discipline

Student Excursions

The seminary regularly sponsors off-campus trips for personal enrichment and academic credit. Extension center students are eligible to participate in these excursions. The three primary types of seminary-sponsored excursions are mission trips, Holy Land trips, and conferences. Student behavior during such travel opportunities is required to be consistent with both the purpose of the trip and the established policies of the seminary. If the purpose of the excursion is mission work, students will be available at all times to do mission work. If the purpose of the excursion is archaeological work, students will apply themselves to their work. If the purpose of the excursion is attendance of a conference and/or seminars, students will attend all such meetings.

While on mission trips, students are expected to comply with the standards of conduct and dress that are appropriate for Christians in the culture in which they are serving. Students are also expected to sign any waivers that are applicable to their work and travel. When work is to be done on any school trip, students are expected to work diligently, without complaining. All conduct that is prohibited in this handbook in the section dealing with discipline is also prohibited on student excursions. Fraternization with the opposite sex is forbidden. All seminary-sponsored excursions will be accompanied by a member of the faculty or administration of the seminary. When such trips are for academic credit, students are responsible to meet the academic requirements specified by the supervising professor.

Student Excursions

The primary regularly scheduled off-campus trips for personal enrichment and academic credit. Excursion center students are eligible to participate in these excursions. The three primary types of regularly-scheduled excursions are mission trips, Holy Land trips, and conference. Student behavior during such travel opportunities is required to be consistent with both the purpose of the trip and the extended policies of the seminary. If the purpose of the excursion is mission work, students will be available at all times to do mission work. If the purpose of the excursion is academic work, students will apply themselves to their work. If the purpose of the excursion is a combination of a conference and/or seminar, students will attend all such activities.

Life on mission trips, students are expected to comply with the standards of conduct and dress that are appropriate for Christians in the culture in which they are serving. Students are also expected to wear any uniforms that are applicable to their work and travel. When work is to be done on an excursion, students are expected to work diligently without complaining. All students are prohibited from the use of alcohol in the service of their work. Students are prohibited from using profanity and vulgar language. Permission with the appropriate authority is required for all off-campus excursions. Students will be accompanied by a member of the faculty or staff of the seminary. When such trips are for academic credit, students are responsible to meet the academic requirements specified by the supervising professor.

Student Discipline

Southeastern Baptist Theological Seminary is a Christian institution whose primary purpose is to conduct a program of graduate and undergraduate theological education designed to equip women and men students for effective Christian leadership in church-related ministries and other areas where theological training is required.

This purpose assumes a community and lifestyle that are in the world but not of the world. The distinguishing factor is commitment to the vocation of the Christian ministry which signifies not only the role of a Christian but also the role of spiritual and moral leadership in the church of Jesus Christ. Southeastern Baptist Theological Seminary is also a Southern Baptist institution. Therefore, those who are part of Southeastern are expected to adhere to the behavioral standards that are normative for Southern Baptist ministers.

Disciplinary action may result whenever students are involved in the violation of the personal or property rights of others, or in behavior which is not acceptable in the Southeastern community. The following are examples of conduct which is unacceptable in the Southeastern community and subject to disciplinary action:

- A. Academic misconduct such as plagiarism, cheating, or making false representations.
- B. Use or possession of beverage alcohol, or possession of illegal drugs or controlled substances.
- C. Homosexual behavior or heterosexual misconduct, including possession or viewing of any pornographic material.
- D. Neglect of personal financial obligations.
- E. Giving false information or altering records.
- F. Theft, intentional abuse, or destruction of personal or Southeastern property.
- G. Neglect, disregard or breach of established seminary/college policies which govern the use of any seminary/college properties or facilities.
- H. Behavior (verbal, physical, emotional) which is demeaning, harassing, or abusive of another person; and behavior that is profane or vulgar.
- I. Disrespect or abuse directed toward any faculty member, school administrator, or staff person.
- J. The use of tobacco products anywhere on seminary property.
- K. True ministers of the Gospel must set the standard by modeling biblical marriage. Any active student experiencing a divorce must notify the Dean of Students, and withdraw from classes and campus housing for a period of one year before applying for readmission.
- L. Students and their families are expected to dress in modest attire everywhere on campus. The seminary's position is that immodest clothing damages one's Christian testimony, so clothes such as short skirts, and tank tops are discouraged.

Students involved in civil infractions are accountable to civil authorities, but may also be subject to discipline by Southeastern.

Prompt and decisive action is required in cases which involve disciplinary procedures. Therefore, the Director of Student Life, the Dean of Students, or the President may issue at once an automatic suspension to a student charged with an offense pending a full investigation of the matter.

Student Discipline

Southwestern Baptist Theological Seminary is a Christian institution whose primary purpose is to provide a program of graduate and undergraduate theological education designed to equip women and men students for effective Christian leadership in church-related ministries and other areas where theological training is required.

This purpose requires a community and lifestyle that are in the world but not of the world. The distinguishing factor is community and the location of the Christian community which signifies not only the role of a Christian but also the role of spiritual and moral leadership in the church of Jesus Christ. Southwestern Baptist Theological Seminary is also a Southern Baptist institution. Therefore, those who are part of Southwestern are expected to adhere to the behavioral standards that are normative for Southern Baptist members.

Disciplinary action may result whenever students are involved in the violation of the general or property rights of others or in behavior which is not acceptable in the Southern community. The following are examples of conduct which is unacceptable in the Southern community and subject to disciplinary action:

- A. Academic dishonesty such as plagiarism, cheating, or making false representations.
- B. The possession of weapons, alcohol, or possession of illicit drugs or controlled substances.
- C. Harassment, battery, or physical assault, including possession or viewing of any pornographic material.
- D. Theft of personal financial resources.
- E. Giving false information on housing records.
- F. Theft, tampering, abuse, or destruction of personal or Southwestern property.
- G. Physical assault or threat of established authority figures, police, or government agents of any country, college property or facilities.
- H. Behavior (verbal, physical, emotional) which is harassing, harassing or abusive of another person, and behavior that is vulgar.
- I. Threats or abuse toward any faculty member, school administrator, or staff person.
- J. The use of tobacco products anywhere on Seminary property.
- K. The violation of the Code of Honor set the standard by modeling biblical manners. Any other student exhibiting a behavior that is not in the Code of Honor, and a student who does not comply during the period of one year before applying for readmission.
- L. Students and their families are expected to dress in modest attire everywhere on campus. The Seminary's position is that immodest clothing, language and Christian testimony, to others such as students, and staff are discouraged.

Students involved in civil infractions are expected to civilly withdraw, but may also be subject to discipline by Southwestern.

Prompt and decisive action is required in cases where a student's behavior is disruptive. Therefore, the Director of Student Life, the Dean of Students, or the President may issue a suspension or suspension to a student charged with an offense pending a full investigation of the matter.

The intention of the seminary is to make all student discipline occasions for learning and growth in Christlikeness. Most disciplinary action will be handled by the Director of Student Life. If a student feels this action to be unjust the student may appeal to the Dean of Students. If still not satisfied with the decision, the student may go to the President of the institution to appeal to him. Upon the direction of the President a committee may be appointed to hear the appeal of the student; however, this action is not a necessity but only an option. The President of the institution has full authority to handle all cases as he deems necessary.

If the President chooses to call a meeting of the Student Discipline Committee to hear an appeal, it will be comprised of the Director of Student Life (who will serve as Chairman), the Dean of Students, one seminary professor, one college professor, one seminary student, and one college student.

Anyone witnessing what he/she believes to be an infraction should inform the appropriate Southeastern personnel (faculty member, administrative officer, etc.) and lovingly confront the perpetrator in accord with the procedure described in Matthew 18. The witness and/or the appropriate Southeastern personnel will also inform the Director of Student Life. The Director of Student Life will collect information on the charge, and meet with the student(s) and witness(es) as needed.

Disciplinary Actions

- 1. Reprimand:** A disciplinary action may be private if the offense was committed in private and affected only a few individuals. If the action committed affected many people publicly then the reprimand may occur publicly. This action may or may not require a probational period. Records of student violations and disciplinary actions may be retained during a student's enrollment. Decisions containing conditions of continued or future enrollment may be held in a student's academic record until such conditions are met.
- 2. Disciplinary Probation:** This action may be taken by the seminary to indicate to a student who has violated the seminary's standard of conduct that his/her behavior is inappropriate and is not to be repeated. Probation is notice to the violating student that if the inappropriate behavior is repeated, suspension or expulsion is likely. Probation may be for any length of time deemed appropriate by the seminary administration.
- 3. Requested Withdrawal:** Requested withdrawal is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship, but culpable deportment has not been established. Withdrawal does not imply the assessment of guilt, and therefore is normally a private matter. Withdrawal will be for a specified period of time and will normally carry stipulations regarding readmission.
- 4. Suspension:** Suspension is the right of the institution to require that a student be separated from the institution for a specified period of time. Suspension is suitable in instances where questionable behavior has threatened the development of the student as a potential minister or threatened the community fellowship. In all cases of Requested Withdrawal or Suspension, fulfillment of the discipline contracts only insures eligibility to be considered for readmission, following standard Southeastern readmission policies.
- 5. Expulsion:** Expulsion is suitable in instances where there are repeated offenses, flagrant violations of a disciplinary contract, or where the initial evidence in a case involves a civil or criminal indictment or flagrant violations of seminary/college norms. By decision of the President, expulsion may become part of a student's permanent record.

The intention of the summary is to make all student discipline occasions for learning and growth in Christlikeness. Most disciplinary action will be handled by the Director of Student Life. If a student feels this action to be unjust the student may appeal to the Dean of Students. If still not satisfied with the decision, the student may go to the President of the Institution to appeal to him. Upon the direction of the President a committee may be appointed to hear the appeal of the student, however, this action is not a necessity but only an option. The President of the Institution has the authority to handle all cases as he deems necessary.

If a President chooses to call a meeting of the Student Discipline Committee to hear an appeal it will be composed of the Director of Student Life (who will serve as Chairman), the Dean of Students, one faculty professor, one college professor, one secondary student, and one college student.

Anyone witnessing what he/she believes to be an infraction should inform the appropriate Institution personnel (faculty member, administrative officer, etc.) and jointly contact the Director in accord with the procedure described in Article 18. The witness, under the direction of the Institution personnel will also inform the Director of Student Life. The Director of Student Life will collect information on the charge, and meet with the student(s) and witnesses if needed.

Disciplinary Action

1. **Reprimand:** A disciplinary action may be private if the offense was committed in private and affected only a few individuals. If the action concerned affected many people publicly, then the reprimand may occur publicly. This action may or may not require a probationary period. Records of student violations and disciplinary actions may be retained during a student's enrollment. Decisions containing conditions of enrollment or future enrollment may be held in a student's academic record until such conditions are met.
2. **Probationary Suspension:** This action may be taken by the summary to indicate to a student who has violated the summary's standard of conduct that further behavior is required and is not to be repeated. Probation is notice to the violating student that if the inappropriate behavior is repeated, suspension or expulsion is likely. Probation may be for any length of time deemed appropriate by the summary administration.
3. **Requested Withdrawal:** Requested withdrawal is suitable in instances where questionable behavior has threatened the development of the student or a potential mentor or mentee of the summary following the college's department has not been established. Withdrawal does not imply the assessment of guilt, and therefore is normally a private matter. Withdrawal will be for a specified period of time and will normally carry conditions regarding readmission.
4. **Suspension:** Suspension is the right of the institution to require that a student be separated from the institution for a specific period of time. Suspension is suitable in instances where questionable behavior has threatened the development of the student or a potential mentor or mentee of the summary following. In all cases of Requested Withdrawal or Suspension, fulfillment of the discipline contract and means regarding to be considered for readmission. Following standard Southern Baptist guidelines.
5. **Expulsion:** Expulsion is suitable in instances where there are repeated offenses. Large violations of a disciplinary contract or where the initial contract in a case involves a civil or criminal violation or flagrant violation of summary-like norms. By decision of the President, expulsion may become part of a student's permanent record.

On-Campus Student Organizations

Fellowship of Military Chaplains

This student organization was founded in 1992 with the following threefold purpose:

1. To provide a support group for students planning for service as military chaplains.
2. To educate chaplain candidates about topics relevant to ministry in the military.
3. To promote a heightened awareness of military chaplaincy on campus.

Student Leadership Team

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the Southeastern family. The main foci of the Student Leadership Team are campus prayer and community evangelism. Other programs to foster personal, family, and community growth are implemented through various kinds of religious, social, and educational opportunities. The Leadership Team works to unify the campus to accomplish the vision set forth by the Seminary President. Part of bringing about this unity includes enhancing communications between the students and the administration. Southeastern is a faculty/administration run campus which desires to make adequate decisions by being fully informed. The Student Leadership Team works as a liaison to provide this information. The team consist of a President who must be a senior Masters level student, a Vice-President who must be a Masters level student, a 2nd Vice-President and a Secretary/Treasurer, one of which must be a college student.

Southeastern Women's Fellowship (SWF)

SWF is an organization made up of student wives and women students and is dedicated to ministering to their needs. SWF meets monthly in the Ledford Center, where the ladies hear outstanding speakers and share fellowship. Other ministries include Bible study, clothing ministry, outreach, bread ministry, craft & bake sales, and much more.

Doulos

The Doulos organization is a group which meets each week in the Ledford Center to share the Gospel through door to door evangelism throughout the town of Wake Forest.

Homeschoolers in Ministry

Homeschoolers in Ministry (HIM) operates to bring together homeschoolers to participate in a community environment which serves to benefit the entire group. They offer many activities and family-oriented functions.

International Student Fellowship

The International Student Fellowship provides an opportunity for all international students to fellowship with one another and encourage one other in adjusting to their new environment. It also serves as an outlet for North American students to get acquainted with the international students.

On-Campus Student Organizations

Fellowship of Military Chaplains

This student organization was founded in 1987 with the following purpose:

1. To provide a support group for students planning for service as military chaplains.
2. To educate chaplains about topics relevant to ministry in the military.
3. To promote a heightened awareness of military chaplaincy on campus.

Student Leadership Team

The Student Leadership Team is an elected body of four students seeking to minister to the needs of the Southeastern family. The main goal of the Student Leadership Team is campus prayer and community evangelism. Other programs to foster personal, family, and community growth are implemented through various kinds of religious, social, and educational opportunities. The Leadership Team works to carry the vision set forth by the Southeastern Board of Christian Education about the campus to accomplish the vision set forth by the Southeastern Board of Christian Education. Southeastern is a health administration run campus which desires to make adequate decisions by being fully informed. The Student Leadership Team works as a liaison to provide this information. The team consists of a President who must be a senior student level student, a Vice President who must be a Master's level student, a Treasurer and a Secretary/Treasurer, one of which must be a college student.

Southeastern Women's Fellowship (SWF)

SWF is an organization made up of student wives and women students and is dedicated to ministering to their needs. SWF meets monthly in the Ladies Center, where the Ladies Room, outstanding speakers and their fellowship. Other ministries include Bible study, singing ministry, outreach, prayer ministry, craft & bake sales, and much more.

Outreach

The Outreach organization is a group which meets each week in the Ladies Center to share the Gospel through door to door evangelism throughout the town of Wake Forest.

Homebounders in Ministry

Homebounders in Ministry (HIM) operates to bring together homebounders to participate in a community evangelism which serves to benefit the entire group. The other tasks, activities and family-oriented ministries.

International Student Fellowship

The International Student Fellowship provides an opportunity for all international students to fellowship with one another and encourage one another in adjusting to their new environment. It also serves as an outlet for North American students to get acquainted with the international students.

Southeastern Christian Martial Arts

Southeastern Christian Martial Arts serves as an opportunity for students to exercise, and learn self-discipline and self-control. This group provides a friendly environment of encouragement to learn skills in the Martial Arts in a Christian atmosphere. Scripture memory and prayer times are incorporated with physically challenging work-outs.

American Association of Christian Counselors (AACC)

AACC is an organization designed to encourage Christian Counselors in their efforts to minister to those in need.

Patristics Club

This club offers an opportunity for those interested in the church fathers to come together and discuss theological issues that are relevant to this era of the church.

Baptist Student Union

The Baptist Student Union is operated mainly by college students and offers opportunities for spiritual growth and service in an exciting environment of fellowship. Their meetings will be announced in the Newline each semester.

Bookstore	Lifeway Christian Bookstore	863-3411
Calendar	Public Relations	863-8270
Child Care	Child Development Center	863-8248
Concessions		
Academic	Academic Vice President	863-8225
Career	Ministry Referral	863-8317
Financial	Employment	863-8363
Fitness	Sports and Facility Manager	863-7369
Personal	Director of Student Life	863-8346
Discipline	Director of Student Life	863-8346
Doctoral Studies	Academic Vice President	863-8225
Emergencies		
Clinic	Health Center	863-8346
Student	Student Life	863-8346
Security	Security	863-8346

Southeastern Christian Mental Arts

Southeastern Christian Mental Arts serves as an opportunity for students to exercise and learn self-discipline and self-control. This group provides a friendly environment of encouragement to learn skills in the Mental Arts in a Christian atmosphere. Scripture memory and prayer times are incorporated with physically challenging work-outs.

American Association of Christian Counselors (AACC)

AACC is an organization designed to encourage Christian Counselors in their efforts to minister to those in need.

Patristic Club

This club offers an opportunity for those interested in the church fathers to come together and discuss theological issues that are relevant to this era of the church.

Intercollegiate Student Union

The Intercollegiate Student Union is operated mainly by college students and offers opportunities for spiritual growth and service in an exciting environment of fellowship. Their meetings will be sponsored in the Newellian each semester.

WHERE TO FIND INFORMATION

Area Code: 919

Switchboard Operator

The switchboard serves as the primary communications center for the campus. In addition to coordinating the telephone service, the operator has access to general information concerning campus offices as well as addresses, phone numbers, and class schedules of students. The switchboard is usually open Monday-Friday from 7:30 a.m.- 6:00 p.m. during regular semesters. To reach the switchboard while on campus, dial "0," and off campus dial 919-556-3101.

Academic Information	Academic Vice President or Registrars Office	863-8225 863-8215
Activities	Student Life	863-8305
Admissions	Admissions Office	863-8280
Audiovisuals	Audiovisual Services	863-8259
Billing	Business Office	863-8207
Bookstore	Lifeway Christian Bookstore	556-3481
Calendar	Public Relations	863-8270
Child Care	Child Development Center	863-8248
Counseling		
Academic	Academic Vice President	863-8225
Career	Ministry Referral	863-8317
Financial	Employment	863-8365
Fitness	Sports and Facility Manager	863-8309
Personal	Director of Student Life	863-8305
Discipline	Director of Student Life	863-8305
Doctoral Studies	Academic Vice President	863-8225
Emergencies		
Clinic	Health Center	863-8245
Student	Student Life	863-8305
Security	Security	302-2485

WHERE TO FIND INFORMATION
Area Codes 919

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Switchboard Operator

863-8232	Academic Vice President	Academic Information
863-8212	of Registrar Office	
863-8302	Student Life	Activities
863-8280	Admissions Office	Admissions
863-8259	Academic Services	Auxiliary
863-8207	Business Office	Billing
256-3481	Lifeway Christian Bookstore	Bookstore
863-8270	Public Relations	Calendar
863-8248	Child Development Center	Child Care
863-8222	Academic Vice President	Counseling
863-8217	Ministry Referral	Academic
863-8267	Employment	Center
863-8209	Sports and Facility Manager	Physical
863-8202	Director of Student Life	Education
863-8202	Director of Student Life	Discipline
863-8222	Academic Vice President	International Student
863-8242	Health Center	Swimming
863-8204	Student Life	Campus
302-2822	Security	Security

Employment		
Secular	Student Employment Office	863-8365
Church	Ministry Referral	863-8317
Financial Aid	Financial Aid Office	863-8310
General Information	Switchboard	556-3101
Graduation Requirements	Dean of Students Office	863-8306
Guest Reservations	Housing Office	863-8400
Housing	Housing Office	863-8400
Identification Cards	Student Life Office	863-8305
Information	Switchboard	556-3101
Injury or Illness	Health Center	863-8245
International Students	Student Life	863-8305
Library	Circulation Desk	863-8251
Library	Reference Desk	863-8258
Loans	Financial Aid	863-8310
Lost and Found	Switchboard	556-3101
Ministry Positions	Ministry Referral	863-8317
Name Change	Registrar's Office	863-8215
Notary Public	Business Office	863-8207
Organizations	Student Life	863-8305
Orientation	Student Life	863-8305
Parents' Night Out	Student Life	863-8305
Parking	Physical Plant	863-8420

863-8382 Student Employment Office
 863-8317 Ministry Relations
 863-8310 Financial Aid Office
 256-3101 Switchboard
 863-8306 Dean of Students Office
 863-8400 Housing Office
 863-8400 Housing Office
 863-8302 Student Life Office
 256-3101 Switchboard
 863-8342 Health Center
 863-8302 Student Life
 863-8351 Christian Desk
 863-8328 Reference Desk
 863-8310 Financial Aid
 256-3101 Switchboard
 863-8317 Ministry Relations
 863-8312 Registrar's Office
 863-8307 Business Office
 863-8302 Student Life
 863-8302 Student Life
 863-8302 Student Life
 863-8420 Physical Plant

Employment
 Secular Church
 Financial Aid
 General Information
 Graduate Requirements
 Guest Reservations
 Housing
 Identification Cards
 Information
 Injury or Illness
 International Students
 Library
 Library
 Loans
 Lost and Found
 Ministry Positions
 Name Change
 Notary Public
 Organizations
 Orientation
 Parents' Night Out
 Parking

Postal Service	Post Office	863-8311
Publications	Public Relations	863-8270
Recreation	Ledford Center	863-8300
Registration	Registrar's Office	863-8215
Scholarships	Financial Aid	863-8310
School Supplies	LifeWay Christian Bookstore	556-3481
Security	Security	302-2485
Special Events	Public Relations	863-8270
Switchboard	Switchboard	556-3101
Telephone Numbers	Switchboard	556-3101
Tours of Campus	Admissions Office	863-8280
Transcripts	Registrar's Office	863-8215
Veteran Benefits	Registrar's Office	863-8215

863-8311	Post Office
863-8370	Public Relations
863-8300	Radford Center
863-8315	Registrar's Office
863-8310	Financial Aid
256-3481	LifeWay Christian Bookstore
302-2482	Security
863-8370	Public Relations
256-3101	Switchboard
256-3101	Switchboard
863-8390	Admissions Office
863-8315	Registrar's Office
863-8315	Registrar's Office

Postal Service
Publications
Recreation
Registration
Relationships
Student Support
Training
Special Events
Student Center
Telephone Numbers
Tours of Campus
Transportation
Vendor Booths

Southeastern Publications

Campus Directory

The Directory is a pictorial handbook of students, faculty, and administrative personnel, with addresses, phone numbers, and other biographical information. It is a publication of the Public Relations Office.

Catalogs

The Catalog contains information on the educational policies and programs of the seminary. It is published by the Public Relations Office and is available upon request from the Admissions Office.

Newsline

The Newsline is a bi-monthly newsletter announcing campus activities and events and is published by the Student Life Office.

Olive Press

The Olive Press is published in the spring and winter and serves as a news journal of the exciting things God is doing in and through the Southeastern family and the Southern Baptist Convention.

Outlook

Outlook is a general interest/alumni magazine, published annually by the Public Relations Office. Upon request, copies are sent gratis to alumni, trustees, and other friends of the seminary.

Southeastern Publications

Campus Directory

The Directory is a practical handbook of students, faculty, and administrative personnel, with addresses, phone numbers, and other important information. It is a publication of the Public Relations Office.

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