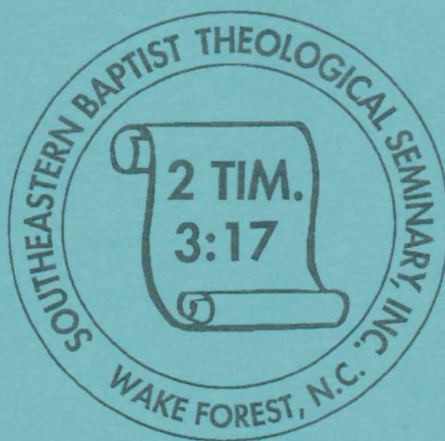


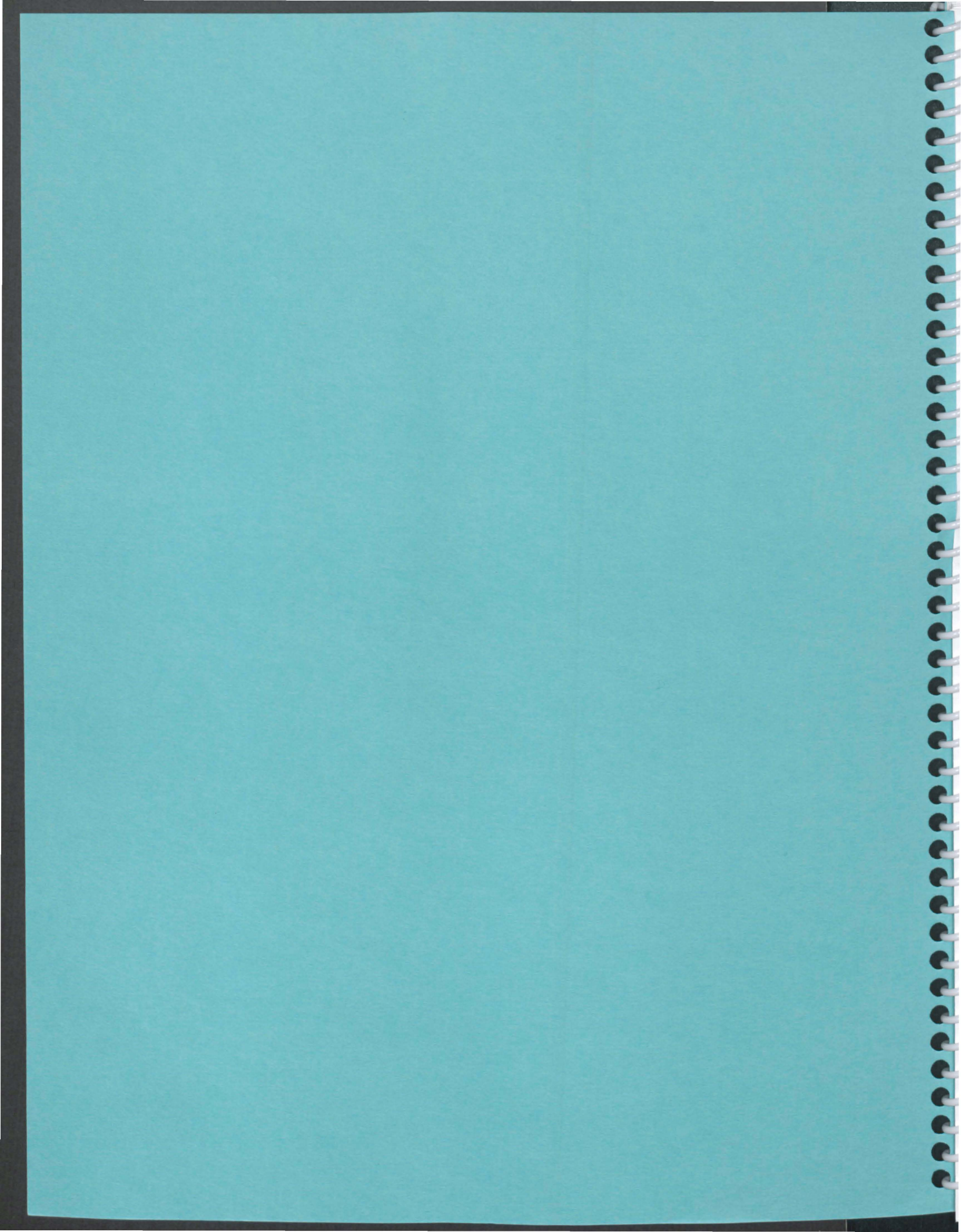
Master of Theological Studies Handbook



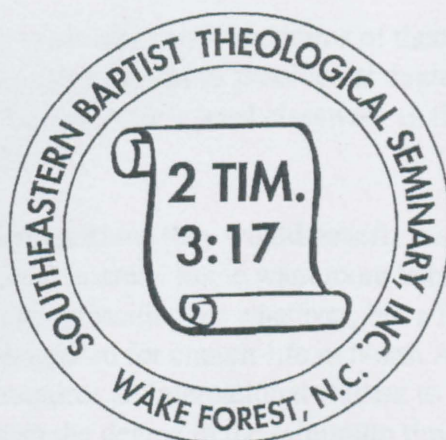
Fall 2003

**SOUTHEASTERN BAPTIST THEOLOGICAL
SEMINARY**

Wake Forest, North Carolina



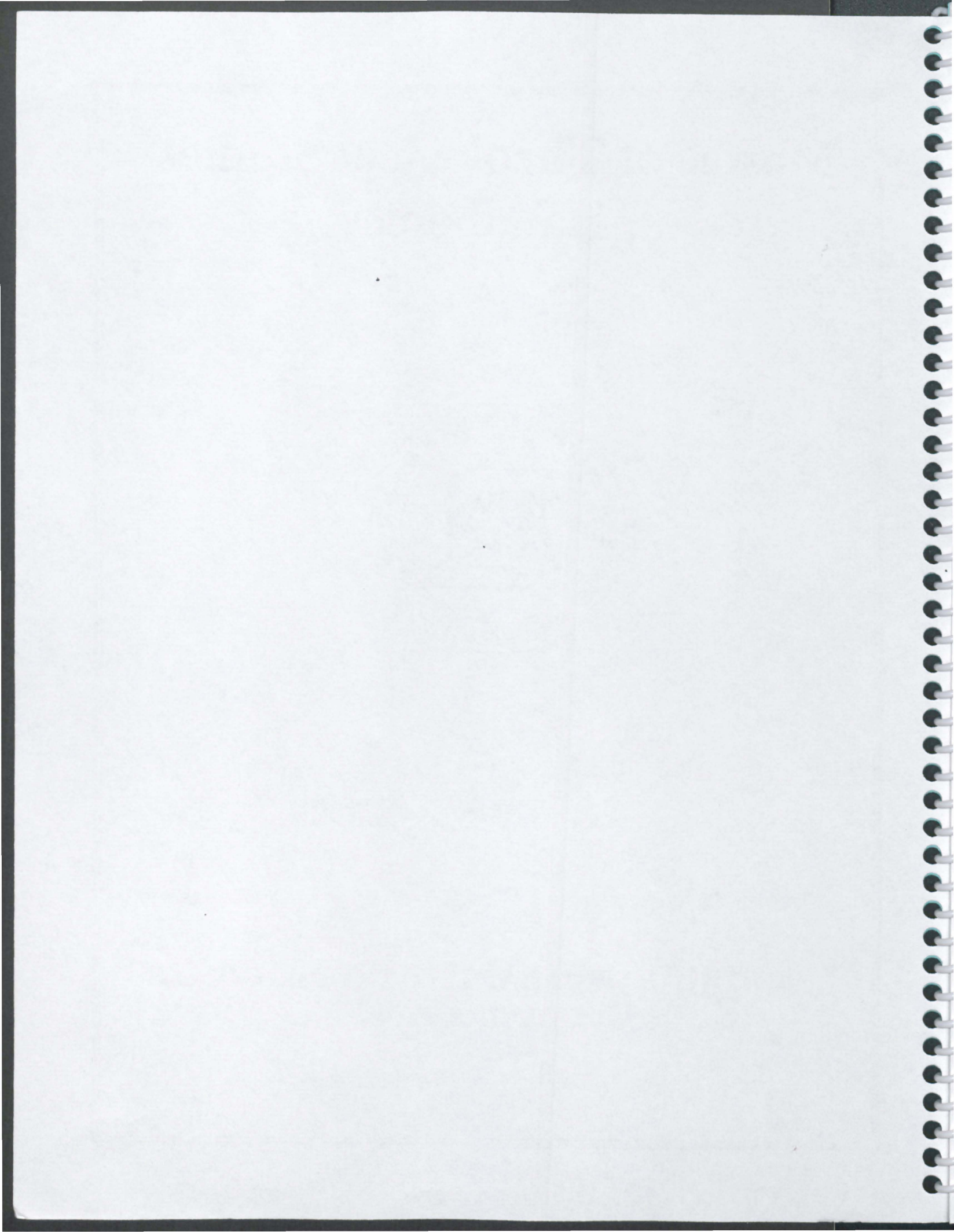
Master of Theological Studies Handbook

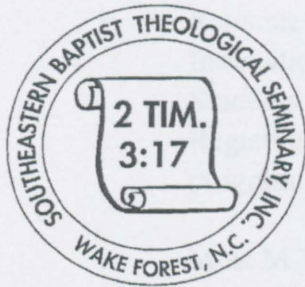


Fall 2003

**SOUTHEASTERN BAPTIST THEOLOGICAL
SEMINARY**

Wake Forest, North Carolina





Southeastern Baptist Theological Seminary Wake Forest, North Carolina

Purpose Statement:

Southeastern Baptist Theological Seminary prepares men and women by means of academic studies and practical preparation for leadership roles in Baptist churches and in other Christian ministries.

Master of Theological Studies

Program Guidelines

Welcome to one of the most innovative programs of theological education available to International students with basic undergraduate theological degrees. Working under a Supervisory Professor, the M.T.S. student takes master's level classwork in fields of special interest and prepares an M.T.S. *Research Project Report*.

Many International students know they would benefit from an additional set of courses at the Masters level in an area of special interest. Some want more Bible courses, others want a chance to study more apologetics, theology, preaching, or whatever, but a full M.Div. requires a minimum of these academic years and is often designated for church-life in North American or at least Western cultures. The M.Div. is expensive and requires an International student to be away from his or her home country and ministry. Many cannot finish the degree in the minimum time and end up spending four or five years under a student visa that restricts employment. This has many downsides for most International students.

The M.T.S. is for you.

Essential guidelines a student follows to meet the M.T.S. requirements are:

1. As a part of the application for admission, the student should indicate a field of special interest. From that field, the school will seek an agreement from an elected faculty member to serve as the Supervisory Professor. The Director of Admissions, in consultation with the Dean of the Faculty and/or the Registrar, will assist a student to locate a Supervisory Professor.
2. This professor will be selected based on his or her expertise in the area of research in which the student desires to do his or her final written project. This will also be the academic field in which the student will do his or her specialized classwork. The Admissions Office can assist if there are any questions regarding the Faculty. Biblical languages are not required in this degree program, but a student seeking to concentrate in Old Testament or New Testament studies should discuss with the professor the student's level of competence in biblical languages so that there will be no misunderstanding about expectations later.



University of Toronto
Faculty of Arts

Department of Philosophy

Department of Philosophy, University of Toronto, 27 King's College Circle, Toronto, Ontario M5S 1A5, Canada
Tel: (416) 978-2839

Master of Theological Studies

Program Outline

Students in this program will receive a broad education in the history, philosophy, and literature of the Christian tradition. The program is designed to provide students with a solid foundation in the study of the Bible, the history of the Church, and the thought of the major theologians of the Christian tradition.

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The M.T.S. Program

The M.T.S. program is a two-year program of study leading to the degree of Master of Theological Studies.

As a part of the program, the student will receive a broad education in the history, philosophy, and literature of the Christian tradition. The program is designed to provide students with a solid foundation in the study of the Bible, the history of the Church, and the thought of the major theologians of the Christian tradition.

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- Southeastern Baptist Theological Seminary
3. Students with the B.Th. degree (or any other undergraduate theological degree from an International program) should provide official transcripts during the admission process. Students with Seminary M.A. degrees or other similar degrees may consult the Registrar to learn whether any masters level credits could transfer into the M.T.S. program.
 4. Most M.T.S. students come to the campus for full-time study. M.T.S. students may apply for student housing. At this time, SEBTS does not offer on-line or correspondence forms of education. International students must come to the main campus for at least 50% of their required work; i.e., students must have at least 24 credit hours on the main campus. More is preferred.
 5. Consultation with the Supervisory Professor is essential. Use the "Guided Reading" requirement to help establish bibliographical expertise in the field so that the final research project can be more substantive. The "Guided Reading" requirement is not, however, limited to the specific topic of the *Research Project Report*. It is a general reading course for the field of study in which the student is working.
 6. Students must take at least two elective courses in the academic discipline or field of study in which they intend to do their Research Project.
 7. Care should be given to assure that degree requirements are met by the classes that are taken. (Field-based classes such as mission trips or travel-based courses, for example, may only be used to meet free elective requirements and do not count toward specializations or toward other requirements.) The Registrar can provide information regarding degree requirements upon request.

For example: an M.T.S. student wishing to specialize in Christian Philosophy would seek a Supervisory Professor who teaches in that field; two elective courses in the field of Christian Philosophy must be taken; the guided reading program established by the Supervisory Professor in Christian Philosophy would be accomplished; and the *Research Project* would be developed in the field of Christian Philosophy. A similar pattern is followed regardless of the specific academic discipline selected as the focus of the degree program.

Section with the Bill before for any other amendments. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber. A copy of the bill is being distributed to all members of the Senate. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber.

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Section 2. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber. A copy of the bill is being distributed to all members of the Senate. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber.

Section 3. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber. A copy of the bill is being distributed to all members of the Senate. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber.

Section 4. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber. A copy of the bill is being distributed to all members of the Senate. The committee will be in session on Monday, April 10, 1967, at 10:00 a.m. in the Senate Chamber.

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Southeastern Baptist Theological Seminary

Wake Forest, North Carolina

Master of Theological Studies (M.T.S.) 0096 Independent Reading and Research

As a part of the Master of Theological Studies program at Southeastern Seminary (M.T.S.), a student enters into an agreement with his or her Supervisory Professor in accordance with provisions as specified in the catalog to follow an individualized guided reading and research program in order to gain 3 hours credit in a specialized field. On the form below or on an attached sheet, the agreement is to be spelled out in terms of specific books to be read, other research to be conducted, a paper title and length expected, date due, dates for supervisory meetings between professor and student throughout the term, and other formal parts of the agreement. All work should be satisfactorily completed within 60-90 days. M.T.S. students take 0096 only once. This form is approved through the Dean's office. Students should maintain an accurate copy of the agreement.

SEBTS Box #: _____ Student ID #: G _____

Summer _____ Fall _____ Spring _____

Descriptive Title of the Research (print):

Professor's Name (print): _____

In the space below and/or on an attached sheet, provide a detailed statement of course content and requirements.

Professor's Signature*: _____

Dean's Approval: _____

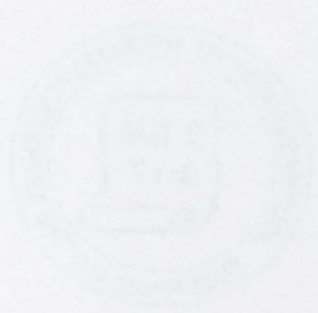
Student's Signature*: _____

Registrar: _____

**These signatures indicate an agreement between Professor and Student.*

Southwestern Baptist Theological Seminary
Department of Theology

Faculty of Theological Studies (F.T.S.)
Southwestern Baptist Theological Seminary



...of the Seminary, and the Faculty of Theological Studies, do hereby certify that the following is a true and correct copy of the original as filed in the office of the Secretary of the Seminary, and the Faculty of Theological Studies, on this day of ... 19...

Secretary of the Seminary
Faculty of Theological Studies

...of the Seminary, and the Faculty of Theological Studies, do hereby certify that the following is a true and correct copy of the original as filed in the office of the Secretary of the Seminary, and the Faculty of Theological Studies, on this day of ... 19...

...of the Seminary, and the Faculty of Theological Studies, do hereby certify that the following is a true and correct copy of the original as filed in the office of the Secretary of the Seminary, and the Faculty of Theological Studies, on this day of ... 19...

The M.T.S. Research Project

Overview

First, students must consult with their Supervisory Professor regarding topic and *Title* for the *Research Project*.

Second, students must prepare a full outline and seek approval of the project using the *Proposed Research Project Approval Form*.

Third, they must produce the written *Research Project* according to the standard *Turabian* form and style. This paper normally should be 60–70 pages of text, plus a bibliography.

Fourth, the *Research Project Report* must be evaluated by the Supervisory Professor who then completes the *Research Project Approval and Grade Sheet*.

Selecting the Title

The *Research Project Title* defines the work. It establishes the topic, explains the thesis, and indicates the limits and the focus of the research. The title should be precise, unambiguous, and explicit. Titles should be descriptive and comprehensive. They should not be clever, market-driven “book titles,” but rather, like a thesis title, they should be as descriptive, as clear, and as long as necessary to define the content of the work.

From the beginning of the program, the M.T.S. student should be thinking about a topic for his or her research project. Consultation with the Supervisory Professor is important.

The title will depend not only upon the subject but also on the manner in which the subject will be addressed in the written project. Library resources describing and indexing graduate theses and dissertations should be consulted, not only to avoid unnecessary duplication of research subject matter, but also to help the student recognize the appropriate style for titles. It is not necessary, however, that the M.T.S. Research Project be a unique contribution to the field, nor is it required to be exhaustive in its research. The subject of the paper must be adequately covered, however. The quality of the project is the key factor. Though the project is not a doctoral dissertation, an acceptable project must be a meaningful academic survey of an issue of theological significance, and it must be a valuable survey of an issue with practical significance for the student’s cultural context.

The student proposes a *Title* to the Supervisory Professor. After discussion and modification if necessary, the Supervisory Professor will authorize the student to develop the *Outline* and complete the *Proposed Research Project Approval Form*.

The M.T.S. Research Project

Overview

The M.T.S. Research Project is a multi-year study designed to explore the impact of various factors on the performance of students in the M.T.S. program. The project is led by a team of researchers from the M.T.S. and is supported by the M.T.S. administration.

The project is divided into several phases, including data collection, analysis, and reporting. The first phase involves the collection of data from a large number of students. This data will be used to identify trends and patterns in student performance.

The second phase involves the analysis of the data. This will involve using statistical methods to identify significant differences between groups of students. The results of the analysis will be used to develop recommendations for improving student performance.

The final phase of the project is the reporting of the results. This will involve writing a report that summarizes the findings of the study and provides recommendations for improving student performance. The report will be distributed to the M.T.S. administration and other stakeholders.

Methodology

The M.T.S. Research Project is a quantitative study that uses a survey to collect data. The survey is designed to measure the impact of various factors on student performance. The factors being measured include student demographics, student attitudes, and student behaviors. The survey is administered to a large number of students in the M.T.S. program. The data collected from the survey is used to identify trends and patterns in student performance.

The survey is a self-administered questionnaire that is distributed to students in the M.T.S. program. The survey is designed to be easy to complete and to take only a few minutes to complete. The survey is administered to a large number of students in the M.T.S. program.

The data collected from the survey is used to identify trends and patterns in student performance. This is done by using statistical methods to analyze the data. The results of the analysis are used to develop recommendations for improving student performance. The recommendations are based on the findings of the study and are designed to address the specific needs of the M.T.S. program. The recommendations are distributed to the M.T.S. administration and other stakeholders.

The M.T.S. Research Project is a multi-year study that is designed to explore the impact of various factors on the performance of students in the M.T.S. program. The project is led by a team of researchers from the M.T.S. and is supported by the M.T.S. administration.

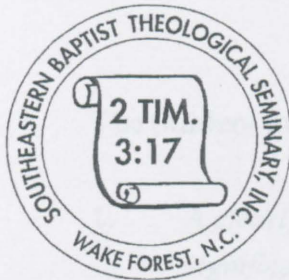
The M.T.S. Research Project is a multi-year study that is designed to explore the impact of various factors on the performance of students in the M.T.S. program.

Preparing the Proposed Research Project Approval Form

As a candidate for the Master of Theological Studies degree, the student must consult with the Supervisory Professor regarding the M.T.S. *Research Project*. An approval form must be completed which includes: (1) the proposed subject title, (2) a statement of the importance of the topic, showing that the topic as developed in the final written *Report* will make some contribution to the academic field of study by summarizing or engaging a biblical principle, a doctrinal concept, or a theological concern, (3) a content outline as developed in the final written *Report*, (4) a statement of research methodology, and (5) an extensive bibliography of relevant sources. By "research methodology" we mean: where will the research be conducted, will internet research be involved (if so, how will online sources be found and evaluated), what research tools will be used, how will the student locate the most important sources and be sure no crucial sources are overlooked, what procedures will be followed to assume that the subject is adequately and correctly covered, summarized, and analyzed, and what procedure will be followed to be sure the English grammar and style is correct and that typographical errors are minimized. All written work must follow the Turabian *Manual* (Sixth Edition) in matters of format and style. A helpful *Supplement* to the Turabian *Manual* is available through the Seminary bookstore. A high quality bond paper stock should be used for printing the necessary attachments to the *Approval Form*.

The *Proposed Research Project Approval Form* must be approved and signed by the Supervisory Professor before it is submitted to the Academic Dean.

A *Proposal* not approved by the Academic Dean will be returned to the Supervisory Professor and thus to the student with a statement of the changes required for approval and/or with a statement of instruction to the student regarding the steps necessary for re-submission. Students receiving such a statement will have 15 days to revise and resubmit the *Proposed Research Project Approval Form*.



**Southeastern Baptist Theological Seminary
Wake Forest, North Carolina**

**Master of Theological Studies
Proposed Research Project Approval Form**

Date of Proposal: _____

Date of Anticipated Graduation: _____

As early in the program as possible but at least by the beginning of the final semester, the student and the Supervisory Professor should complete and present this form to the Academic Dean for approval. The Project should be on a significant research topic and should be designed to be completed in 60–70 pages plus Bibliography. The Supervisory Professor's signature on this form indicates his or her recommendation of the title, the topic, the methodology, and the outline for approval.

Proposed Title: _____

Explanation of the Title and further explanation of the nature and importance of the specific Topic for research [attach extra pages if necessary]:

Brief statement of Research Methodology [attach extra pages if necessary]:

On an attached sheet, provide an annotated outline of the proposed Final Paper and a Bibliography.

Student's Name (print): _____ Student's ID Number: G- _____

Student's Signature: _____

Supervisory Professor's Name (print): _____ Academic Dean: _____

Supervisory Professor's Signature: _____ Registrar: _____

(The Supervisory Professor is to inform the Registrar of any change in Title for the Paper after approval.)

Department of Biological Sciences
Wake Forest University
School of Biology
Proposed Research Project Approval Form



1. Title of Project: _____

2. PI Name: _____

3. Advisor Name: _____

4. Advisor Title: _____

5. Advisor Department: _____

6. Advisor Phone: _____

7. Advisor Email: _____

8. Student Name: _____

9. Student ID: _____

10. Student Department: _____

11. Student Phone: _____

12. Student Email: _____

13. Project Description: _____

14. Objectives: _____

15. Methods: _____

16. Budget: _____

17. Safety: _____

18. Environmental: _____

19. Other: _____

20. Approval: _____

The Student and the Supervisory Professor must give attention to the following:

1. *A clearly and precisely stated descriptive title, along with a brief explanation of the significance and relevance of the proposed title.*

The M.T.S. *Research Project* differs from a Ph.D. *Dissertation* not only by being shorter but in that a *Dissertation* must be a unique contribution to the field. The M.T.S. *Research Project*, while not demanding uniqueness and exhaustiveness in research, does demand significance and relevance to the field. Consultation with the Supervisory Professor will be crucial as the central themes of the research paper are developed.

2. *A Brief description of the research methodology to be used.*

This should also include a brief listing of library indexes and databases to be consulted (especially *First Search*), and a statement of the appropriateness of the methodology to be followed, of the acceptability of any assumptions being made, and/or other relevant concerns as called to the student's attention by the Supervisory Professor. Students should be aware that *First Search* is available through Library computers.

3. *A content outline of the Proposed Research Project, stating chapter or section titles if any and summarizing proposed content.*

This is the heart of the *Proposal*. This is a preview of the expected research paper. Much of the preliminary research for the *Project Report* must be done before this part of the *Approval Form* can be completed.

4. *An extensive bibliography of relevant research sources.*

This would include books, articles, media, on-line databases, personal interviews, survey data, primary sources, secondary sources, private archives or historical collections, and any other relevant or appropriate types of reference sources that will be used for research. Do not list on-line data sources unless they can be shown explicitly to contain relevant information needed for the student's research topic. Use the primary source for data or information whenever possible, rather than citing several secondary sources that point to the same original data.

The student and the supervisor's responses must give attention to the following:

1. The student and the supervisor must discuss the student's progress in the program.

2. The student and the supervisor must discuss the student's progress in the program and the student's progress in the program.

3. The student and the supervisor must discuss the student's progress in the program.

4. The student and the supervisor must discuss the student's progress in the program.

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10. The student and the supervisor must discuss the student's progress in the program.

11. The student and the supervisor must discuss the student's progress in the program.

12. The student and the supervisor must discuss the student's progress in the program.

In developing the research topic and paper:

The student should keep in mind that the M.T.S. *Research Project* is his or her contribution to the world of scholarship, a contribution that should stand up to peer review. Therefore, the following questions should be taken seriously:

1. What is the nature and scope of the research project? Precisely what is the proposed thesis? What am I trying to prove? Can the thesis be stated in a single sentence? How is its scope qualified or limited? What is to be learned from the research? What is to be shown as a result of this research?
2. Why is this subject deemed important enough to justify this level of research and writing for an advanced degree in theology?
3. How is the subject to be developed? What major divisions are anticipated in the outline?
4. Are sufficient primary sources available, whether written or otherwise? What are the major sources? Where are they to be found?
5. How and where is the research to be done? In the Seminary Library? In other libraries? By questionnaires? By the use of interviews? By on-line research? By other means?
6. What level of expertise does the student writer have in terms of *Turabian* form and English grammar and style? What provisions are being made for proofreaders or for editorial expertise to ensure that the final presentation will be in perfect form?
7. Is the thesis topic narrow enough in terms of its subject matter so that the research can be accomplished within a reasonable time frame and page length? How much secondary literature is available? Is there a sufficient amount of primary source material?
8. Will the results of the study be of any value to the scholarly world and to the Christian community? Will the work honor God?

The student and the supervisory professor must be attuned to the following:

A student and supervisory professor must be attuned to the following:

The M.T.S. Research Project differs from a Ph.D. Dissertation primarily by being shorter in length and less complex. The student is expected to contribute to the field of the M.T.S. Research Project by presenting a research question in research, data analysis, and conclusions. The student is expected to be attuned to the field of the M.T.S. Research Project and to be attuned to the field of the M.T.S. Research Project.

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8. Will the results of the study be of any value to the scholarly world and to the Christian community? Will the work honor God?

In developing the research topic and paper:

The student should first identify the U.S. A. source of the information in the case of substance. A secondary source should be used. Therefore, the following information is to be used:

Why was the case selected? The student should identify the case and explain why it was selected. Can the study be used as a single source? How is the study related to the case? What is the research? What is to be shown as a result of the research?

Why is this subject deemed important enough to study? Is it of interest and useful for the student to study?

How is the subject to be developed? What major elements are included in the study?

Are there any primary sources available? What are the sources? What are the sources? What are the sources?

How and where is the research to be done? In the primary library? In other libraries? By whom? By the use of government? By an individual? By other means?

What level of support does the student wish to have in terms of funding and other support? What level of support does the student wish to have in terms of funding and other support? What level of support does the student wish to have in terms of funding and other support?

Is the case a primary source? In terms of its subject matter, is the case a primary source? In terms of its subject matter, is the case a primary source? In terms of its subject matter, is the case a primary source?

Will the results of the study be of any value to the community and to the student? Will the results of the study be of any value to the community and to the student? Will the results of the study be of any value to the community and to the student?

Technical Requirements for the M.T.S. Research Project

The Sixth Edition of *A Manual for Writers of Term Papers, Theses, and Dissertations*, by Kate L. Turabian, must be used as the primary reference for form and style. Beyond that, consult Southeastern's *Supplemental Guide to Turabian* and work closely with one's Supervisory Professor. Consistency is important. If there are questions pertaining to the written report which are not answered or resolved by *Turabian* or the *Supplemental Guide*, the student should follow the advice of the Supervisory Professor.

Footnotes (not endnotes) are to be used. Footnote numbers start with 1 at the beginning of each chapter. Thus a cross-reference to a content footnote must mention chapter and note number. Short reference forms (author's last name, short title, and page number) may be used for second and subsequent references throughout the text. The first footnote reference to each source in the paper and the bibliographical listings must be in complete *Turabian* reference form, however.

An M.T.S. *Research Project Report* is expected to be approximately 60–70 pages of text, not counting the “front matter” or the “reference matter.” Properly focused topics will have an optimal length, normally 2 or 3 chapters, and a good writer will not “pad” the paper with peripheral information but will quickly get to the point in a straightforward manner. The Supervisory Professor is the student's best guide in this matter.

Double space the main text. Single space all block quotes and footnotes.

Paper stock for each of the final four (4) copies (to be submitted to the Library for binding) must be high quality, acid free (i.e., neutral-pH paper, buffered, or paper with a minimum 2 percent Alkaline Reserve), twenty-pound (or twenty-four pound), minimum fifty percent “rag” content (or cotton fiber, 100% is better), bright white, 8½ x 11" bond paper. Paper advertised as “Dissertation Bond” may not meet these requirements. Please show the box or wrapper to the Librarian as proof that the paper stock meets these requirements when making payment for binding. Fees for binding are set by the Library based on actual cost.

The final copies of the Report should be produced on a Laser printer or digital copier which delivers at least 300 dpi resolution (600 dpi or better is preferred). A computer with a word processing program like MS Word or WordPerfect should be used to compose the paper. Computers allow for easy editing and formatting. Use a 12 point Times Roman font or an equivalent (CG Times, New Times

Technical Requirements for the M.T.S. Program

The M.T.S. program is designed to provide students with a strong foundation in the field of... This program is intended to prepare students for careers in... The program includes a variety of courses that cover... The program is designed to be completed in two years...

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The program is designed to provide students with a strong foundation in the field of... This program is intended to prepare students for careers in... The program includes a variety of courses that cover... The program is designed to be completed in two years...

Roman, etc.) for the text. If desired, and if it can easily be done, an 11 point Times Roman font may be used for the footnotes, but it is not incorrect to maintain the 12 point size in both text and notes. First order subheads may be 14 pt. bold and chapter titles may be 16 pt. bold. Second order subheads would remain at 12 points without bolding. It is not necessary, however, to use variable type sizes. Do not use other point sizes or other fonts or type styles from those mentioned here. Everything may be printed in 12 point Times Roman type. Do not mix typeface styles.

Italics may be used for titles of items referenced, instead of underlining, and for occasional textual emphasis. Boldface type may be used for chapter titles and first order subheadings, but is otherwise not to be used in the text (except perhaps for key-words in certain types of lists and similar uses) and boldface type should never be used for emphasis. Note that these rules do not necessarily apply to other types of writing but they do apply for dissertations, theses, and M.T.S. *Research Project Reports* at Southeastern.

N.B. If underlining is used in a paper, italics are not to be used. If italics are used, underlining is not to be used.

If a typewriter is used, the second, third, and fourth copies may be made on a high quality digital copy machine. The student is responsible for the print quality, however, and only clear copies will be accepted. Faded text will not be accepted.

In the case of laser printing, the copies should all be made on the same laser printer. High quality offset or digital photocopies are also permitted (using the special paper stock described earlier). Ink Jet or Dot Matrix printing is unacceptable for the final copies.

The final copies must have dark black letters and must exhibit high quality in every regard. No water based inks may be used. All printed text must be "permanent."

A left margin of one and one-half (1½") inches is required in order to permit binding. Other margins must be as specified by Turabian's *Manual* but in no case less than one inch. Chapter titles have a 2" top margin.

Format the text using left justification only. Do not use right or full justification. Use hyphenation only if your word processor is capable of precisely following Turabian standards. Hyphenation is optional and in most cases should *not* be used.

The first part of the course is devoted to the study of the basic principles of quantum mechanics. This includes the wave-particle duality of matter, the uncertainty principle, and the Schrödinger equation. The second part of the course is devoted to the study of the applications of quantum mechanics to various fields of physics, such as atomic physics, molecular physics, and solid state physics.

The third part of the course is devoted to the study of the applications of quantum mechanics to various fields of physics, such as atomic physics, molecular physics, and solid state physics. This includes the study of the properties of atoms, molecules, and solids, and the study of the interactions between these systems and radiation.

The fourth part of the course is devoted to the study of the applications of quantum mechanics to various fields of physics, such as atomic physics, molecular physics, and solid state physics. This includes the study of the properties of atoms, molecules, and solids, and the study of the interactions between these systems and radiation.

The fifth part of the course is devoted to the study of the applications of quantum mechanics to various fields of physics, such as atomic physics, molecular physics, and solid state physics. This includes the study of the properties of atoms, molecules, and solids, and the study of the interactions between these systems and radiation.

The sixth part of the course is devoted to the study of the applications of quantum mechanics to various fields of physics, such as atomic physics, molecular physics, and solid state physics. This includes the study of the properties of atoms, molecules, and solids, and the study of the interactions between these systems and radiation.

The seventh part of the course is devoted to the study of the applications of quantum mechanics to various fields of physics, such as atomic physics, molecular physics, and solid state physics. This includes the study of the properties of atoms, molecules, and solids, and the study of the interactions between these systems and radiation.

Never leave a title (i.e., a subtitle or a heading) as the last line of a page. Never leave a single line at the bottom or at the top of a page. Most word processors can be set to reformat automatically in order to disallow these so-called "widows and orphans." It is better to increase the bottom margin on an individual page if necessary in order to require that at least two lines stand together at the top or bottom of a page.

Neither page headers nor footers are used in formal reports such as the M.T.S. *Research Project Report*. No page borders or marginal graphics should be used.

Pagination is centered on the margin at the bottom of the first page of each chapter, and stands in the top right margin corner of all other pages. Front matter pages are all numbered with small Roman numerals centered on the margin at the bottom of each page. The Title page, Copyright page, and Blank page are counted but not numbered. A Dedication page, if included, is not counted, numbered, or listed in the Table of Contents. Pagination with Arabic numerals begins with page 1 of the Text and continues through the Reference matter.



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Submission and Approval of the M.T.S. Research Project Report

One clean copy of the final draft of the M.T.S. *Research Project Report* must be submitted to the candidate's Supervisory Professor at least thirty (30) days before the candidate expects to receive the degree. Normally students should target November 1 or April 15 as the date to turn in their final draft to their Supervisory Professor. (Note that the Fall date is earlier due to holidays in November.) Sooner is better. The paper may be returned for corrections and revisions. The Supervisory Professor has full discretion at this point, and the student must make whatever revisions the Supervisory Professor requires. When the draft is acceptable to the Supervisory Professor a grade will be assigned on the *Master of Theological Studies Research Project Grade Sheet* and the Academic Dean and the Registrar and the Librarian will be notified.

Competent proofreading of the *Report* is very important prior to submission. If typographical and/or other errors are discovered which do not disqualify the *Research Project Report* for acceptance, the student may be allowed to correct these errors and resubmit the corrected material to the Supervisory Professor for approval. Major revisions and/or errors may require extensive revision and rewriting and may require delay in graduation.

In order to be accepted, the *Research Project Report* must conform to high standards of workmanship as to form and content. If major corrections or rewriting are required, the Supervisory Professor will instruct the student to provide acceptable copies by a certain time. Such a delay may well cause the student to miss the 10 day deadline for Library submission (which is an absolute deadline) and thus be forced to delay graduation. A Professor has no obligation to re-read or review a revised version of a *Project Report* that comes to him or her 15 days or less before graduation.

Final Report of the M.T.S. Research Project

The purpose of this report is to provide a comprehensive overview of the findings and conclusions of the M.T.S. Research Project. The project was conducted over a period of six months, during which time a series of experiments were carried out to investigate the effects of various factors on the performance of the system. The results of these experiments are presented in the following sections, along with a discussion of their implications for the design and operation of the system.

The first section of the report describes the methodology used in the project, including the design of the experiments and the data collection process. This section also discusses the limitations of the study and the steps taken to minimize any potential biases or errors.

The second section presents the results of the experiments, showing the performance of the system under various conditions. These results are compared to the theoretical predictions and to the performance of other systems, providing a clear picture of the system's capabilities and limitations. The final section of the report discusses the conclusions drawn from the results and offers recommendations for future research and system improvements.

Library Submission: Upon final approval, four (4) copies of the *M.T.S. Research Project Report* with all corrections made and on the proper paper stock and in the proper page order must be submitted to the Library. Bring the copies in clearly marked stationery boxes to the office of the Librarian no later than 10 days prior to expected graduation. Students should receive a receipt from the Librarian indicating that payment for binding (including the binding of one or more additional personal copies if desired) has been made.

Any personal copies to be bound by the library must be submitted at this same time, and the receipt must show payment for binding all copies.

A *Research Project Grade Sheet* signed by the Supervisory Professor will be placed in the front of the bound copy for the Library Archives. *Research Project Grade Sheets* will not be placed in other copies.

Report Distribution: The Library keeps two bound copies on file, one of which may be available in the open stacks of the research section of the Library and one of which will be archived. The Supervisory Professor also receives a bound copy, and the student receives a bound copy. The student agrees to submit the *Research Project Report* to the Library with this understanding of the distribution and future accessibility of the bound copies.

The Parts of the Paper in order are as follows: [note the differences from Turabian's list]

The Front Matter

Title Page
Copyright Page
Blank Page
Acknowledgments
Preface (if desired; may include Acknowledgments)
Table of Contents
List of Illustrations (if any)
List of Tables (if any)
List of Abbreviations (if appropriate and needed)
Dedication Page
Blank Page

The Text

Introduction
Part (if needed; usually not)
Chapters
Sections and Subsections
Excursus (if needed and appropriate; placed at the end of Chapters)

The Reference Matter

Appendices (if any)
Bibliography

The first step in the process of writing a research paper is to choose a topic.

The Topic

1. Choose a topic that interests you.

2. Make sure the topic is researchable.

3. Narrow down your topic.

4. Check for available resources.

5. Consider the scope of your project.

6. Consult your advisor.

7. Write a preliminary proposal.

8. Get feedback from your advisor.

9. Revise your proposal as needed.

10. Get approval from your advisor.

11. Start your research.

The Plan

1. Determine your research question.

2. Develop a thesis statement.

3. Create an outline.

4. Gather your sources.

5. Read and take notes on your sources.

The Research Process

1. Search for sources.

2. Evaluate sources.

Editorial Method is to be included in the *Introduction* if it is discussed at all.

A *Glossary* (if any) is placed with the Reference Matter preceding the *Bibliography* (which is always to be last). Usually a *Glossary* is unnecessary.

Epigraphs are not to be used.

A *Preface* may be used but is not necessary.

The *Bibliography* should be classified appropriately. Journals and books normally are separately listed. Other sources such as on-line data, personal archives, interviews, etc., may be grouped together as miscellaneous sources.

Use of the first person "I" or "We" is discouraged. The same goes for use of a third person form, such as "this writer." Students should use an indefinite form, such as "the evidence seems to point to..." rather than saying "I think...."

A sample Title Page and a sample Copyright Page for the *Research Project Report* are included in this *Handbook* on the following pages. These samples are to be followed precisely and accurately.



A STUDY OF THE THEOLOGY
OF DEAD THEOLOGIANS

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A Research Project Report

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Presented to the Faculty of

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Southeastern Baptist Theological Seminary
Wake Forest, North Carolina

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In Partial Fulfillment
of the Requirements for the Degree
Master of Theological Studies

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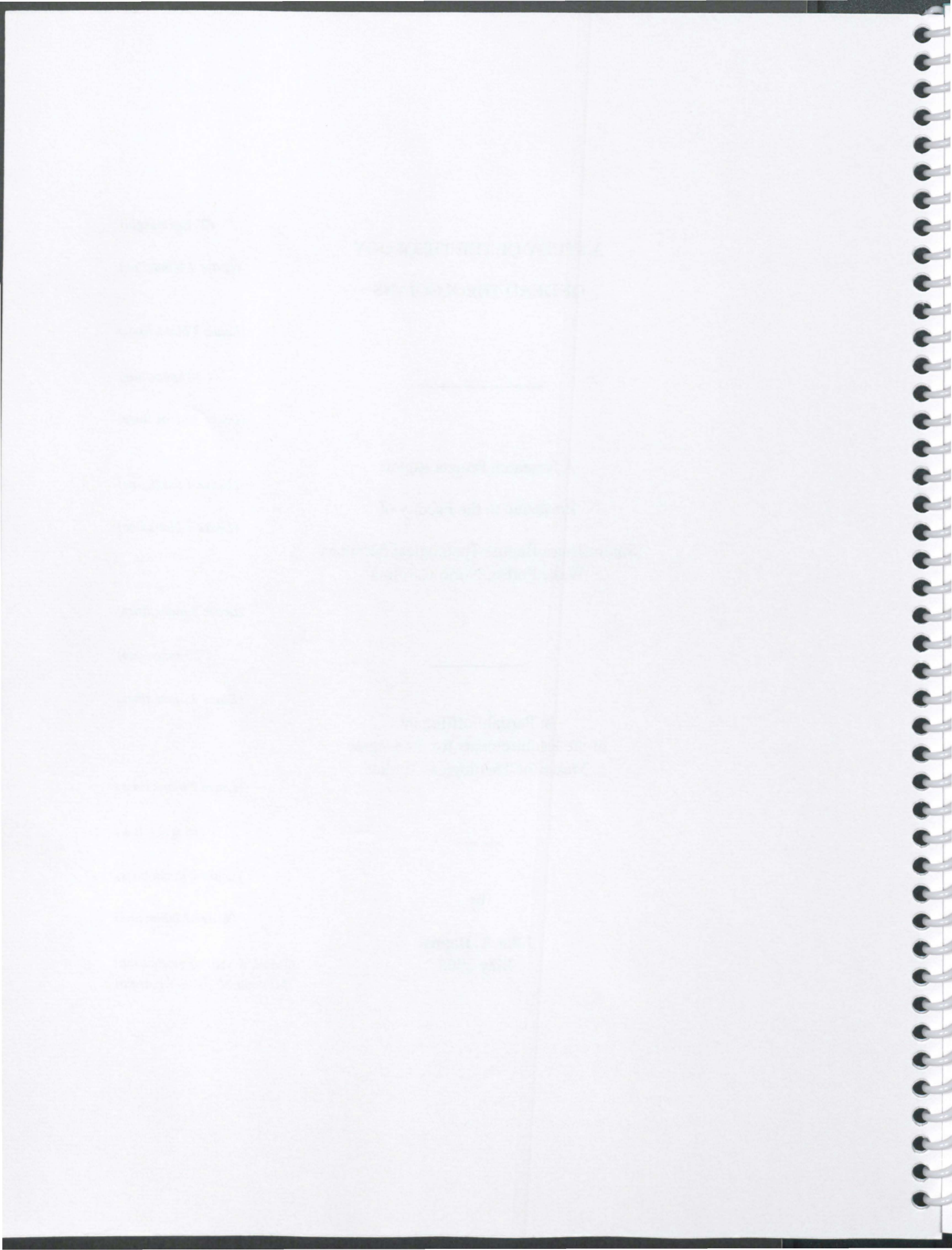
by

(Leave 1 blank line)

John A. Baptist
May 2002

(Month & year of graduation)

(Minimum 1" bottom margin)



©

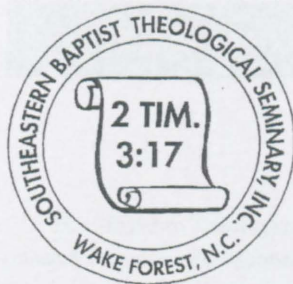
2003

Student's Name

This Research Project Report was prepared and presented to the Faculty as a part of the requirements for the Master of Theological Studies degree at Southeastern Baptist Theological Seminary, Wake Forest, North Carolina. All rights and privileges normally reserved by the author as copyright holder are waived for the Seminary. The Seminary Library may catalog, display, and use this Report in all normal ways such materials are used, for reference and for other purposes, including electronic and other means of preservation and circulation, including on-line computer access and other means by which library materials are or in the future may be made available to researchers and library users.



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**Southeastern Baptist Theological Seminary
Wake Forest, North Carolina**

**Master of Theological Studies
Research Project Grade Sheet**

*Original Form is sent to the Librarian for inclusion with the archival copy of the student's paper.
Copies of this form go to the Student, the Academic Dean, and the Registrar.*

Supervisory Professor's Name:

Student's Name:

Research Project Title:

Date the Research Project Report was delivered to the Professor for grading:

Professor's Evaluation:

Grade: Excellent High Satisfactory Low Fail

Professor's Signature: _____ **Date:** _____

Original to Librarian **Copies:** Academic Dean Registrar Student



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The Master of Theological Studies is a basic program of study and research for those International students who have already completed an initial degree in theological studies. The purpose of the program is to train God-called men and women to be leaders within various national and International Christian ministries.

Admission Requirements

The degree is open to International students with a B.Th. or a similar degree. Transcript, or documentation of all post-secondary coursework must be provided. All other requirements for general admission to the Seminary must be met.

Program Design

The M.T.S. at Southeastern is a general theological studies program permitting some specialization. Transcripts that do not show satisfactory completion of an appropriate range of courses (based on the M.Div. core requirements at Southeastern) may lead the Dean to require remedial work during the initial semesters of this degree program without reducing the course requirements for this program. At least half of the 48 hours required must be under the direct supervision and tutelage of Southeastern's regular faculty. A Supervisory Professor will be selected for each student. Biblical and theological requirements are supplemented by selected electives in several areas of possible specialization. The research project is 50-75 pages directed and approved by the Supervisory Professor in consultation with the Dean of the Faculty.

With transcript credit for at least one year of both Biblical Hebrew and Greek, the M.T.S. will be recognized as a minimal but acceptable basis for application to the Th.M. program. With a high GPA on all M.T.S. work, applications could be made to a doctoral program of the Seminary in the field of concentration indicated by a high quality research project. M.T.S. students should complete their research project by the end of their final semester of classwork or no later than three months after completion of their final class.

Degree Requirements

I. Core Requirements	24 hrs
1800 Biblical Orientation	3
or 1830 Methods and Issues of Biblical Interpretation	
1550 New Testament Theology	3
1230 Old Testament Theology	3
3110 Survey of Historical Theology	3
2142 Baptist History and Heritage	3
3200 Christian Philosophy	3
2200 Christian Missions	3
0096 M.T.S. Guided Reading and Research*	3

**To be conducted by the Supervisory Professor in the student's field of concentration.*

II. Specialty Selectives

Students should choose elective courses in consultation with the Supervisory Professor. The Registrar may also advise students regarding an appropriate schedule. At least two elective courses must be taken in the specific field that will be addressed in the research project. For example, a New Testament project would require at least two New Testament courses beyond the core requirements. A comparable pattern would apply to other fields. Additional classes in the field of specialization are highly recommended.

III. M.T.S. Research Project*

Total for M.T.S. 48 hrs

** A Supervisory Professor will be chosen during the admission process. The student and the Supervisory Professor will seek approval of the research topic for the M.T.S. Research Project by filing a Project Approval Form with the Academic Dean at least by the beginning of the final semester of the student's program. The Research Project must address a significant topic and must conform to the Turabian style manual (6th edition) and to the Southeastern Supplement to Turabian and must contain a substantial bibliography. The Research Project must be presented to the Supervisory Professor for grading at least 30 days prior to the anticipated date of graduation. Four corrected copies on dissertation quality paper stock are delivered to the Library at least 10 days prior to graduation. M.T.S. Project Reports are bound, filed in the Seminary archives, and listed in the Library catalog as unpublished materials. If this research project is subsequently published by the student, it is hoped that a copy of such publications would be donated by the student to Southeastern's Library.*

Mathematics

Algebra

1. Simplify the expression: $2x + 3x - 4x + 5x$

2. Solve for x : $3x + 7 = 2x + 15$

3. Factor the quadratic: $x^2 - 5x + 6$

4. Find the slope of the line passing through $(1, 2)$ and $(3, 4)$

5. Write the equation of the line with slope $m = -2$ and y-intercept $b = 3$

Geometry

1. Calculate the area of a rectangle with length 8 and width 5

2. Find the perimeter of a square with side length 6

3. Determine the volume of a cylinder with radius 3 and height 10

4. Calculate the surface area of a rectangular prism with dimensions $4 \times 5 \times 6$

5. Find the area of a circle with radius 7

Trigonometry

1. Find $\sin(\theta)$ if $\cos(\theta) = \frac{3}{5}$ and θ is in the first quadrant

2. Calculate the height of a building if the angle of elevation is 30° and the distance from the base is 100 feet

3. Find the length of the hypotenuse of a right triangle with legs of length 3 and 4

4. Determine the reference angle for 150°

5. Calculate the area of a triangle with two sides of length 5 and 7 and an included angle of 60°

Calculus

1. Find the derivative of $f(x) = x^2 + 3x - 5$

2. Calculate the area under the curve $y = x^2$ from $x = 0$ to $x = 4$

3. Find the maximum value of the function $f(x) = -x^2 + 6x - 8$

4. Determine the equation of the tangent line to the curve $y = \sin(x)$ at $x = \frac{\pi}{2}$

5. Calculate the volume of a solid of revolution formed by rotating the region bounded by $y = x^2$ and the y-axis from $x = 0$ to $x = 2$ around the y-axis

Statistics

1. Calculate the mean of the data set: $\{2, 4, 6, 8, 10\}$

2. Find the standard deviation of the data set: $\{1, 2, 3, 4, 5, 6, 7, 8, 9, 10\}$

3. Determine the probability of rolling a sum of 7 with two six-sided dice

4. Calculate the expected value of a discrete random variable X with the following probability distribution:

X	1	2	3	4
$P(X)$	0.1	0.2	0.3	0.4

Probability

1. Two events A and B are independent. If $P(A) = 0.3$ and $P(B) = 0.4$, find $P(A \cap B)$

2. A bag contains 5 red balls and 3 blue balls. Find the probability of drawing a red ball followed by a blue ball without replacement

3. Calculate the probability that a randomly selected number from 1 to 100 is a multiple of 5

4. Find the probability that the sum of two dice is 7 or 11

5. Determine the probability that a randomly selected card from a standard deck is a heart or a face card

Logic

1. Write the negation of the statement: "All birds can fly"

2. Determine the truth value of the compound statement: $(p \vee q) \wedge \neg r$ if p is true, q is false, and r is true

3. Find the contrapositive of the statement: "If it rains, then the ground is wet"

4. Simplify the Boolean expression: $(A + B)C + A(B + C)$

5. Determine the validity of the argument: "If p then q . p is true. Therefore, q is true"

Discrete Math

1. Calculate the number of permutations of the set $\{1, 2, 3, 4, 5\}$

2. Find the number of combinations of 5 items taken 3 at a time

3. Determine the number of ways to arrange 4 books on a shelf

4. Calculate the number of subsets of a set with 6 elements

5. Find the number of ways to choose a committee of 3 people from a group of 10 people

